

Finance and Audit Scrutiny Committee

Tuesday 9 June 2009

Monday 1 June 2009

A meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa, on Tuesday 9 June 2009 at 6.00pm.

Membership:

Councillor Malcolm Doody	Councillor E B MacKay
Councillor R Edwards	Councillor N Pittarello
Councillor G Guest	Councillor A Rhead
Councillor Mrs E Higgins	Councillor Mrs S Tyrrell
Councillor G Illingworth	Councillor N Vincett
Councillor Mrs J Knight	

Emergency Procedure

At the commencement of the meeting the Committee Services Officer will announce the emergency procedure for the Town Hall.

Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

Part A - General

1. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. **Appointment of Chair**

To appoint the Chair of the Committee for the ensuing municipal year.

3. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

Part B – Audit Items

*4. **Internal Audit Quarter 4 2008/09 Progress Report**

To consider a report from Finance. **(Page 1)**

*5. **Internal Audit Annual Report 2008/09**

To consider a report from Finance. **(Page 33)**

*6. **Invesco Cash Management Portfolio Performance**

To consider a report from Finance. **(Page 46)**

*7. **Audit Opinion Plan and Audit/Inspection Fees 2009/10**

To consider a report from Finance. **(Page 50)**

*8. **Process for the approval of the Statement of Accounts**

To consider a report from Finance. **(Page 68)**

Part C – Scrutiny Items

*9. **Review of effectiveness of Internal Audit**

To consider a report from Finance. **(Page 71)**

*10. **Document Management Solutions Programme**

To consider a report from Organisational Development and Performance Improvement. **(Page 80)**

*11. **Spencer Yard - Project Management Structure**

To consider a report from the Deputy Chief Executive. **(Page 84)**

*12. **Member involvement in BIP projects**

To consider a report from Organisational Development and Performance Improvement. **(Page 89)**

*13. **Comments from the Executive**

To consider a report from Members' Services. **(Page 96)**

***14. Review of the Work Programme**

To consider a report from Members' Services. **(Page 100)**

***15. Executive Agenda (Non Confidential Items and Reports) – Wednesday 10 June 2009**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. **You are requested to bring your copy of that agenda to this meeting.**

(Circulated separately)

***16. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

***17. Integrated Waste Contract Signature**

To consider a report from Neighbourhood Services. **(Page 110)**

***18. Executive Agenda (Confidential Items and Reports) – Wednesday 10 June 2009**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. **You are requested to bring your copy of that agenda to this meeting.**

(Circulated Separately)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by Council).

**General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill,
Royal Leamington Spa, Warwickshire, CV32 5HZ.**

Telephone: 01926 456005

Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

**You can e-mail the members of the this Committee at
F&Ascrutinycommittee@warwickdc.gov.uk**

**Details of all the Council's committees, councillors and agenda papers are available
via our website www.warwickdc.gov.uk/committees**

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456005 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON
REQUEST, PRIOR TO THE MEETING**