

## FINANCE & AUDIT SCRUTINY COMMITTEE

# WORK PLAN 2012/13

### **19 JUNE 2012**

#### **AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 4 2011/12	Report	Roger Wyton		
2	Internal Audit Quarterly Report – Quarter 4 2011/12	Report	Richard Barr		

#### **SCRUTINY ITEMS**

3	Contingency Plans for Traveller & Gypsy Site, Beausale	Verbal Update	Tracy Darke / Bill Hunt		
4	Enterprise Initiatives?	Report	Ray Smith		

### **10 JULY 2012**

#### **AUDIT ITEMS**

1	Anti Fraud and Corruption Strategy	Report	John King		
2	Draft Statement of Accounts?	Report	Mike Snow		

#### **SCRUTINY ITEMS**

3	Service Risk Register Presentation				
4	Rural/Urban Capital Improvement Scheme Update	Report	Chris Brown		
5	Procurement Bi-Annual Report	Report	Mel Gillman		
6	National Fraud Initiative	Report	Mike Snow		

**7 AUGUST 2012****AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 1 2012/13	Report	Roger Wyton		
2	Treasury Management Annual Review	Report	Roger Wyton		

**No scheduled scrutiny items****11 SEPTEMBER 2012****AUDIT ITEMS**

1	Internal Audit Quarterly Report Quarter 1 2012/13	Report	Richard Barr		
2	Review of Effectiveness of Internal Audit 2011/12 – Action Plan	Report	Richard Barr		
3	Risk Management Annual Report	Report	Richard Barr		

**No scheduled scrutiny items****9 OCTOBER 2012****AUDIT ITEMS**

1	National Fraud Initiative – Update	Report	Ian Wilson		
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**SCRUTINY ITEMS**

2	Service Risk Register Presentation				
3	Housing Benefit Fraud Annual Report	Report	Andrea Wyatt		

**13 NOVEMBER 2012****AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 2 2012/13	Report	Roger Wyton		
2	Annual Audit Letter	Report			

**No scheduled scrutiny items**

**11 DECEMBER 2012****AUDIT ITEMS**

1	Internal Audit Quarterly Report – Quarter 2 2012/13	Report	Richard Barr		
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**No scheduled Scrutiny items****8 JANUARY 2013****SCRUTINY ITEMS**

1	Service Risk Register Presentation				
2	Rural/Urban Capital Improvement Scheme Update	Report	Chris Brown		
3	Procurement Bi-Annual Report	Report	Mel Gillman		

**No scheduled audit items****12 FEBRUARY 2013****AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 3 2012/13	Report	Roger Wyton		
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**No scheduled scrutiny items****12 MARCH 2013****AUDIT ITEMS**

1	Audit Plan 2013/14	Report	Richard Barr		
2	Internal Audit Quarterly Report Quarter 3 2012/13	Report	Richard Barr		
3	External Audit Certification of Claims and Returns Annual Report	Report			
4	Review of Effectiveness of Internal Audit – Update on Action Plan	Report	Richard Barr		

**No scheduled scrutiny items**

**16 APRIL 2013****AUDIT ITEMS**

1	Update on Annual Memberships at Gyms	Report	Richard Barr		
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**SCRUTINY ITEMS**

2	Service Risk Register Presentation				
3	Update on Royal Spa Centre Business Plan	Report			

**8 MAY 2013****AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 4 2012/13	Report	Roger Wyton		
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**SCRUTINY ITEMS**

2	End of Term Report	Report	Peter Dixon / Chair		
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**ITEMS TO BE SCHEDULED**

- Review of the refuse collection contract, at an appropriate time to be confirmed with the Head Of Neighbourhood Services (12/07/11 minute 32)