



Agenda Item 7

Licensing and Regulatory Committee 19th July 2021

Title: Proposed House to House Collections Policy

Lead Officer: Kathleen Rose

Portfolio Holder: Cllr Judith Falp

Public report

Wards of the District directly affected: All

Contrary to the policy framework: No

Contrary to the budgetary framework: No

Key Decision: No

Included within the Forward Plan: No

Equality Impact Assessment Undertaken: Yes

Consultation & Community Engagement: Public consultation undertaken between 21st May 2021 and 2nd July 2021 (6 weeks).

Final Decision: Yes

Accessibility Checked: Yes

Officer/Councillor Approval

Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	05.07.2021	Andrew Jones
Head of Service		Marianne Rolfe
CMT		
Section 151 Officer	06.07.2021	Mike Snow
Monitoring Officer	05.07.2021	Graham Leach
Finance	06.07.2021	Mike Snow
Portfolio Holder(s)	02.07.2021	Cllr Judith Falp

1. Summary

- 1.1. To present a new policy for House to House Collections which will be applicable to all applicants and request that it be forwarded to Council for adoption.

2. Recommendation

- 2.1. That the Licensing and Regulatory Committee agrees the House to House Collection Policy (attached as Appendix 1) and recommends adopting the policy to Council.

3. Reasons for the Recommendation

- 3.1. The Licensing Authority is required to authorise house to house collections under the House to House Collections Regulations 1947.
- 3.2. The proposed policy has been consulted upon and is attached as Appendix 1. There are two areas of the proposed policy, in respect of whether 'contactless' donations via a credit/debit card would be covered by the policy and whether WDC should ever deviate from the policy for any reason which require legal advice and these will be provided to the Committee at the meeting.

4. Policy Framework

4.1. Fit for the Future (FFF)

- 4.1.1. The FFF Strategy has 3 strands, People, Services and Money, and each has an external and internal element to it, the details of which can be found [on the Council's website](#). The table below illustrates the impact of this proposal if any in relation to the Council's FFF Strategy.

4.2. FFF Strands

4.2.1 External impacts of proposal(s)

People - Health, Homes, Communities - None.

Services - Green, Clean, Safe - The Licensing Authority recognises that residents within the District, need a safe environment to live, work and visit; and that safe and well run charity collections are important to the wellbeing of many people within the District.

Money- Infrastructure, Enterprise, Employment - The Licensing Authority recognises the importance of house to house collections to both national and local charities for fund raising purposes.

4.2.2. Internal impacts of the proposal(s)

People - Effective Staff - None.

Services - Maintain or Improve Services - None.

Money - Firm Financial Footing over the Longer Term – None.

4.3. Supporting Strategies

- 4.3.1. Each strand of the FFF Strategy has several supporting strategies. The House to House Collection Policy will provide guidance, consistency and transparency to applicants and those making a donation to any charity. This contributes to the Council's strategy of making Warwick District a great place to live, work and visit.

4.4. Changes to Existing Policies

- 4.4.1. None.

4.5. Impact Assessments

- 4.5.1. An Equality Impact Assessment has been carried out.

5. Budgetary Framework

- 5.1. There are no budgetary implications arising from this Policy review.

6. Risks

- 6.1. There are no additional risks to the Council in adopting a House to House Collections Policy.

7. Alternative Option(s) considered

- 7.1. That no Policy is introduced.

8. Background

- 8.1 A 6 week public consultation on the proposed Policy was launched on 21st May 2021.
- 8.2 A summary of the responses received is attached as Appendix 2.