

 Council – 22 April 2015		Agenda Item No. <h1 style="text-align: center;">11(b)</h1>
Title	Overview & Scrutiny Committee End of Term Report	
For further information about this report please contact	Lesley Dury, Committee Services Officer 01926 456114 committee@warwickdc.gov.uk	
Wards of the District directly affected	n/a	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	O & S 8 April 2015 Council, 25 June 2014	
Background Papers	Agendas/Minutes Municipal Year 2014/15	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality Impact Assessment Undertaken	No
Not required as this report gives a synopsis of work undertaken by the O & S Committee and contains no new material.	

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	18/03/2015	Andy Jones
Head of Service	18/03/2015	Graham Leach
CMT		
Section 151 Officer		
Monitoring Officer	18/03/2015	Andy Jones
Finance		
Portfolio Holder(s)		
Consultation & Community Engagement		
Chairman of Overview and Scrutiny – Councillor Mrs Falp		
Final Decision?		Yes
Suggested next steps (if not final decision please set out below)		

1. **Summary**

- 1.1 An end of term report to the Council on the work the Overview & Scrutiny Committee has undertaken during the year. The report also includes work by the Health Scrutiny Sub-Committee.

2. **Recommendation**

- 2.1 It be recommended to Council that the list of matters considered by the Overview & Scrutiny Committee and Health Scrutiny Sub-Committee during the municipal year 2014/15, as detailed in appendix A to the report, be noted.

3. **Reasons for the Recommendation**

- 3.1 Under Article 6 of the Council's constitution Overview & Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on work they have undertaken during the year.
- 3.2 The matters considered during the year are attached at appendix A to the report. This will be updated to include matters considered at this meeting, before it is submitted to Council.

4. **Policy Framework**

4.1 **Policy Framework**

The recommendations of the report do not affect the Council's policy framework

4.2 **Fit for the Future**

This report is made annually as a matter of good practice and Council policy.

- 4.3 **Impact Assessments** – This should set out the impacts of new or significant policy changes proposed in respect of Equalities. Reference can be made to an appendix which sets out the detail of the impacts

5. **Budgetary Framework**

- 5.1 The recommendations of the report do not affect the Council's budgetary framework.

6. **Risks**

- 6.1 There are no risks associated with this report which is purely provided as a matter of good practice and Council policy concerning Scrutiny committees.

7. **Alternative Option(s) considered**

- 7.1 There are no alternative options because this report complies with the requirements of Article 6 of the Council's Constitution.

Work handled by Overview & Scrutiny Committee 2014/15

Chair's Introduction

At the start of the 2014/2015, I was elected the Chair of the Overview & Scrutiny Committee. Although I had not anticipated the appointment, having in years past, built up experience of chairing committees, I accepted the role and have carried it out to the best of my ability.

This year, the Committee has continued with initiatives started under the previous Chair, Councillor Mrs Blacklock. The Committee has continued to receive regular updates from Portfolio Holders, with the opportunity to question that they have a firm control of ensuring that delivery of their service area plans hits targets. Additionally, the Committee receives regular updates from the Leader of the Council, Councillor Mobbs, on the work being undertaken by LEP.

Councillor Mrs Blacklock reported last year that the amount of Task & Finish projects had dropped and this pattern has continued this year. However, this year has seen a Task & Finish Group tackle a very challenging and in-depth topic; namely Sexual Entertainment Venues. The final report for this went to Executive on 11 March 2015; as I write this Chair's Introduction, the final report is still within the "call-in" period.

The Committee re-visited a Task & Finish Group report on CCTV and received updated figures in relation to the effectiveness of CCTV on community protection. It was pleasing to note that the work of the Task & Finish Group was still relevant. Additionally, at Executive in 2014/2015, a Task & Finish Group report on Dog Control Orders received confirmation of which of its recommendations would go forward. At Overview & Scrutiny in March 2015, a scoping document to start a new Task & Finish Group was approved for Sales and Lettings boards. A further scoping document is still in abeyance until certain issues have been sorted in respect of St Mary's Lands and has yet to receive approval.

It has been pleasing to note that the Executive has shown willingness to listen to Scrutiny recommendations and this has achieved notable changes to proposals, for example "Allocation of Budget to deliver Voluntary Sector Services in Warwick District 2015-2018".

In April 2014, the Committee formed a Health Scrutiny Sub-Committee to oversee scrutiny of health related issues at the Council. It was given a clear instruction from the Committee to present a report on the way forward for Health Scrutiny at the Council from 2015/2016 onwards; and the Sub-Committee would dissolve at the end of the 2014/2015 municipal year. The Members of the Sub-Committee presented regular updates to O & S and a report giving the sub-committee's recommendations was finally approved by O & S in March 2015.

On behalf of O & S, I wish to convey thanks to officers who have attended the meetings, and in some instances, been required to attend both Scrutiny meetings on the same evening. Additionally, on behalf of the Committee, I wish to thank our Committee Services Officer, Mrs Dury, who has served the Committee for over three years. I also extend thanks to Councillor Barrott, Chairman of Finance & Audit Scrutiny Committee, for his valuable help and support this year. Finally a special mention of one of our Committee Members, Councillor Copping, who, unfortunately has not been able to attend recent meetings due to serious illness. On behalf of the Committee, we wish him well with his treatment.

Councillor Falp, Chairman – Overview & Scrutiny Committee

16 March 2015

Overview & Scrutiny Items

A synopsis of discussions and decisions made by the Overview & Scrutiny Committee

10 June 2014

- Councillor Mrs Falp was elected Chairman of the Committee.
- The Committee asked the Task & Finish Group on Sexual Entertainment Venues (SEVs) to deliver its draft report at their 29 July meeting.
- Councillors Mrs Bromley and Kinson had made a request for a Task & Finish Group to be set up in respect of lesson learned re St Mary's Lands. They were asked to provide a scoping document to the Committee once the outcome of the current situation was known.
- The Committee resolved the formation of a Health Scrutiny Sub-Committee to run only in this Municipal Year and to present a report to the Committee in March 2015 on the way forward for health scrutiny at the Council. Councillors Copping, Mrs Falp, Gill, Illingworth and Kinson were appointed to the Sub-Committee.

1 July 2014

- Councillor Wreford-Bush replaced Councillor Gifford on the Committee and was then also appointed to the Health Scrutiny Sub-Committee.
- The Safer Communities Manager was asked to provide an update on statistics and figures since the Task & Finish Group CCTV report was published in 2009 at the Committee's meeting on 2 September. The Committee was pleased with the success of the recommendations from the 2009 report and how other initiatives had contributed to community safety, such as street marshalls.

29 July 2014

- The Portfolio for Health & Community Protection, Councillor Coker, and the Portfolio Holder for Neighbourhood Services, Councillor Shilton, answered questions about a report going to Executive the following day in response to the report submitted by the Task & Finish Group, Dog Control Orders. The Committee and Councillor Coker went through the report going to Executive to determine which recommendations from the T & F Group report would be actioned and/or where alternative or additional solutions had been recommended. The Committee supported the recommendations in the report that was going to Executive.
- The Safer Communities Manager explained the District Council's role in the Action Plan to tackle anti-social behaviour, particularly in St Nicholas Park. The main concern was "boy racers" and the Committee was pleased to note that the over the summer period, the campaign had been fairly successful.
- The Committee considered a report from the Deputy Chief Executive (BH) which made proposals relating to the potential future role that elected Children's Champions could undertake within the context of the Council's Safeguarding Children responsibilities. Members agreed that the appointment of children's champions be made for the life of the Council and that one of the Champions should be a member of the Executive, the other a Member interested in the issue and the appointments to be made by Group.
- The Committee considered a report from the T & F Group Sevs. The Committee requested that the report be submitted for further consideration by legal counsel before submission to the Executive, and it supported a nil cap on SEV premises in the District.

2 September 2014

- The Committee considered a confidential report on Sports and Leisure Options Appraisal – Management Options. The Committee supported the recommendations in the report.

30 September 2014

- The Committee considered a report from Health and Community Protection which set out the role, responsibilities and work of South Warwickshire Community Safety Partnership. Councillors were pleased to note that there was an overall downward trend with anti-social behaviour incidents.
- Councillor Mobbs gave the Committee a verbal update on the work being done by the Coventry & Warwickshire Local Enterprise Partnership (LEP).

4 November 2014

- Sports & Leisure Options - The Head of Cultural Services and the Sports and Leisure Manager gave Councillors a briefing on work being done by Cultural Services to inform them on what work had been done to-date and what was still left to do to ensure the right sort of mix of facilities. This was ahead of a report due to be presented to the Executive the following day.
- The Committee considered a report from the Safer Communities Manager which gave updated figures on customer satisfaction, income, expenditure and performance following a report on the effectiveness and value of the CCTV service. The updated figures had shown that a further review was unnecessary.
- The Committee considered a report from Civic and Committee Services that gave an annual statement of work undertaken by Outside Bodies.

13 January 2015

- The Committee considered a report from Housing & Property Services that set out the tenant involvement structures that were currently in place and the plans being developed for a new approach to encouraging tenants to be better able to contribute to the Council's landlord services. The Committee welcomed the report but reminded the Portfolio Holder and Head of Service that there was also a need to improve communication with councillors, to enable them to get involved and help with the process of tenant engagement.
- The Committee considered scoping document, from Councillors Mrs Bromley and Kinson, for a potential task and finish group for St Mary's Lands. This was a confidential document because there were unresolved legal and commercial issues with some of the organisations it referred to.
- The Committee considered a report that was a culmination of the work undertaken by the Sexual Entertainment Venues (SEV) Task & Finish Group, following District wide consultation on the location of SEV's within the District. The Committee noted the advice that the final decision on the Policy would be a matter for Council to determine.
- The Committee considered a report from the Deputy Chief Executive updating them on the work of Warwickshire Safeguarding Children Board.

10 February 2015

- The Committee received a guest speaker from the English Romany Community who informed it about the problems faced by the Romany community finding sites to live.
- Councillor Mobbs gave the Committee an update on the work being carried out by the Local Enterprise Partnership (LEP).
- Members resolved that there was no need to undertake a review of the Council's Volunteering Policy or to form a Task & Finish Group to work on a Staff Volunteering Policy. Both these projects had been scheduled for March 2015 on the Committee's Work Programme.
- It was agreed to set up a working party to deliver the Scoping Document for Lettings and Sales notice boards and report back to Overview & Scrutiny in March.

10 March 2015

- The Committee received a report from the Health Scrutiny Sub-Committee on its recommendations for the way health scrutiny should be dealt with at the Council from May 2015 onwards. The Committee agreed with the report recommendations that a new Health Scrutiny Committee should be formed and added an additional recommendation that the Council's representative on the County Council Adult Social Care & Health O & S Committee should also serve as a member of the new Health Scrutiny Committee.
- The Committee agreed the Scoping Document for a Task & Finish Group on Sales & Lettings Board Notices.

8 April 2015

- The Committee received a verbal report from the Human Resources Manager on the Learning Academy, having asked for more detail following receipt of a written article at a previous meeting.
- The Committee received an end of year report from the Council's Children's Champions, Councillors Mrs Falp and Mrs Gallagher. The Committee was pleased to note the progress made in this area.

Routine Items

- Comments from the Executive
- Forward Plan
- Review of the Work Programme
- Portfolio Holder Updates as follows:
 - November 2014 – Development Services and Cultural Services
 - December 2014 – Health & Community Protection and Finance
 - January 2015 – Neighbourhood Services and Housing & Property Services
 - February 2015 – Leader of the Council

Executive Items Considered by the Committee

A synopsis of comments and recommendations to Executive made by the Overview and Scrutiny Committee and a synopsis of the Executive's response to these comments and recommendations.

11 June 2014

Report	Procurement of Services from the Voluntary and Community Sector 2015-2018
Scrutiny Comment	<p>The Overview and Scrutiny Committee recommend that the wording near the end of recommendation 2.2 is amended to say:</p> <p>"geographical areas of Crown, Brunswick and West Warwick and to support more district wide activity factoring in some of the <i>issues</i> highlighted by the new Social Inclusion Index."</p> <p>In respect of recommendation 2.3, the Committee recommends that the words "<i>and this would total £989,100</i>" is added to the end of the sentence.</p>
Executive Response	<p>The Executive agreed the recommendations in the report, with the following amendment to wording as recommended by the Overview & Scrutiny Committee: the end of recommendation 2.2 be amended to read "...geographical areas of Crown, Brunswick and West Warwick and to support more district wide activity factoring in some of the issues highlighted by the new Social Inclusion Index."</p> <p>In respect of recommendation 2.3, the Executive accepted the spirit of the Scrutiny Committee's recommendation that the words "and this would total £989,100" be added to the end of the sentence, but felt that for clarity the sentence should instead end with the annual figure and the three year figure.</p>

Report	Introduction of revised housing management arrangement for tenants of Sheltered Schemes
Scrutiny Comment	The Overview and Scrutiny Committee support the recommendations in the report.
Executive Response	The Executive agreed the recommendations in the report.

2 July 2014

Report	Review of Warwick District Council / Waterloo Housing Group JV (W2)
Scrutiny Comment	The Overview & Scrutiny Committee supported the recommendations in the report. In respect of item 5.7.10 in the report, the Committee urged the Executive to closely monitor the Mortgagee in Possession clause for any impact on the Council and requested that the Finance Portfolio Holder kept close watch on this issue.
Executive Response	In response to the comments, the Portfolio Holder for Housing and Property Services, Councillor Vincett, stated that he had always had a close working relationship with Waterloo and kept himself up to speed with progress. In addition, the Shadow Portfolio Holder, Councillor Pittarello, had shown great interest and had attended a number of

	<p>meetings. Councillor Vincett felt that Shadow Portfolio Holders should know what was happening in their portfolio area and they should be able to give this feedback to their own Groups.</p> <p>With regard to the Mortgagee in Possession issue, advice was provided as to the difference between Right to Buy and Right to Acquire and the relevance of this when applying it to social housing.</p>
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Report	Service Area Plan/FFF Performance 2013/2014
Scrutiny Comment	The Overview and Scrutiny Committee noted the report and advise the Executive that it will be planning which issues to scrutinise at future meetings.
Executive Response	<p>The Overview and Scrutiny Committee noted the report and advised the Executive that it would be planning which issues to scrutinise at future meetings.</p> <p>Members discussed the issue of Shadow Portfolio Holders and felt that Group Leaders needed to address this to ensure that effective scrutiny continued. It was suggested that the scrutiny committees may wish to challenge this although some Members felt that it depended on who was given the role in the first place.</p> <p>The Leader, Councillor Mobbs, advised Members that further information on FFF financial projections and savings would be provided in the report being submitted to the 30 July meeting. He also reminded Members that the Shadow Portfolio Holder issue was a two way street and Councillors needed to be invited to attend meetings.</p>

Report	Bowls 2014 Additional Marketing
Scrutiny Comment	The Overview and Scrutiny Committee voted to discuss this late report at its meeting. The Committee supported the recommendations in the report and asked that the Executive recommend that the event be advertised in all four towns and that the budget be increased to facilitate this if necessary.
Executive Response	<p>The Leader, Councillor Mobbs, apologised for the lateness of the report and accepted responsibility for the late circulation. However, he had felt it important to ensure that all Members were aware of the situation and included in the decision making process.</p> <p>Members were in agreement that national publicity was needed to encourage as many visitors to the District during the event. It was appreciated that a lot of work had been taking place 'behind the scenes' but such a high profile event should be showcased to residents and businesses within the District.</p>

Plus the following Confidential Report:

- Land off Radford Road, Royal Leamington Spa

30 July 2014

Report	Response to the Task & Finish Group's Dog Control Order Report
Scrutiny Comment	The Overview & Scrutiny Committee supported the recommendations in the report.
Executive Response	The Executive agreed the recommendations in the report.

3 September 2014

Report	Enforcement Policy
Scrutiny Comment	The Overview & Scrutiny Committee noted the report and thanked officers for extra detail on service standard that was circulated at the meeting.
Executive Response	The Executive noted the comments from the Committee.

Report	Council Housing Building
Scrutiny Comment	The Overview & Scrutiny Committee supported the report.
Executive Response	The Executive thanked the Committee for its support.

Plus the following Confidential Reports:

- Housing & Property Services Staffing Review
- South West Warwick Phase 9 Affordable Housing

1 October 2014

Report	Request to increase the Hackney Carriage Fares
Scrutiny Comment	The Overview and Scrutiny Committee supported the recommendations in the report but would wish to see improvements in standards going hand in hand with an increase in fares.
Executive Response	The Portfolio Holder for Health & Community protection, Councillor Coker, endorsed the report and agreed with the comments of the Overview & Scrutiny Committee. He highlighted that officers were working proactively with drivers to improve service standards and taking appropriate action when required. That said, the conduct and standards of drivers were matters for the Licensing and Regulatory Committee to respond to and ensure were robust.

Report	St Mary's Lands Business Strategy
Scrutiny Comment	The Overview and Scrutiny Committee supported the recommendations in the report but would suggest that no additional car parking should be considered as part of the plans for the development of the Golf Centre.

Executive Response	The Executive welcomed the views of the two scrutiny Committees and shared the concerns regarding the cost of responding to enquiries about St Mary's Lands. They also recognised the concern regarding increased car parking for the Golf Course on this special piece of land which any Town would welcome and cherish. The recommendations were proposed subject to recommendation 2.4 being amended to include "as we continue to work closely with stakeholders and develop detailed businesses cases we take comments like those of the scrutiny committee, on board".
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Report	Corporate Peer Challenge
Scrutiny Comment	The Overview and Scrutiny Committee noted the report.
Executive Response	The Council had previously envisaged a Full Corporate Peer Review taking place in July 2015. However, on reflection of the experience of how long it may take for recommendations to be implemented and the effect identified, it was suggested that rescheduling such a Full Review to July 2016 was more appropriate. This would give more time for the impact of the proposed actions in response to the recommendations to be assessed.

Report	Planning Peer Review Update
Scrutiny Comment	The Overview and Scrutiny Committee noted the report.
Executive Response	The Executive welcomed the report but were of the opinion that because Planning was such a key function of the Council the next update report should be brought to them earlier than 12 months. Therefore, it was proposed and agreed that the next report be submitted to them in June 2015.

Report	Skills Initiative Funding
Scrutiny Comment	The Overview and Scrutiny Committee supported the recommendations in the report.
Executive Response	The Executive agreed the recommendations as laid out in the report.

5 November 2014

Report	Sports & Leisure Options
Scrutiny Comment	The Committee noted the recommendations in the report and formally recommended that the Executive accept them.
Executive Response	The Portfolio Holder for Cultural Services, Councillor Mrs Gallagher thanked the report authors and all officers involved in the compilation of the report. She was pleased that Members had clearly read all the papers prior to scrutiny and felt this was largely down to the effective communication by officers. In addition, Councillor Mrs Gallagher was disappointed that the local press had not reported the Council's press statement accurately, which had caused upset amongst residents.

	However, she hoped that this report would clarify the position and she proposed the recommendations as laid out.
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Report	Bishop's Tachbrook Community Centre
Scrutiny Comment	The Committee agreed a consensus on recommendation 2.3, but did not agree a consensus on this particular issue.
Executive Response	The Executive agreed the recommendations in the report subject to a change to recommendation 2.2.6, which was amended to read: "The funding is approved only when a full <u>robust and viable</u> Business Plan for the centre is received...".

Report	Code of Conduct Consultation
Scrutiny Comment	The Committee noted the report.
Executive Response	The Executive was disappointed that the Scrutiny Committees had not taken the opportunity to submit comments and embrace debate on this matter. However, it was agreed that all Councillors would be contacted and encouraged to submit their comments to Committee Services by close of play on 18 November 2014. These comments would then be taken into account at the Working Party meeting on 19 November, along with all other comments received.

Report	Local Plan Consultations
Scrutiny Comment	The Committee noted the recommendations in the report and that the Chief Executive had used his delegated authority to move things forward.
Executive Response	The Executive agreed the recommendations in the report.

3 December 2014

Report	Review of Affordable Rent Policy
Scrutiny Comment	The Overview & Scrutiny Committee noted the report, there were no adverse comments and the Committee welcomed that any decisions on schemes would have to be approved by Members first.
Executive Response	The Portfolio Holder thanked the Scrutiny Committees for their comments.

Report	Council HQ Relocation Project
Scrutiny Comment	The Overview & Scrutiny Committee welcomed the report and thanked officers for their work on this report. The Committee noted the correction in paragraph 5.2 of the report that the current cost of Riverside House should be £576,000.

	The Committee recommended to the Executive that paragraph 2.3 be amended to remove the words "privately owned" to enable greater flexibility.
Executive Response	The Overview & Scrutiny Committee was thanked for the recommendation which was supported by the Executive.

Report	Royal Pump Rooms and Spencer Yard – Proposed Cultural Quarter
Scrutiny Comment	The Overview & Scrutiny Committee welcomed the report as the next steps forward in this project and look forward to future updates.
Executive Response	The Portfolio Holder was pleased to note the support from Overview & Scrutiny Committee.

Report	Tachbrook Country Park
Scrutiny Comment	The Overview and Scrutiny Committee noted the report.
Executive Response	The Executive agreed the recommendations in the report.

Report	Coventry Local Development Plan Consultation Response
Scrutiny Comment	The majority of the Overview and Scrutiny Committee welcomed this response to Coventry.
Executive Response	The Executive agreed the recommendations in the report.

Report	Options for HR & Payroll Functions - Confidential
Scrutiny Comment	The Overview and Scrutiny Committee noted the report.
Executive Response	The Executive agreed the recommendations in the report and addendum.

14 January 2015

Report	Housing Appeals and Review Panel
Scrutiny Comment	<p>It was with regret that the Overview & Scrutiny Committee recognised that this meets the Councils statutory requirement and that these changes must be made because they felt there is value in retaining councillor involvement in the appeal process for those items removed from the HARP process.</p> <p>The Committee welcomed the agreement from the Portfolio Holder for, and Head of, Housing & Property Services that they will ensure that the correspondence for HARPs, especially with applicants and tenants, is put into plain English.</p>

	They also welcomed that Housing & Property Services officers will ensure that the tenant will be directed to their Ward Councillor about appeal matters and that Ward Councillors will be notified about appeals regarding applicants or tenants in their Ward.
Executive Response	The Executive thanked the Scrutiny Committee for their comments and agreed that member involvement with tenants was important. The Portfolio Holder assured members that when the procedure notes were reviewed they would highlight that individuals would be encouraged to contact their Ward Councillor during the process.

Report	Council Procedure Rules
Scrutiny Comment	The Overview & Scrutiny Committee asked that: <ol style="list-style-type: none"> 1. Procedure rule 9(1) be amended to reflect in the main body that questions can be directed to portfolio holders about their specific remit; and 2. Procedure rule 13(1) be amended to enable that any Councillors can call for the motion to be in to be writing but the chairman takes the final decision.
Executive Response	The Executive supported the comments from the Committee and clarified the wording for 13(1) which was duly proposed to and agreed by Council on 28 January 2015.

Report	Convictions & Cautions Policy
Scrutiny Comment	The Overview & Scrutiny Committee welcomed the report, but asked that officers include the normal enforcement steps (i.e. gentle reminder, warning letter etc) underneath the table of offences.
Executive Response	The Executive agreed that the normal enforcement steps would be included in the Policy as requested.

Report	2014 National Bowls Championships
Scrutiny Comment	The Overview & Scrutiny Committee passed their congratulations to all involved on a well organised national event and welcomed that the issues were being investigated and responded to.
Executive Response	The Executive thanked the Committee for their comments and agreed with their sentiments.

Report	Council's Strategic Approach to Sustainability and Climate Change
Scrutiny Comment	The Overview & Scrutiny Committee welcomed the report and looked forward to updates on this through the Portfolio Holder statements.
Executive Response	The Executive agreed the recommendations in the report.

11 February 2015

Report	Allocation of Budget to deliver Voluntary Sector Services in Warwick District 2015-2018
Scrutiny Comment	<p>The Overview & Scrutiny Committee recommend that in respect of Recommendation 2.2 in the report, the Executive does not agree to the revised decision making process as described in points 3.6 to 3.12 in the report in respect of voluntary sector commissioning whereby future tenders are evaluated by an officer panel prior to being submitted to the Deputy Chief Executive (AJ) in consultation with the Chair of the Member Grant Review Panel for final approval.</p> <p>The Committee cited the following reasons for asking the Executive not to agree the revised decision process:</p> <ol style="list-style-type: none"> (1) Members felt that their integrity and ability to declare interests where appropriate when tenders were submitted was being questioned; (2) Members felt that their involvement in Outside Bodies was seen as causing conflict with the decision making process; (3) Members felt that their involvement in Outside Bodies contributed to the decision making process; (4) Members believed that their skill set and knowledge of the Voluntary Sector would not be used as a result of the curtailment of their involvement fully in the process; (5) It was noted that an officer approval process would mean that councillors' involvement would become a mere formality and not active participation; (6) Members felt that undue influence from the Voluntary Sector to curtail Members' involvement had been accepted without challenge or Member consultation.
Executive Response	<p>The Portfolio Holder for Health & Community Protection, Councillor Coker, agreed with the concerns of the Overview & Scrutiny Committee and proposed that recommendation 2.2 was amended to read "That Executive agrees the revised decision making process as described in paragraphs 3.6 -3.12 be reviewed, culminating in a further report to Executive, in respect of future VCS service commissioning".</p> <p>Resolved that</p> <ol style="list-style-type: none"> (1) the reasons for the changes to the 2015-2018 voluntary sector services tender evaluation and scoring process, be noted; (2) the revised decision making process as described in paragraphs 3.6 - 3.12 be reviewed, culminating in a further report to Executive, in respect of future VCS service commissioning; (3) a briefing note will be provided for all Councillors, after the election, on their work on outside bodies (when they are formally appointed as a District Councillor and those where they end up involved because they are a Councillor); (4) the outcomes of the tender award process for the delivery of voluntary and community sector services in Warwick District for 2015 - 2018 commencing 1st April 2015 as detailed in Appendix 1,

	<p>be noted;</p> <p>(5) as a result of the bid from the current service provider being unsuccessful, and in accordance with Procurement policy, Lot 3 - Targeted Service Delivery in Crown Ward, will be put through a full, open procurement process again in April with a contract commencement date of 1 July 2015.</p>
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11 March 2015

Report	Homelessness Strategy 2015-2017
Scrutiny Comment	The Committee supported the recommendations in the report, but requested that officers and the Portfolio Holder noted its view that during severe weather, the Council should aim to provide shelter to people who sleep rough after just one night, not three; and that these people be provided with <u>both</u> bed and breakfast. The Committee also asked that information be provided about the number of homeless who were ex-servicemen.
Executive Response	<p>In response to the comments from Overview & Scrutiny Committee, the Portfolio Holder advised that the Council was working with voluntary sectors to incorporate their sentiments into the strategy.</p> <p>In addition, he requested that an additional recommendation 2.3 be added to read "The Executive recognises the importance of the Homelessness strategy in alleviating homelessness and will pass this to the Housing Advisory Group to monitor progress."</p>

Report	Establishing a Council Development Company for Warwick District
Scrutiny Comment	The Committee supported the recommendations in the report.
Executive Response	The recommendations in the report were agreed.

Report	Playing Pitch and Outdoor Sports Strategy
Scrutiny Comment	The Overview & Scrutiny Committee supported the recommendations in the report but wished the Executive to ensure that provision for hockey was given appropriate support. The Committee also noted that provision of sports facilities at school sites did not guarantee continuing use for the public; so this risk needed to be properly identified and managed.
Executive Response	Officers advised caution with regard to focussing solely on hockey because the Council did not want to be caught in a position between national bodies and local clubs. Members were assured that any challenges would be picked up as part of the quarterly review.

Report	Regeneration in Lillington
Scrutiny Comment	The Committee supported the recommendations in the report.

Executive Response	The recommendations in the report were agreed.
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Report	Housing Advisory Group
Scrutiny Comment	The Committee strongly supported the recommendations in the report.
Executive Response	The recommendations in the report were agreed.

Report	Proposed Creative Quarter
Scrutiny Comment	The Committee supported the recommendations in the report.
Executive Response	The recommendations in the report were agreed.

Report	Strategic Opportunity Proposal - Confidential
Scrutiny Comment	The Committee supported the recommendations in the report.
Executive Response	The recommendations in the report were agreed.

Report	SEV Task & Finish Group – Final Report – Confidential
Scrutiny Comment	The Committee recommended amending paragraph 2.1 to read "...paying due regard to the views of the Task and Finish Group and Counsel..."
Executive Response	The Executive agreed the recommendation from the Overview & Scrutiny Committee.

9 April 2015

Report	Revisions to the Constitution
Scrutiny Comment	<p>Page 17 – A(3) The Committee was surprised that this clause did not state an indicative upper cost limit at which point consultation with the Portfolio Holder or the Leader would be required before going ahead.</p> <p>The Committee recommended that:</p> <p>Page 22 – MO (8) the wording is altered to read "Appoint the membership of <i>any additional</i> Licensing & Regulatory Sub-Committees known as Licensing & Regulatory</p>

	<p>Panels"; and</p> <p>Page 23 – MO (13) the wording is altered to read "<i>Initiate</i> reviews of the Members' Allowances Scheme". The words "in accordance with that Scheme" should be deleted.</p>
Executive Response	<p>The recommendations in the report were agreed, subject to the changes, below being made, and the Monitoring Officer considering the comments from the Scrutiny Committee regarding Counsel fees.</p> <ul style="list-style-type: none"> • MO (8) the wording is altered to read "Appoint the membership of <i>any additional</i> Licensing & Regulatory Sub-Committees known as Licensing & Regulatory Panels"; • MO (13) the wording is altered to read "<i>Initiate</i> reviews of the Members' Allowances Scheme". The words "in accordance with that Scheme" should be deleted; and • DS(4)(ii) – Page 24 – be removed.

Report	IT Provisions for Councillors from May 2015
Scrutiny Comment	<p>The Committee recommended that all recommendations in the report are removed and replaced with:</p> <p>2.1 That the Executive awaits a detailed update on the results of the iPad trial, and, if necessary, extends the trial.</p> <p>2.2 That the Executive agrees that further work be undertaken to improve the system prior to the submission of a report to the Executive at a later date.</p> <p>2.3 That the Executive is assured that adequate IT provision arrangements are in place for new councillors.</p>
Executive Response	<p>The Executive accepted the concerns of members of this Council and those of the Overview & Scrutiny Committee and therefore resolved that:</p> <ol style="list-style-type: none"> 1. The Executive notes the concerns of members with regard to moving away from paper agendas and reports; 2. The Executive authorises the current trial of iPads to be continued; 3. The Executive receives a further report in the Autumn of 2015 detailing the progress of the trial and how the issues raised have been resolved and recommending a way forward; and 4. Officers make sufficient IT provision for Councillors after the election in May 2015.

Report	Smoking Policy
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Scrutiny Comment	The Committee noted the recommendations in the report.
Executive Response	The recommendation in the report was agreed.

Report	The way forward for scrutinising Health Issues at Warwick DC
Scrutiny Comment	The Committee noted the recommendations in the report.
Executive Response	The recommendations in the report were agreed.

Health Scrutiny Items

A synopsis of discussions and decisions made by the Health Scrutiny Sub-Committee

8 July 2014

- The Sub-Committee set up its Work Programme.
- The Health & Wellbeing Lead gave a presentation to Members on Warwick District Council's role in health and issues that the Council would be tackling, such as encouraging healthy lifestyle choices.
- Members were informed about the situation regarding the Warwick District Health Improvement and Wellbeing Partnership Group (HiWeb).

9 September 2014

- The Sub-Committee co-opted Councillor Mrs Knight.
- The Sub-Committee received a presentation from the Senior Democratic Services Officer at Warwickshire County Council on how health scrutiny was being dealt with at the County.
- Councillor Kinson gave an update on the work of the Warwickshire County Council Adult Social Care & Health Overview & Scrutiny Committee.
- The Health & Wellbeing Lead gave an update on the progress of the Health Strategy Report and some of the work he would be doing.

7 October 2014

- The Sub-Committee received a presentation on the Warwickshire Community Transport Service and its difficulty raising funds to carry out the service. The Sub-Committee has requested that a review of the taxi token system be reviewed when the new Council is formed to see if money can be used from this to help the Transport Service.
- The Head of Health and Community Protection and the Environmental Sustainability Manager gave a presentation on the latest report on air quality in the District.
- The Health & Wellbeing Lead gave an update on his work and progress with the Council's Health Strategy.

10 November 2014

- Members discussed the future of health scrutiny at the Council in anticipation of presenting a report to Overview & Scrutiny. It was agreed that the decision should be postponed until five months into the new Council to let new Councillors achieve a better understanding of scrutiny in general and to ensure any recommendations were done in a timely manner to coincide with the budget process for 2015/2016.
- The Health and Wellbeing Lead gave Members and update of his actions since the last meeting.

15 December 2014

- The Planning Policy and Conservation Manager gave give Members of the Sub-Committee a short talk on what the Council had tried to do in respect of health and wellbeing within the Local Plan.
- Representatives from the South Warwickshire Clinical Commissioning Patient & Participation Group (3PG) gave the Sub-Committee a talk on the work handled by them.
- Members gave the Committee Services Officer direction on the way forward for health scrutiny at the Council so that she could prepare a draft report on the Sub-Committee's behalf to be presented at Overview & Scrutiny in March 2015.
- Members pre-scrutinised the Employee Smoking Policy at the request of the Health & Wellbeing Lead who was taking the report to the Employment Committee in January.
- The Health & Wellbeing Lead gave an update on his work and progress with the Council's Health Strategy.
- The Health & Wellbeing Lead gave Members an update on HiWeb.
- Councillor Kinson gave Members an update on discussions by the Warwickshire County Council Adult Social Care and Health O & S Committee.

24 February 2015

- The Partnerships Delivery Manager from the County Council attended the meeting to talk to Members about the County Council's work in updating its Child Poverty Strategy (2015-2018), which involved consultation with interested bodies.
- The Sub-Committee finalised its report to be presented to the Overview & Scrutiny Committee on the way forward for health scrutiny at the Council.
- Councillor Kinson gave Members an update on discussions by the County Council Adult Social Care & Health O & S Committee, which had discussed child and adult mental health.
- The Health & Wellbeing Lead gave an update on his work and progress with the Council's Health Strategy.
- The Health & Wellbeing Lead gave Members an update on HiWeb.

The meeting on 24 February 2015 was the last meeting of the Sub-Committee, which was set up to run until the end of the 2014/2015 municipal year; one of its primary aims to present a report on the way forward for health scrutiny at the Council for approval at O & S. This was achieved at the March meeting of O & S.