

 <b>Overview and Scrutiny Committee</b> <b>5<sup>th</sup> March 2019</b>		<b>Agenda Item No. 5</b>
<b>Title</b>	Culture Portfolio – Service Review	
<b>For further information about this report please contact</b>	Rose Winship 01926 456223 <a href="mailto:Rose.winship@warwickdc.gov.uk">Rose.winship@warwickdc.gov.uk</a>	
<b>Wards of the District directly affected</b>	All wards	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	No	
<b>Background Papers</b>	N/A	

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	N/A
<b>Equality Impact Assessment Undertaken</b>	N/A
N/A	

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive	14 <sup>th</sup> Feb 2019	Chris Elliott
Head of Service	14 <sup>th</sup> Feb 2019	Rose Winship
CMT	14 <sup>th</sup> Feb 2019	Andrew Jones
Section 151 Officer	14 <sup>th</sup> Feb 2019	Mike Snow
Monitoring Officer	14 <sup>th</sup> Feb 2019	Andrew Jones
Finance	14 <sup>th</sup> Feb 2019	Mike Snow
Portfolio Holder(s)	19 <sup>th</sup> Feb 2019	Cllr Coker
<b>Consultation &amp; Community Engagement</b>		
N/A		
<b>Final Decision?</b>		N/A
<b>Suggested next steps (if not final decision please set out below)</b>		

## 1. Summary

1.1 This report brings together details of performance relating to the Culture Portfolio.

## 2. Recommendation

2.1 That Overview and Scrutiny Committee should review Culture Portfolio Performance Report and make observations on it as appropriate.

## 3. Reasons for the Recommendation

3.1 It has been requested by members that performance details of each service/portfolio are reviewed.

3.2 The Portfolio-holder for Culture and Head of Cultural Services are presenting this report on performance to the Overview and Scrutiny Committee.

3.3 The 2018/19 Service Area Plan for Cultural Services is available as Appendix A. The annual performance report is available as Appendix B.

## 4. Policy Framework

### 4.1 Fit for the Future (FFF)

4.1.1 The Council's FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects. St Mary's Lands is one of those Key projects. This report shows the way forward for implementing the next stage of one of the Council's Key projects.

4.1.2 The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council's FFF Strategy.

<b>FFF Strands</b>		
<b>People</b>	<b>Services</b>	<b>Money</b>
<b>External</b>		
<b>Health, Homes, Communities</b>	<b>Green, Clean, Safe</b>	<b>Infrastructure, Enterprise, Employment</b>
<u>Intended outcomes:</u> Improved health for all Housing needs for all met Impressive cultural and sports activities Cohesive and active communities	<u>Intended outcomes:</u> Area has well looked after public spaces All communities have access to decent open space Improved air quality Low levels of crime and ASB	<u>Intended outcomes:</u> Dynamic and diverse local economy Vibrant town centres Improved performance/productivity of local economy Increased employment and income levels
<b>Impacts of Proposal</b>		
Services managed within the Culture portfolio	Cultural Services work closely with	Dynamic and diverse local economy

make a significant contribution to health outcomes; impressive sport and cultural facilities; and to a more cohesive and active community by providing services that are available to all sectors of the community.	Neighbourhood Services to ensure that opportunities are optimized to use outdoor space to contribute to health and wellbeing objectives.	Increased employment and income levels
<b>Internal</b>		
<b>Effective Staff</b>	<b>Maintain or Improve Services</b>	<b>Firm Financial Footing over the Longer Term</b>
<u>Intended outcomes:</u> All staff are properly trained All staff have the appropriate tools All staff are engaged, empowered and supported The right people are in the right job with the right skills and right behaviours	<u>Intended outcomes:</u> Focusing on our customers' needs Continuously improve our processes Increase the digital provision of services	<u>Intended outcomes:</u> Better return/use of our assets Full Cost accounting Continued cost management Maximise income earning opportunities Seek best value for money
<b>Impacts of Proposal</b>		
Staff are continually developed using a range of methods including formal courses, in-house training and attendance at seminars, conferences or regional bodies.	The Service Area is continually looking at ways of improving the way services are delivered to customers, through improved working practices, partnerships, and use of ICT.	Cultural Services ensures that any expenditure achieves the best value for money. We seek to maximize external funding opportunities where appropriate, ensure that all expenditure is scrutinized in detail, and that all income is appropriately accounted for.

## 4.2 Supporting Strategies

- 4.2.1 There are several strategies that underpin the delivery of services including the Indoor Sports Strategy, Playing Pitch Strategy, Arts Strategy (currently under review). The strategic projects managed by the Programme Team in Cultural Services (ie Leisure Development Programme, Community Stadium and associated projects, and Commonwealth Games all contribute to a wider range of corporate strategies under the overarching Fit for the Future, in a variety of ways.

## 5. Budgetary Framework

- 5.1 Annual Budgets for Cultural Services are set by the Executive on an annual basis and budget reports are routinely considered by the Senior

Management Team, with quarterly reports issued to the Executive. A separate report providing further details of Cultural Services budgets is being presented to Finance and Audit Scrutiny Committee on the 5<sup>th</sup> March 2019.

## **6. Risks**

- 6.1 Risks are managed using the service area's Risk Register which is reviewed and updated on a quarterly basis, and is subject to scrutiny by the Finance and Audit Committee on the 5th March 2019.

## **7. Alternative Option(s) considered**

- 7.1 As this report is predominantly for information, at the request of the Overview and Scrutiny Committee, no other options are proposed.

### APPENDICES:

Appendix A: Cultural Services Service Plan (2018/19)

Appendix B: Cultural Services Performance report