



Title	End of Term Report
For further information about this report please contact	Peter Dixon Committee Services Officer 01926 456114 committee@warwickdc.gov.uk
Service Area	Members' Services
Wards of the District directly affected	n/a
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	no
Date and meeting when issue was last considered and relevant minute number	
Background Papers	Agendas/minutes of 2010/11 meetings

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
Officer Approval	Date	Name
Deputy Chief Executive	16.03.2011	Andrew Jones
Chief Executive		
CMT		
Section 151 Officer		
Legal		
Finance		
Portfolio Holder(s)		
Consultation Undertaken		
Final Decision?	Yes	
Suggested next steps (if not final decision please set out below)		
This report is for recommendation to Council		

1. **SUMMARY**

- 1.1 An end of term report to the Council on the work the Committee have undertaken during the year.

2. **RECOMMENDATION**

- 2.1 It be recommended to Council that the list of matters considered by this Committee during the municipal year 2010/11, as detailed in appendix A to the report, be noted.

3. **REASONS FOR THE RECOMMENDATION**

- 3.1 Under Article 6 of the Council's constitution Overview & Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on work they have undertaken during the year.
- 3.2 The matters considered during the year are attached at appendix A to the report. This will be updated to include matters considered at this meeting, before it is submitted to Council.

4. **ALTERNATIVE OPTION CONSIDERED**

- 4.1 There are no alternative options as this report complies with the requirements of Article 6 of the Council's Constitution.

5. **BUDGETARY FRAMEWORK**

- 5.1 The recommendations of the report do not affect the Council's budgetary framework.

6. **POLICY FRAMEWORK**

- 6.1 The recommendations of the report do not affect the Council's policy framework.

Items considered by
Finance & Audit Scrutiny Committee
2010/11

CHAIR'S INTRODUCTION

Each year when I see how much work has been covered by the Finance and Audit Scrutiny Committee, I am surprised to see how many reports we have read and scrutinised. They cover all financial aspects of the council's programmes and it makes me proud that our committee can work in detail on such an array of topics.

What is more, we have been able to make a difference and have modified some of the Executive decisions with our comments on such matters as the need for strong business cases, good procurement practice and making funds available for any community programmes which may be temporarily in danger of closing. The quality of debate among the dedicated and widely experienced committee is impressive and ensures confidence in the management of Warwick District Council's finances.

AUDIT & SCRUTINY ITEMS

- Audit Opinion Plan & Audit/Inspection Fees 2010/11
- Review of Effectiveness of Internal Audit
- Internal Audit Annual Report
- New International Financial and Reporting Standards
- Councillor Call For Action
- Internal Audit Quarter 4 2009/10 Progress Report
- Risk Management Progress Report
- Anti-Fraud and Corruption Progress Report
- Statement of Accounts
- Value for Money Conclusion / Use of Resources
- Support Services 2009/10
- National Fraud Initiative
- Treasury Management Activity Report Quarter 1
- Treasury Management Annual Report
- Enterprise Projects Update
- Internal Audit Quarter 1 2010/11 Progress Report
- Procurement Work Plan
- Use of Resources
- Anti-Fraud and Corruption Strategy Half-Yearly Review
- Missing Bankings
- Treasury Management Activity Report for the period 1st July – 30th September 2010
- Scrutiny of Partnerships
- Annual Audit Letter
- Internal Audit Quarter 2 2010/11 Progress Report
- Establishment Report
- Value for Money Conclusion
- Tenders and Strategy Update
- Update on Internal Audit Report – Housing & Property Services Contracts Issued 17 August 2010
- Procurement Update

- External Audit Report – Certification of Claims and Returns – Annual Report
- Treasury Management Activity Report for the period 1st October – 31st December 2010

ROUTINE ITEMS

- Comments from the Executive
- Forward Plan
- Review of the Work Programme

EXECUTIVE ITEMS CONSIDERED BY THE COMMITTEE

May 2010

- Budget Projections, Medium Term Financial Strategy and Fees and Charges 2011/12
- Procurement Practices Update
- Exception to the Code of Contract Practice for corporate waste collection contract
- Budget & Improvement Programme Report
- Corporate Business & Improvement Plan – Fit for the Future
- Housing Improvement Plan 2010/2011
- Update report on contract issues – Housing Capital Programme

June 2010

- Council Housing – A Real Future
- Final Accounts 2009/10
- Wilton House Site Sale
- Capital Programme and Capital Financing
- Scrutiny of Partnerships
- S106 Contribution in Lieu of Affordable Housing for the Woodward's Development at 94-96 The Parade, Leamington Spa

July 2010

- Review of the Code of Procurement Practice
- Voluntary and Community Sector Grant Review
- Exception to the Code of Contract Practice for Procurement of essential ICT Infrastructure Goods and Services

August 2010

- Procurement Principles
- Budget Monitoring to 30 June 2010
- Financial Strategy and Budget Prospects
- Pump Room Gardens
- Spencer Yard Update

September 2010

- Fit for the Future
- Annual Governance Report from External Audit
- Progress Report on Regional and Sub Regional Working
- Free Swimming
- Business Improvement Support – Procurement exception

October 2010

- Fees and Charges
- Overview & Scrutiny Committee and Finance & Audit Scrutiny Committee – Scrutiny Update

November 2010

- Audit Commission Report on Housing Services
- Council Tax Discounts – Second Homes and Long Term Empty Properties
- Budget Monitoring to 30 September 2010
- Warwick District Council Play Areas
- Audit Commission Inspection of Benefits

January 2011

- South West Warwick (Chase Meadow) Community Centre Development
- General Fund Base Estimates revised 2010/11 and original 2011/12
- Housing Revenue Account base estimates revised 2010/11 and original 2011/12
- Warwick Response Fees and Charges
- Discretionary Rate Relief Review
- Scoping of High Speed 2 Impacts on Warwick District
- Proposal for a Joint Independent Members Remuneration Panel with Stratford upon Avon District Council
- Systems Thinking – Update and Lessons Learned
- Delivering Sustainable Development – Consultation Documents
- Spencer Yard Update

February 2011

- Additional Funds for Housing & Property Services
- Housing Revenue Account Budget 2011/12 and Housing Rents
- Approval of Heating, Lighting and Water Charges 2011/12 – Council Tenants
- Budget 2011/12 and Council Tax – Revenue and Capital
- Change Programme
- Feasibility Study of various WDC assets in Leamington

March 2011

- Treasury Management Strategy Plan for 2011/12
- Coventry and Warwickshire Local Enterprise Partnership
- Improvements to the Court House, Jury Street, Warwick
- Proposals to deliver additional affordable housing in Warwick District
- Kenilworth Public Service Centre

ITEMS CONSIDERED BY JOINT MEETINGS OF THE FINANCE & AUDIT SCRUTINY COMMITTEE AND OVERVIEW & SCRUTINY COMMITTEE

- Systems Thinking in Scrutiny
- Fit for the Future
- Proposals to deliver Additional Affordable Housing in Warwick District (Executive item)