

## Executive

Monday 10 December 2007

---

Monday 26 November 2007

A meeting of the Executive will be held in the Town Hall, Royal Leamington Spa on Monday 10 December 2007, at 6.00 pm.

### Membership:

Councillor M Coker (Chair)

Councillor Mrs F G Bunker

Councillor B Kirton

Councillor Michael Doody

Councillor N Pratt

Councillor J Hammon

Councillor C White

Councillor M Kinson

### Also Attending

#### Labour Group Observer (non-voting)

Councillor R Crowther

#### Liberal Democrat Group Observer (non-voting)

Councillor Ms C De-Lara-Bond

#### Chairmen of the Overview and Scrutiny Committees

Councillor A Boad – Executive

Councillor Mrs Knight – Audit and Resources

## Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

## Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 1 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

## **Agenda**

### **1. Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

### **\*2. Minutes**

To confirm the minutes of the meeting held on 22 October 2007.

(Previously circulated)

### **\*3. Memorials and Petitions**

To consider a petition sponsored by Councillor M Kinson opposing the proposed closure of Warwick Fire Station referred from Council on 10 October 2007.

### **\*4. Notice of Motion**

This item is included in anticipation that it will be referred from Council on 28 November 2007.

To consider (2) of the following Notice of Motion, sponsored by Councillor Mrs Higgins;

- (1) that Warwick District Council supports the Warwick Chamber of Trade's initiative for the phasing out of free plastic bags; and the Environment and Economic Policy Committee be asked to investigate and recommend to the Executive (a) how this Council can support this either financially or through assistance in promotion of the scheme and (b) how other Chambers of Trade can be encouraged to follow the example of Warwick; and
- (2) that the Executive approaches DEFRA for a grant to introduce chewing gum disposal points within the district.

### **\*5. Community Strategy**

To consider a report from Policy and Performance

**(Page 1)**  
(Enclosure)

### **\*6. Organisational Values**

To consider a report from Policy and Performance

**(Page 9)**  
(Enclosure)

### **\*7. Corporate Strategy 2007 to 2011**

To consider a report from Policy and Performance

**(Page 13)**  
(Enclosure)

### **\*8. Local Development Scheme**

To consider a report from Policy, Projects and Conservation

**(Page 34)**  
(Enclosure)

### **\*9. Relocation of Customer Service Centre to Shire Hall, Warwick**

To consider a report from Revenues and Customer Services

**(Page 50)**  
(Enclosure)

- \*10. **Locality Working Proposals in Warwick District**  
To consider a report from Chief Executive's Office **(Page 81)**  
(Enclosure)
- \*11. **Approval of General Fund Base Estimates Revised 2007/08 and Original 2008/09**  
To consider a report from Finance **(Page 86)**  
(Enclosure)
- \*12. **Approval of Housing Revenue Account Base Estimates Revised 2007/08 and Original 2008/09**  
To consider a report from Finance **(Page 127)**  
(Enclosure)
- \*13. **SPD on Affordable Housing**  
To consider a report from Policy, Projects and Conservation **(Page 144)**  
(Enclosure)
- \*14. **HRA Incentive Scheme**  
To consider a report from Housing Services **(Page 212)**  
(Enclosure)
- \*15. **Annual Monitoring Report**  
To consider a report from Policy, Projects and Conservation **(Page 220)**  
(Enclosure)
- \*16. **2007/2008 Half Year Performance Report**  
To consider a report from Policy and Performance **(Page 232)**  
(Enclosure)
- \*17. **Growth Point Bid**  
To consider a report from the Head of Planning and Engineering **(Page 283)**  
(Enclosure)
- \*18. **Tender for the New Cremators at Oakley Wood**  
To consider a report from Leisure and Amenities **(Page 289)**  
(Enclosure)
- \*19. **Pest Control Service**  
To consider a report from Environmental Health **(Page 297)**  
(Enclosure)
- \*20. **Land Charges Fees**  
To consider a report from Legal Services. **(To Follow)**

## 21. General Report

### \*(A) Risk Register

To consider a report from Community Resources **(Page 301)**  
(Enclosure)

### \*(B) Progress Report on Outstanding Rural Initiatives Grants

To consider a report from Finance **(Page 308)**  
(Enclosure)

### \*(C) Performance of WDC External Fund Manager – First Half Year 2007/2008

To consider a report from Finance **(Page 315)**  
(Enclosure)

### \*(D) Release of Licence of Westgate Car Park to Warwickshire County Council

To consider a report from Leisure and Amenities **(Page 321)**  
(Enclosure)

### \*(E) Housing Investment Programme – Re-roofing Work to Flats at Whites Row in Kenilworth

To consider a report from Property Services **(Page 324)**  
(Enclosure)

### \*(F) Contract for Gas System Servicing and Maintenance to Housing Properties

To consider a report from Property Services **(Page 327)**  
(Enclosure)

### \*(G) Flood Relief Scheme for Warwick District Residents

To consider a report from Policy and Performance **(Page 330)**  
(Enclosure)

### (H) Amendments to the Scheme of Delegation

To consider a report from Housing Services **(Page 336)**  
(Enclosure)

## \*22. Minutes of the Overview & Scrutiny and Policy Committees

To consider the minutes of the meetings of the Audit & Resources and Executive Overview and Scrutiny Committees held on 4 September and 16 October 2007, the Environment & Economic and Culture & Social Policy Committees held on 5 September 2007 and 17 October 2007 and the Joint Audit & Resources and Executive Overview and Scrutiny Committee held on 17 September 2007.  
(Enclosure)

**\*23. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following three items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
29	1	Information relating to an individual
29	2	Information with is likely to reveal the identity of an individual
24, 25, 26, 27, 28, 30 & 31	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**\*24. Options for the Discretionary Assisted Travel Scheme**

To consider a report from Revenues and Customer Services **(Page 389)**  
(Enclosure)  
**(Not for Publication)**

**\*25. Kenilworth Public Service Centre Feasibility Study and Sale of Land**

To consider a report from Revenues and Customer Services **(Page 397)**  
(Enclosure)  
**(Not for Publication)**

**\*26. Area of Land at Dudley Green/Rawlinson Road, Lillington, Leamington Spa**

To consider a report from Property Services **(Page 405)**  
(Enclosure)  
**(Not for Publication)**

**\*27. Althorpe Innovation and Enterprise Centre**

To consider a report from Chief Executive's Office **(Page 411)**  
(Enclosure)  
**(Not for Publication)**

**\*28. Asset Transfer of Pageant House and Garden**

To consider a report from Leisure and Amenities/Economic Development **(Page 415)**  
(Enclosure)  
**(Not for Publication)**

**\*29. Legal Services**

To consider a report from Legal Services **(To Follow)**  
**(Not for Publication)**

**\*30. Court Street Creative Arches Project**

To consider a report from Economic Development

**(To Follow)  
(Not for Publication)**

**\*31. Spencer Yard Phase 2 Project**

To consider a report from Economic Development

**(To Follow)  
(Not for Publication)**

(\*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

**General Enquiries: Please contact Warwick District Council, Riverside House,  
Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

**Telephone: 01926 456005**

**Facsimile: 01926 456121**

**E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)**

**For enquiries about specific reports, please contact the officers named in the  
reports**

**You can e-mail the members of the Executive at [executive@warwickdc.gov.uk](mailto:executive@warwickdc.gov.uk)**

**Details of all the Council's committees, councillors and agenda papers are available  
via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees) .**

**Please note that the majority of the meetings are held on the  
first floor at the Town Hall. If you feel that this may restrict you  
attending this meeting, please call (01926) 456005 prior to this  
meeting, so that we can assist you and make any necessary  
arrangements to help you attend the meeting**

**THE AGENDA IS AVAILABLE IN LARGE PRINT  
ON REQUEST, PRIOR TO THE MEETING.**