



FORWARD PLAN

September 2010 to December 2010

COUNCILLOR MICHAEL DOODY
LEADER OF THE EXECUTIVE

The Forward Plan is a list of all the Key Decisions which will be taken by the Council in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

If you would like to make representations or comments on any of the topics listed below, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire CV32 5HZ. Alternatively you can phone the contact officer on (01926) 412656. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Delayed reports:

If a report is late, officers should use the reason code below to establish the reason(s) for the delay:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

Section 1 – The Forward Plan September 2010 to December 2010

Topic and Reference	Purpose of report	If requested by Executive - date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
SEPTEMBER 2010						
Review of Budget & Improvement Programme (BIP) (Ref 221)	To update the Executive on progress with the BIP		Executive Sept 2010		Susie Drummond Cllr Caborn	Report to Exec 10 June, 29 September & 02 December 09
Free Swimming (Ref 252)	To report on the outcomes of the first 7months of Free Swimming scheme		Executive 29 Sept 2010		Rose Winship Cllr Gallagher	
Review of Locality Working (264)			Executive May 2010	20 Sept 2010	Alison Williams Cllr Caborn	WCC, County & District Councillors, Community Forum attendees Survey
Review of Children's Play Areas (276)		28 Sept 2010	29 Sept 2010		Dave Anderson / Rose Winship Cllr Sue Gallagher	Dec 09 Exec report
Local Authority Mortgage Guarantee Scheme (259)	To report initial details of a proposed mortgage guarantee scheme to assist the local housing market		29 Sept 2010	20 Sept 2010	Mike Snow Cllr Mobbs	
Sustainable Community Strategy Integrated Delivery Plan	Endorsement of the Sustainable Community Strategy Integrated Delivery Plan		29 Sept 2010	20 Sept 2010	Liz Young Cllr Caborn	Warwick Partnership Membership & wider stakeholders. Meetings and

(277)						stakeholder events
Joint Protocol with WCC for working with Parishes in the development of parish plans and appraisals (278)	Adoption of joint protocol with WCC		29 Sept 2010	20 Sept 2010	Liz Young Cllr Caborn	Warwickshire Assoc of Town & Parish Councils, rural East & Rural West Community Forums, Warwick Area Committee Meetings, mail shot & community forums
Core strategy - Publication version (Ref 232)	To approve the final draft Core Strategy for publication and consultation		29 Sept 2010	20 Sept 2010	Gary Stephens Cllr Hammon	
OCTOBER 2010						
Approval of Fees and Charges 2011/12 (Ref 253)	To propose the level of Fees and Charges to be levied in 2011/12		Executive Oct 2010		Marcus Miskinis Cllr Mobbs	
Celebrating 2012 (265)		August 2010	Executive October 2010		Mark Croston Cllr Mrs Gallagher	
Warwick Town Centre Area Action Plan – Options Paper (266)	To approve the Warwick Town Centre Area Action Plan – Options paper for public consultation		October 2010		Gary Stephens Cllr Hammon	
Contaminated Land Strategy			October 2010		Richard Hall Cllr Coker	

NOVEMBER 2010

2010/2011 Treasury Management Strategy Plan (267)	To advise of amendments and half year progress		Executive November 2010		Roger Wyton Cllr Mobbs	Various Treasury Management Documents
---	---	--	-------------------------------	--	-------------------------------	---

DECEMBER 2010

Review of Budget & Improvement Programme (BIP) (Ref 221)	To update the Executive on progress with the BIP		Executive Dec 2010		Susie Drummond Cllr Caborn	Report to Exec 10 June, 29 September & 02 December 09
General Fund Revenue Estimates Revised 2010/11 and Original 2011/12 (Ref 254)	To recommend to Council the base revenue estimates		Executive Dec 2010		Marcus Miskinis Cllr Mobbs	
Housing Revenue Account Estimates Revised 2010/11 and Original 2011/12 (Ref 255)	To recommend to Council the base revenue estimates		Executive Dec 2010		Sandra Jones/Jameel Malik Cllr Mrs Grainger	
Annual Monitoring Report/Local Development Scheme (268)	To approve the annual monitoring report/local development scheme		December 2010		Gary Stephens Cllr Hammon	
Future of Royal Spa Centre	To update members on latest situation		December 2010		Rose Winship Cllr Mrs Gallagher	Task & Finish Group

SLA Review (263)	Working Group report on SLA recommendations		Executive 29 Sept 2010		Berni Allen Cllr Caborn	
---------------------	--	--	---------------------------	--	----------------------------	--

Section 2 - Key decisions which are anticipated to be considered by the Council between January 2011 to April 2011

JANUARY 2011

FEBRUARY 2011

Treasury Management Strategy Plan 2011/12 (269)	To approve the Council's Treasury Management Strategy for 2011/12 and to recommend to the Council the Council's 2011/12 Annual Investment Strategy and Minimum Revenue Provision Policy		Executive Feb 2011 Council Feb 2011		Roger Wyton Cllr Mobbs	
Budget 2011/12 and Council Tax – Revenue and Capital (270)	To finalise the General fund revenue and Capital Budgets for 2011/12 and set the appropriate level of council tax		Executive Feb 2011 Council Feb 2011		Mike Snow Cllr Mobbs & all other Portfolio Holders	
Housing Rents and Housing Revenue Account 2011/12 (271)	To finalise the Housing Revenue Account Budgets for 2011/12 and set the level of Housing Rents.		Executive Feb 2011 Council Feb 2011		Jameel Malik / Sandra Jones Cllr Mrs Grainger	
Heating, Lighting and Water Charges 2011/12 – Council Tenants (272)	To agree service charges for the recovery of the cost of provision of communal services		Executive Feb 2011 Council Feb 2011		Jameel Malik / Sandra Jones Cllr Mrs Grainger	

MARCH 2011

APRIL 2011

TO BE CONFIRMED						
Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Green Space Strategy (Ref 186)	Members to approve the draft Green Space Strategy for public consultation	Executive June 2009 Executive 15.07.09 Executive 26.08.09 *Reason 1 TBC	Rose Winship / Mark Croston Cllr Mrs Gallagher		Reschedule report to allow more time to engage with elected members and to assess the implications of the Core Strategy	
Economic Development Strategy (Ref Q)	To present Executive with a Draft version of the strategy and seek adoption by WDC	Executive TBC	Paul Pinkney			
Housing Strategy (Ref A1)		Executive TBC	Satnam Kaur			
Potential regeneration projects in Old Town (Ref K1)	To advise Executive of the potential for the regeneration of certain sites within Leamington Old Town	Executive TBC	Bill Hunt Cllr Hammon			
South West Warwick – Community Centre Development (Ref 229)	To consider proposal for the development of the Chase Meadows Community Hall	Executive 21.10.09 Executive 11.11.09 *Reason 3 Executive TBC	Berni Allen Cllr Caborn		Chase Meadows Community Centre (CMRA) Draft outline of options sent to	

					CMRA for their input	
New and Emerging Communities (Ref 227)	To seek Member endorsement and to implementation of the strategy by the Council	Executive 21.10.09 *Reason 3 Executive 02.12.09 *Reason 3 Executive TBC	Berni Allen Cllr Caborn		Stronger Communities Partnership	
Membership of Warwickshire Woodfuel Limited (Ref 231)	To seek approval for WDC to become a member of the above local cooperative	Executive 17.03.10 *Reason 3 TBC	Rose Winship Cllr Mrs Gallagher		Various	
Bereavement Services Strategy (Ref 237)	To agree a new strategy for the service	Reason 5 Executive 17.03.2010 TBC Reason 5	Pam Chilvers Cllr Mrs Bunker			
Gypsy and Traveller Sites (Ref 166)		*Reason 3 Executive 17.03.10 TBC * Reason 3	Satnam Kaur			
Private Sector Empty Homes Strategy (Ref 247)		Executive 17.03.2010 TBC * Reason 3	Satnam Kaur			
Review of procurement of disabled adaptations (Ref T)	Review of current procurement methods to ensure value for money and efficiencies are being realised	Executive 17.03.2010 TBC * Reason 3	Jameel Malik/ Satnam Kaur			
Supporting People Strategic Review	To report on the outcomes of the County Council's strategic review of Supporting People contracts and the potential	Executive 17.03.2010	Satnam Kaur / Jameel			

(Ref O)	implications for Warwick district	TBC * Reason 5	Malik Cllr Mrs Grainger			
National Housing Revenue Account Review (Ref P)	To provide an update on the review of how Council housing is currently funded and how it will be in the future	Executive 17.03.2010 TBC	Bill Hunt / Jameel Malik Cllr Mrs Grainger			
Chandos Street Development (273)	Update report	TBC	Bill Hunt / Paul Pinkney Cllr Hammon			
Customer Access SLA with WCC (274)	For OSS and CSC	Executive June 2010 TBC *Reason 3	Susie Drummond Cllr Caborn			
Discretionary Rate Relief (256)	To review the Council's scheme	Executive 17.03.2010	25 August 2010	16 August 2010	Jenny Clayton Cllr Mobbs	

Section 3 - Items which are anticipated to be considered by this Council, between September 2010 and February 2010, but are NOT key decisions

Topic	Purpose of report	Meeting	If requested by Executive, decision and minute number	Publication date	Contact Officer	Portfolio Holder
Financial Monitoring to 30 September 2010	To advise members of any variations from approved budgets	Executive November 2010			Mike Snow	Cllr Mobbs

Details of all the Council's committees, Councillors and agenda papers are available via our website
www.warwickdc.gov.uk/committees

The forward plan is available in large print on request, by telephoning (01926) 412656