

 <b>Executive Committee 28 September 2016</b>		<b>Agenda Item No.</b>  <h1 style="text-align: center;">4</h1>
<b>Title</b>	Review of Street Trading Policy.	
<b>For further information about this report please contact</b>	Kathleen Rose, Licensing and Support Team Leader Tel:01926 456703 Email: Kathleen.rose@warwickdc.gov.uk	
<b>Wards of the District directly affected</b>		
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	29 June 2016 Executive Item no 7	
<b>Background Papers</b>		

<b>Contrary to the policy framework:</b>	Yes/No
<b>Contrary to the budgetary framework:</b>	Yes/No
<b>Key Decision?</b>	Yes/No
<b>Included within the Forward Plan? (If yes include reference number)</b>	Yes/No
<b>Equality Impact Assessment Undertaken</b>	Yes/No

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive	22.08.16	Andrew Jones
Head of Service	22.08.16	Marianne Rolfe
CMT		
Section 151 Officer		
Monitoring Officer		
Finance	23.08.16	Mike Snow
Portfolio Holder(s)	07.09.16	Moria Ann Grainger
Warwickshire Legal Service	DUE BY 24.08.16	John Gregory
<b>Consultation &amp; Community Engagement</b>		
A six week consultation has taken place that began on 8th July 2016 and ended at midnight on Friday 19th August 2016.		
<b>Final Decision?</b>	No	
<b>Suggested next steps (if not final decision please set out below)</b>		

## 1. **Summary**

- 1.1 To present the summary of responses received during the six week consultation and carry out a final review of the drafted policy document applicable to all Street Traders with a view to seeking its recommendation for adoption.
- 1.2 We have contacted many stakeholders in order to ask for their comments. This includes; representatives of the general public, licence holders, police, County Council, Town Council's and WDC Councillors.

## 2. **Recommendation**

- 2.1 That Executive reviews the comments on the draft policy (Appendix 1) received during the consultation period (Appendix 3) and makes any changes to the draft it considers necessary for adoption by Council.

## 3. **Reasons for the Recommendation**

- 3.1 Over the last two years officers have been undertaking a review of the policy associated with the licensing of Street Trading. Officers have considered local and national examples of best practice in establishing where improvements in the policy can be made.
- 3.2 The review has addressed the concerns of officers, the general public and councillors.
- 3.3 Comments received have been supportive of the proposed policy.
- 3.4 A summary of the changes is attached as Appendix 2  
*Please note the Summary of Changes at Appendix 2 is not as a consequence of the consultation. Only one comment was received during the consultation period which was positive).*

## 4. **Policy Framework**

- 4.1 **Fit for the Future** – Street traders add to the vibrant mix of amenities within the District. The proposed changes to the policy will ensure that we are better able to meet the needs of individual traders and those who live and work within or visit our district. The changes to the policy will clarify regulatory matters and simplify decision making processes for staff and applicants. The introduction of day trading consents will enable individuals to add to the local economy and the vibrancy of local events.

## 5. **Budgetary Framework**

- 5.1 It is possible that additional revenue could be generated by the introduction of day trading permits. It is also anticipated that the requirement of each vehicle within the district to be licenced separately will generate additional income. A fee would need to be determined and agreed by Council for the introduction of the policy for day trading. However, as the Council is not able to make a surplus on such activities, there will be no material impact on the Council's finances.

## **6. Risks**

- 6.1 Current permit holders may consider the policy as an unnecessary burden and may refuse to permit individual vehicles. This would increase the risk of unlicensed vehicles being operated within the District.
- 6.2 Currently permit holders for Touring vehicles are required to provide a Basic Criminal Records Bureau certificate with their application. Therefore this would mean that the traders operating without a permit would also be operating without the benefit of a current DBS check.

## **7. Alternative Option(s) considered**

- 7.1 The current policy remains in place without amendment or alteration. However, it is considered that the proposed document is reflective of best practice and would increase competitive trade at short events, increase income and raise the standards required of street traders within Warwick District Council.