

Members/Trades Unions Joint Consultation & Safety Panel

Wednesday 4 October 2006

Tuesday, 26 September 2006

A meeting of the above Panel will be held in the Town Hall, Royal Leamington Spa on Wednesday 4 October 2006 at 4.30pm.

Panel Membership:

Employers representatives

Councillor M G Ashford (Chair)
Councillor R C H Copping
Councillor J S Hammon
Councillor J R Short

Trades Unions representatives

Mr A E Foster (Chair)
Mr A Crump
Mrs J Webb
1 other UNISON representative

Emergency Procedure

At the commencement of the meeting the Committee Services Officer will announce the emergency procedure for the Town Hall.

Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

*1. Substitutes

To receive the name of any Member of the Panel who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Member of the Panel for whom they are acting.

2. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

*3. **Minutes & Matters Arising**

To confirm the minutes of the meeting held on 5 July 2006 and to discuss any matters arising from them. **(Page 1)** (Enclosure)

PART 1

HEALTH & SAFETY MATTERS

*4. **Accident Report (Accidents since end of January to the end of July 2006)**

To consider a report from Environmental Health **(Page 3)** (Enclosure).

PART 2

JOINT CONSULTATIVE MATTERS

5. **Smoke Free Policy**

To consider a report from the Head of Environmental Health **(Page 6)** (Enclosure).

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council)

General Enquiries: Please contact Members' Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

**Telephone: 01926 456005
Switchboard: 01926 450000
Facsimile: 01926 456121**

E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committee

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456005 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.