

**Overview and Scrutiny Committee
Work Programme 2018**

30 October 2018

Title	Where did item originate from	Format	Lead Officer/ Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Task & Finish Group – Role of Warwick District Council Chairman	O&S Task & Finish Group	See item 5 on this report for an update.	TBA	Councillors Ashford, Mrs Knight and Margrave	Every meeting until completed	
Current Arrangements for South Warwickshire Community Safety Partnership	Mandatory	Written report followed by Q&A at meeting	Pete Cutts		Oct / Nov 2019	Annually

<p>Consideration of Local Plan Policy H6</p>	<p>O&S 25 September 2018</p>	<p>Councillor Naimo describes what it is the Committee would like to explore with the Development Management team. The team can then prepare a short report for Members' consideration and be in a position to answer queries.</p>	<p>Gary Fisher / Councillor Naimo</p>			<p>30 October 2018</p>
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A list of actions and outstanding questions arising from the O&S meeting 25 September 2018 has been completed with the final set of responses being sent out to Committee members on 16 October 2018.

27 November 2018

Title	Where did item originate from	Format	Lead Officer / Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
(Portfolio Holder Update) Review of Development Services - Service Area Update			Cllr Rhead / Dave Barber			
Annual Feedback on Outside Appointments	Standing Annual Item	Written Report	Democratic Services		Oct/Nov 2019	Annually
To provide an update report on progress on the recycling contract.	25 September 2018	Written Report followed by Q&A at meeting	Gary Charlton			
Increased Litter Bin Provision – report back to show how well the scheme has been received and results	Exec Report 27 June 2018 / O&S 26 June 2018	Written report followed by Q&A at meeting	Gary Charlton			30 October 2018
Update on the Leamington Car Park Displacement Strategy	O&S 24 July 2018	Written report followed by Q&A at meeting	Rob Hoof / Paul Garrison / Bill Hunt			30 October 2018
Catering and Events Concessions Contract – Royal Pump Rooms and Jephson Gardens Glasshouse – Update on how it will run, contract progress	O&S 30 May 2018	Written report followed by Q&A at meeting	David Guilding / Phil Clarke		October 2019 – Update on how it has gone	

8 January 2019

Title	Where did item originate from	Format	Lead Officer / Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Local Plan Infrastructure Delivery Plan (O&S voted this to be done as a Joint meeting of F&A & O&S at its meeting 26 June 2018)	30 June 2015 & 26 June 2018	Joint meeting of F&A and O&S Written report followed by Q&A at meeting	David Butler / Phillip Clarke		June 2019 January 2020	Half yearly Update
Portfolio Holder Update Review of Chief Executives Service Area – Service Area Update		Written report followed by Q&A at the meeting	Councillor Mobbs		To be on the same evening as F&A 2020	Annually
Vision & strategy for Leamington town centre annual update and progress on Action Plan.	O&S 6 March 2018	Written report followed by Q&A at meeting	Phillip Clarke		January 2020	Annually
Verbal update on the Shared Environmental Enforcement with Rugby Borough Council	4 April 2018	Verbal report	Gary Charlton / Grahame Folkes Skinner			8 January 2019

5 February 2019

Title	Where did item originate from	Format	Lead Officer/ Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
(Portfolio Holder Update) Review of Business - Service Area Update			Councillor Butler		To be on the same evening as F&A 2020	Annually
CWLEP update	30 June 2015	Verbal Report	Councillor Mobbs			Quarterly if an update is available
Progress report on the HEART service	O&S 6 February 2018, minute 75	Written report followed by Q&A at meeting	Mark Lingard			5 February 2019

5 March 2019

Title	Where did item originate from	Format	Lead Officer/ Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Annual update from Shakespeare's England to include KPIs and what has been done.	29 August 2018	Written report followed by Q&A	Marianne Rolfe / Lisa Barker		March 2020	Annually
Fuel Poverty	26 June 2018	Written report followed by Q&A	Marianne Rolfe / Lisa Barker			
Portfolio Holder Update Review of Cultural Services – Service Area Update						

2 April 2019

Title	Where did item originate from	Format	Lead Officer / Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Portfolio Holder Update Review of Health & Community Protection – Service Area Update					To be on the same evening as F&A 2020	Annually
Annual review of membership / participation of Outside Bodies	Standing Annual Item	Written Report	Andrew Jones		April 2020	Annually
Overview and Scrutiny Committee End of Term Report	Standing Annual Item	O&S Report for Executive	Committee Services Officer		April 2020	Annually
Member Children’s Champions: End of Year Report	Standing Annual Item	Written report followed by Q&A at meeting	Andrew Jones		April 2020	Annually

May 2019

Title	Where did item originate from	Format	Lead Officer / Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Elect an Overview and Scrutiny Committee Chairman					May 2019	Annually
Heath Scrutiny Sub-Committee – Appoint members and substitutes					May 2019	Annually

June 2019

Title	Where did item originate from	Format	Lead Officer/ Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Emergency Planning in light of Grenfell Tower and other major incidents (To include: <ul style="list-style-type: none"> • What this Council has done, • Capacity • Staff Learning) 	27 June 2017	Written report followed by Q&A at meeting	Marianne Rolfe			
Review of Council's Sustainability and Climate Change Approach	27 June 2017	Written report followed by Q&A at meeting	Marianne Rolfe / Alice Ellis		June 2020	Annually
Portfolio Holder Update – Finance? – <i>to be confirmed with F&A so that the Finance updates for both Scrutiny Committees are held on the same evening</i>		Written report followed by Q&A at meeting	Councillor Whiting		Annually	Annually

TBA

Title	Where did item originate from	Format	Lead Officer/ Councillor	Membership of Task & Finish	Next report date if applicable	Completion date
Reviewing the success of the Rugby trial and the way forward	25 September 2018	Written Report	Gary Charlton			
Policy on Regulating the Private Rented Sector - Update(Ref 880)	30 August 2017	TBA	Ken Bruno		KB to take of stock of the position in October 2018 to see if he is in a position to bring a report forward.	
Asset Management Strategy (Corporate Assets) (Forward Plan Ref 641) – Overview and Scrutiny Committee to determine if this should be a Work Programme item	November 2015	Written report followed by Q&A at meeting	Councillor Phillips			