

Democratic Services
Andrew Jones – Deputy Chief Executive & Monitoring Officer

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To: All Warwick District Councillors

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our ref:
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7 November 2017

Dear Councillor,

Warwick District Council Agenda 7 November 2017

Please find attached an addendum to item 10(c) Executive Minutes of 27 September 2017 regarding the proposed fees for Licensing & Registration and the Lifeline Service.

In addition, with regard to the item 10(d) Executive minute 66 of 1 November 2017 the proposal for the amendment to Council Procedure Rules with regard to Sub-Committees needs to be amended.

This is because the report to the Executive incorrectly reported that co-opted members to Scrutiny Sub-Committees could have voting rights. This is determined by legislation and can occur but only on a few specific County Council Scrutiny Committees.

Therefore recommendation 2.2 should be amended to read:

“That Council procedure rules are amended, to include a reference confirming the requirements that to be appointed to a Sub-Committee (as either a member or a substitute) the Councillor must be a member of the parent Committee, with exception to this the appointment of Co-opted members who in all cases, would have no voting rights.”

Yours sincerely

Graham Leach
Democratic Services Manager and
Deputy Monitoring Officer

