

Executive

Wednesday 15 October 2008

Monday 6 October 2008

A meeting of the Executive will be held in the Town Hall, Royal Leamington Spa on Wednesday 15 October 2008, at 6.00 pm.

Membership:

Councillor Michael Doody (Chair)

Councillor Mrs F G Bunker	Councillor M Kinson
Councillor L Caborn	Councillor B Kirton
Councillor Mrs M Grainger	Councillor D Shilton
Councillor J Hammon	Councillor C White

Also Attending

Labour Group Observer (non-voting) – Councillor R Crowther

Liberal Democrat Group Observer (non-voting) – Councillor C De-Lara-Bond

Chair of the Overview & Scrutiny Committee – Councillor B Gifford

Chair of the Audit & Resources Scrutiny Committee – Councillor Mrs J Knight

Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 1 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

1. Declarations of Interest

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

***2. Minutes**

To confirm the minutes of the meetings held on 3 September 2008.

(Previously circulated)

***3. Notice of Motion**

In anticipation of referral from Council on 8 October 2008, the Executive are asked consider the following Notice of Motion from Councillor Mrs E Higgins:

“Lock Lane, Warwick lies between Millers Road and the Grand Union Canal. It is an unadopted road with no footway. It is on the Warwickshire County Council’s Safer Routes to Schools for parents to escort primary school children to Woodloes Primary School. It has many HGVs going to the Thai warehouse, MOTs, and builders merchants yards and SITA have a recycling depot down there. The Council, as owners of the land, urges Warwickshire County Council to build a footway along Lock Lane for the safety of the children and their parents.”

***4. Call-In**

In accordance with Council Procedure Rule 19, of the Council’s Constitution, the following items were called-in by Councillors Boad, Gifford, Mrs Blacklock, Copping and De-Lara-Bond, and discussed by the overview and Scrutiny Committee on Tuesday 2 September 2008:

Improvement of the District

Reason: the Council faces significant financial pressures in the coming years and that the expenditure of £60,000 from the contingency budget this year is totally inappropriate given the budget risks for this year alone and also given that there will be no contingency budget for 2009/2010 when the budget pressures are predicted to be getting worse. We believe that in the current financial circumstances it would be more appropriate for the sum of £60,000 (just short of 1% Council Tax) to remain in a contingency budget to protect against enforced cuts not resulting in savings in the required timescale.

The Overview and Scrutiny Committee referred the report on the Improvement of the District to Council on 8 October 2008 and their comments will be circulated separately. The Council are unable to change an Executive decision, therefore, the Executive are asked to consider the Council’s comments before making a decision.

Proposed Change to Council Phone Numbers

The Overview and Scrutiny Committee referred this item on the Proposed Change to Council Phone Numbers back to the Executive, for further consideration, in light of the new information which had been received. However, the details which the Council were awaiting from Warwickshire County Council are not yet available therefore this item will be considered at the Executive on 3 December 2008.

***5. Managing Housing Supply**

To consider a report from Head of Planning

(Page 1)

***6. Corporate Strategy Review**

To consider a report from Organisational Development & Performance Improvement

(Page 5)

- *7. Building On Excellence – One Year On**
To consider a report from the Chief Executive
(Page 25)
- *8. Neighbourhood Working**
To consider a report from the Community Partnership Team
(Page 47)
- *9. EDRMS Project**
To consider a report from the Head of Organisational Development & Performance Improvement
(Page 59)
- *10. Director Vacancies**
To consider a report from the Head of Organisational Development & Performance Improvement
(Page 91)
- *11. Financial Monitoring to 31 August 2008**
To consider a report from the Head of Finance
(Page 94)
- 12. Fees and Charges for 2009/10**
To consider a report from Finance
(Page 108)
- *13. Major Works to Housing Revenue Account Properties**
To consider a report from Housing and Property Services
(Page 182)
- *14. Declaration of Air Quality Management Areas in Kenilworth**
To consider a report from the Head of Environmental Health
(Page 185)
- *15. Revised Fee Structure for HMO Licensing**
To consider a report from Environmental Health
(Page 188)
- *16. The Development of the Third Sector Strategy**
To consider a report from the Community Partnership Team
(Page 200)
- *17. Warwickshire Protocol for Reporting and Recording Racial Incidents**
To consider a report from the Community Partnership Team
(Page 208)
- *18. Overview & Scrutiny Committee and Audit & Resources Scrutiny Committee – Scrutiny Work Currently Being Undertaken**
To consider a report from Councillors Bill Gifford and Mrs Jane Knight
(Page 232)

19. **General Report**

***(A) Rural Initiatives Grant Application**

To consider a report from Finance (Page 237)

***(B) Central Warwickshire Villages LEADER Project**

To consider a report from the Community Partnership Team (Page 243)

***(C) 'Narrowing the Gap' – Spending Plan for Warwick District 2008-2009**

To consider a report from the Community Partnership Team (Page 248)

***(D) Dog Warden Service – Responsibility for Strays - Update**

To consider a report from Environmental Health (Page 265)

***(E) Cemeteries Regulations**

To consider a report from Cultural Services (Page 268)

***(F) Local List of Historic Parks and Gardens: Proposed Inclusion of Greys Mallory, Bishops Tachbrook**

To consider a report from Planning (Page 281)

***20. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following three items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
21	1	Information relating to an individual
21	2	Information with is likely to reveal the identity of an individual
22 & 23	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

***21. Housing & Property Services Proposed Restructure**

To consider a report from the Head of Housing and Property Services
(Page 295)
(Not for Publication)

***22. 4-6 Clemens Street, Leamington Spa**

To consider a report from the Chief Executive
(Page 311)
(Not for Publication)

***23. Spencer Yard**

To consider a report from the Chief Executive

(To follow)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456005

Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

For enquiries about specific reports, please contact the officers named in the reports

You can e-mail the members of the Executive at executive@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees .

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456005 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting

**THE AGENDA IS AVAILABLE IN LARGE PRINT
ON REQUEST, PRIOR TO THE MEETING.**