

## **Audit & Standards Committee**

### **Monday 25 September 2023**

A meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa on Monday 25 September 2023, at 6.00pm and available for the public to watch via the Warwick District Council [YouTube channel](#).

Councillor R Hales (Chairman)  
Councillor B Gifford (Vice-Chairman)

Councillor K Aizlewood  
Councillor D Browne  
Councillor L Cron  
Councillor K Dickson  
Councillor R Dickson

Councillor J Falp  
Councillor R Kang  
Councillor P Phillips  
Councillor N Tangri  
Councillor H Yellapragada  
Labour Vacancy

Although not members of the Committee, Mr Tomkinson and Ms Pyke, the Council's Independent Persons.

### **Agenda**

#### **1. Apologies & Substitutes**

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### **2. Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

#### **3. Minutes**

To confirm the minutes of the meeting held on 13 June 2023.

**(Pages 1 to 7)**

## **Part A – Other Items**

### **4. Polling District Place and Station Review**

To consider a report from Governance Services.

**(Pages 1 to 5)**

### **5. Appointment of Parish/Town Council Representatives**

To note the appointment process for Parish/Town Council Representatives to this Committee and as there has only been two nominations, seek objections to their appointment by 31 October 2023 and if no objections are received then Councillors Marsh of Kenilworth Town Council and Councillor Franklin of Whitnash Town Council, be recommended to Council on 15 November 2023 for co-option to this Committee.

**(Page 1)**

## **Part B – Audit Items**

### **6. Treasury Management Activity Report for period 1 Oct 2022 to 31 March 2023**

To consider a report from Finance.

**(Pages 1 to 25)**

### **7. Internal Audit Progress Report - Quarter 1 2023/24**

To consider a report from Finance.

**(Pages 1 to 6 and Appendices 1 to 3 and A to F)**

### **8. Annual Governance Statement 2022/23 Action Plan: Review of Progress**

To consider a report from Finance.

**(Pages 1 to 6)**

### **9. Internal Audit Annual Report 2022/23**

To consider a report from Finance.

**(Pages 1 to 35)**

### **10. Annual Governance Statement 2022/23**

To consider a report from Finance.

**(Pages 1 to 23)**

### **11. Corporate Fraud Investigation Performance Report 2022/23**

To consider a report from Finance.

**(Pages 1 to 12)**

### **12. Audit & Standards Work Programme**

To consider a report from Governance Services.

**(Pages 1 to 3)**

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For enquiries about specific reports, please contact the officers named in the reports. You can e-mail the members of the Committee at [auditstandards@warwickdc.gov.uk](mailto:auditstandards@warwickdc.gov.uk)

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