

Employment Committee

Monday 27 June 2005

Friday 17 June 2005 -

A meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa, on Monday 27 June 2005 at **4.30 p.m.**

Membership:

Councillor A Boad
Councillor R Crowther
Councillor J Hammon
Councillor B Kirton
Councillor R Tamlin

Councillor Mrs F Bunker
Councillor B Gifford
Councillor J Hatfield
Councillor D Kundi

Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

Declarations of Interests

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

1. **Substitute Members**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*2. **Appointment of Chair**

To appoint a Chair for the ensuing year.

3. **Declarations of Interests**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

*4. **Minutes**

To confirm the minutes of the meetings held on 16 March 2005.
(Previously circulated)

*5. **Guidance in Relation to Fixed Term Employees**

To consider a report from Corporate Personnel
(Page 1) (Enclosure)

*6. **Draft Secondment Policy**

To consider a report from Corporate Personnel (Page 15) (Enclosure)

*7. **Establishment Of New Post For Waste Management Services – Street Scene Officer**

To consider a report from the Environment Directorate (Page 21) (Enclosure)

*8. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraph of Schedule 12A of the Local Government Act 1972 as set out below.

Item Nos.	Para Nos.	Reason
9	1	Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office-holder, former office-holder or applicant to become an office-holder under, the authority [but the information must relate to the person in the capacity of the description given].

*9. **Chief Executives Pay**

To consider a report from Corporate Personnel (Page 23)(Enclosure)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

General Enquiries: Please contact Lydia Turpin - Members' Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

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For enquiries about specific reports: Please contact the officers named in the reports.

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING, BY TELEPHONING LYDIA TURPIN ON (01926) 456103.