

## FINANCE & AUDIT SCRUTINY COMMITTEE

# WORK PLAN 2012/13

### **9 OCTOBER 2012**

#### **AUDIT ITEMS**

1	Service Risk Register Presentation – Neighbourhood Services	Report	Richard Barr	Approved by Executive 11.01.12 – minute 115
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**No scheduled scrutiny items**

### **13 NOVEMBER 2012**

#### **AUDIT ITEMS**

1	Treasury Management Activity Report 2012/13	Report	Roger Wyton	Biannual report (previously quarterly)
2	Risk Management Annual Report	Report	Richard Barr	Annual report
3	Annual Audit Letter	Report	Mike Snow	Annual report

**No scheduled scrutiny items**

### **11 DECEMBER 2012**

#### **AUDIT ITEMS**

1	Internal Audit Quarterly Report – Quarter 2 2012/13	Report	Richard Barr	Quarterly report
2	Housing Business Plan Performance Management Update	Report	Jameel Malik / Abigail Hay	6 monthly update report (F&A 19 June 2012 – minute 24)

#### **SCRUTINY ITEMS**

3	Managing Events in the District Experiment – Review	Report		Agreed by F&A 19 June 2012 – minute 32 (Exec item 10)
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**8 JANUARY 2013****AUDIT ITEMS**

1	Service Risk Register Presentation – Corporate & Community Services	Report	Richard Barr	Approved by Executive 11.01.12 – minute 115
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**SCRUTINY ITEMS**

2	Rural/Urban Capital Improvement Scheme Update	Report	Chris Brown	F&A 10/01/12 - minute 110
3	Procurement Bi-Annual Report	Report	Mel Gillman	

**12 FEBRUARY 2013****No scheduled items****12 MARCH 2013****AUDIT ITEMS**

1	Audit Plan 2013/14	Report	Richard Barr	
2	Internal Audit Quarterly Report Quarter 3 2012/13	Report	Richard Barr	Quarterly report
3	External Audit Certification of Claims and Returns Annual Report	Report		Annual Report
4	Review of Effectiveness of Internal Audit – Update on Action Plan	Report	Richard Barr	

**No scheduled scrutiny items****16 APRIL 2013****AUDIT ITEMS**

1	Update on Annual Memberships at Gyms	Report	Richard Barr	
2	Service Risk Register Presentation – Housing & Property Services	Report	Richard Barr	Approved by Executive 11.01.12 – minute 115

**SCRUTINY ITEMS**

3	Update on Royal Spa Centre Business Plan	Report		
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**8 MAY 2013****AUDIT ITEMS**

1	Treasury Management Activity Report 2012/13	Report	Roger Wyton	Biannual report
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**SCRUTINY ITEMS**

2	End of Term Report	Report	Peter Dixon / Chair	Annual housekeeping report
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**ITEMS TO BE SCHEDULED**

- Review of the refuse collection contract, at an appropriate time to be confirmed with the Head Of Neighbourhood Services (12/07/11 minute 32)