

FINANCE & AUDIT SCRUTINY COMMITTEE

WORK PLAN 2011/12

	Title of Review	Format	Lead Officer	Target Date	Notes / Attendees / Task & Finish Group membership
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15 NOVEMBER 2011

AUDIT ITEMS

1	Treasury Management Activity Report Quarter 2 2011/12	Report	Roger Wyton		
2	Future Auditing Arrangements	Report	Mike Snow		
3	Annual Audit Letter	Report	External Audit		

No scheduled scrutiny items

13 DECEMBER 2011

AUDIT ITEMS

1	Anti Fraud and Corruption Strategy	Report	John King		
2	Internal Audit Quarterly Report – Quarter 2 2011/12	Report	Richard Barr		

SCRUTINY ITEMS

3	Procurement Quarterly Report	Report	Mel Gillman		
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10 JANUARY 2012

SCRUTINY ITEMS

1	Urban/Rural Initiatives Update	Report			
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No scheduled audit items

14 FEBRUARY 2012**AUDIT ITEMS**

1	Treasury Management Activity Report Quarter 3 2011/12	Report	Roger Wyton		+ Treasury Management Strategy 2012/13 to Executive
2	Review of Effectiveness of Internal Audit – Update on Action Plan	Report	Richard Barr		

No scheduled scrutiny items**13 MARCH 2012****AUDIT ITEMS**

1	Procurement Quarterly Report	Report	Mel Gillman		
2	Internal Audit Quarterly Report Quarter 3 2011/12	Report	Richard Barr		
3	External Audit Certification of Claims and Returns Annual Report	Report			

No scheduled scrutiny items**17 APRIL 2012****AUDIT ITEMS**

1	Audit Plan 2012/13	Report	Richard Barr		
2	Update on Annual Memberships at Gyms	Report	Richard Barr		

SCRUTINY ITEMS

3	Update on Royal Spa Centre Business Plan	Report			
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ITEMS TO BE SCHEDULED

- Review of the refuse collection contract, at an appropriate time to be confirmed with the Head Of Neighbourhood Services (12/07/11 minute 32)
- Olympics - update