

**FINANCE & AUDIT SCRUTINY COMMITTEE**  
**WORK PLAN 2011/12**

	<b>Title of Review</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Target Date</b>	<b>Notes / Attendees / Task &amp; Finish Group membership</b>
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**13 SEPTEMBER 2011****AUDIT ITEMS**

1	Procurement Quarterly Report	Report	Mel Gillman		
2	Internal Audit Quarterly Report Quarter 1 2011/12	Report	Richard Barr		
3	Effectiveness Of Internal Audit Action Plan	Report	Richard Barr		
4	Risk Management Annual Report	Report	Richard Barr		
5	Leisure Centres Annual Memberships Investigation	Report	Richard Barr		Private & confidential

**21 SEPTEMBER 2011**

1	Statement Of Accounts	Report			
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**11 OCTOBER 2011****SCRUTINY ITEMS**

1	National Fraud Initiative – Update	Report	Ian Wilson		Postponed from 13 September
2	Housing Benefit Fraud Annual Report	Report	Andrea Wyatt		

**15 NOVEMBER 2011****AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 2 2011/12	Report	Roger Wyton		
2	Olympics – Update	Report			

**No scheduled scrutiny items****13 DECEMBER 2011****AUDIT ITEMS**

1	Anti Fraud and Corruption Strategy	Report	John King		
2	Internal Audit Quarterly Report – Quarter 2 2011/12	Report	Richard Barr		

**SCRUTINY ITEMS**

3	Procurement Quarterly Report	Report	Mel Gillman		
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**10 JANUARY 2012****No scheduled audit items****SCRUTINY ITEMS**

1	Urban/Rural Initiatives Update	Report			
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**14 FEBRUARY 2012****AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 3 2011/12	Report	Roger Wyton		+ Treasury Management Strategy 2012/13 to Executive
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**No scheduled scrutiny items**

**13 MARCH 2012****AUDIT ITEMS**

1	Procurement Quarterly Report	Report	Mel Gillman		
2	Internal Audit Quarterly Report Quarter 3 2011/12	Report	Richard Barr		
3	External Audit Certification of Claims and Returns Annual Report	Report			

**No scheduled scrutiny items****17 APRIL 2012****AUDIT ITEMS**

1	Audit Plan 2012/13	Report	Richard Barr		
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**No scheduled scrutiny items****TO BE SCHEDULED**

Review of the refuse collection contract (at an appropriate time to be confirmed with the Head Of Neighbourhood Services)