

# Overview and Scrutiny Committee

Tuesday 1 November 2016

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A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 1 November 2016 at 6.00pm.

## Membership:

|                      |                            |                          |
|----------------------|----------------------------|--------------------------|
|                      | Councillor Boad (Chairman) |                          |
| Councillor Bromley   |                            | Councillor Miss Grainger |
| Councillor Mrs Cain  |                            | Councillor Margrave      |
| Councillor D'Arcy    |                            | Councillor Naimo         |
| Councillor Davison   |                            | Councillor Parkins       |
| Councillor Edgington |                            | Councillor Mrs Redford   |

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

### 2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

3. **Minutes**

(a) To confirm the minutes of the meeting held on 27 September 2016.  
**(Item 3a/Page 1)**

(b) To note the minutes of the Health Scrutiny Sub-Committee meeting held on 24 August 2016.  
**(To follow)**

4. **Portfolio Holder Update – Cultural Services**

Question and Answer session arising from a report from the Portfolio Holder for Cultural Services giving an update on his service area. **(Item 4/Page 1)**

5. **An update on the pre-application charging regime for development proposals**

To consider a report from Development Services. **(Item 5/Page 1)**

6. **Shakespeare’s England**

To consider a report from Development Services. **(To follow)**

7. **Annual Feedback on Outside Appointments**

To consider a report from Democratic Services. **(Item 7 / Page 1)**

8. **Task & Finish Group Updates**

(a) To consider a verbal update from a member of the Task & Finish Group – HMO’s.

(b) To consider a verbal update from a member of the Task & Finish Group – Off-street parking charges review.

9. **Review of the Work Programme and Forward Plan**

To consider a report from Democratic Services. **(Item 9/Page 1)**

10. **Executive Agenda (Non Confidential Items and Reports) – Wednesday 2 November 2016**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.  
(Circulated separately)**

12. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within the paragraphs 1,2 & 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

13. **Executive Agenda (Confidential Items and Reports) – Wednesday 2 November 2016**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.  
(Circulated separately)**

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Telephone: 01926 456114  
E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at  
[o&scommittee@warwickdc.gov.uk](mailto:o&scommittee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**The agenda is also available in large print, on request, prior to the meeting by calling  
01926 456114.**