

 Council 18 April 2018		Agenda Item No. 12a
Title	End of Term Report 2017/18	
For further information about this report please contact	Amy Barnes Senior Committee Services Officer 01926 456114 committee@warwickdc.gov.uk	
Wards of the District directly affected	n/a	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	n/a	
Background Papers	Minutes of all 2017/18 Finance & Audit Scrutiny Committee meetings	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality & Sustainability Impact Assessment Undertaken	n/a

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy		Chris Elliott
Head of Service		Andrew Jones
CMT		Bill Hunt
Section 151 Officer		Mike Snow
Monitoring Officer		Graham Leach
Finance		
Portfolio Holder(s)		Cllr Mobbs
Consultation & Community Engagement		
Final Decision?		Yes

1. Summary

- 1.1 An end of term report to the Council on the work the Finance & Audit Scrutiny Committee has undertaken during the 2017/18 municipal year.

2. Recommendation

- 2.1 It is recommended to Council that the list of matters considered by the Finance & Audit Scrutiny Committee during the municipal year 2017/18, as detailed in the Appendix to the report, be noted.

3. Reasons for the Recommendation

- 3.1 Under Article 6 of the Council's Constitution, Overview and Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on work they have undertaken during the year.
- 3.2 This report will be updated to include items considered at the 4 April 2018 meeting of the Committee, prior to it being presented to Council.

4. Policy Framework

- 4.1 The recommendations of the report do not affect the Council's policy framework.
- 4.2 Fit for the Future - This report is made annually as a matter of good practice and Council policy.

5. Budgetary Framework

- 5.1 The recommendations of the report do not affect the Council's budgetary framework.

6. Risks

- 6.1 There are no risks associated with this report.

7. Alternative Option(s) considered

- 7.1 There are no alternative options as this report complies with the requirements of Article 6 of the Council's Constitution.

8. Background

- 8.1 The decision to include end of term reports for scrutiny committees was taken and has been an agenda item at the last meeting of the municipal year ever since.
- 8.2 In total the Finance & Audit Scrutiny Committee have considered 19 Audit items, 12 Scrutiny items and 42 Executive items as of March 2018.
- 8.3 Within this, the Committee have scrutinised three contract registers and three risk registers.

Items considered by Finance & Audit Scrutiny Committee 2017/18

AUDIT ITEMS

2017

- Annual Treasury Management Report
- Treasury Management Activity Report for the period 1 October to 31 March 2017
- Housing Benefits & Council Tax Reduction – Risk Based Verification Review – P&C
- Audited Statement of Accounts
- Anti-Fraud & Corruption Progress Report 2016/17
- Statement of Accounts and Audit Findings Report 2016/17
- Risk Management Annual Report 2016-17
- Internal Audit Strategic Plan 2017/18 – 2019/20: ICT Update
- Internal Audit Quarter 1 2017/18 Progress Report
- Annual Governance Statement 2016/17 Action Plan: Review of Progress
- National Fraud Initiative Update
- Treasury Management Activity Report for the period 1 April to 30 September 2017
- Internal Audit Quarter 2 2017/18 Progress Report
- Annual Governance Statement 2016/17 Action Plan: Review of Progress

2018

- External Audit
- Internal Audit Quarter 3 2017/18 Progress Report
- Internal Audit Strategic Plan 2018/19 – 2020/21 and Internal Audit Charter
- Annual Governance Statement 2016/17 Action Plan: Review of Progress
- External Audit Update – P&C Appendices A & B
- Procurement Strategy Annual Review

SCRUTINY ITEMS

- Electrical Contract – Follow Up Discussion
- Procurement Strategy Half Year Update
- Warwick District Infrastructure Delivery Plan (IDP)
- Fraud Investigation Performance Report
- Review of the Assigning of Parent Company Guarantees and Other Types of Securities to Council Contracts
- Review of Reserves

Contract Registers

Neighbourhood Services
Finance
Chief Executive's
Health & Community Protection

Risk Registers

Development Services
Health & Community Protection
Cultural Services

(Items considered by the Committee on 4 April 2018 will be added to the list prior to the report's presentation to Council)

ROUTINE ITEMS

- Comments from the Executive
- Review of the Work Programme & Forward Plan

EXECUTIVE ITEMS CONSIDERED BY THE COMMITTEE

June 2017

Review of Warwick District Council Members' Allowance Scheme
St Mary's Lands Masterplan and Update on Progress of Delivery Plan
Whitnash Community Hub
Transforming our Workplace Budget Provision

July 2017

Final Accounts 2016/17
Improvements in Royal Pump Rooms
Significant Business Risk Register

August 2017

Budget Review to 30 June 2017
Proposed Housing Financial Assistance Policy
Procurement Exemption for WDC CVS Commissioned Contract 2015/18
Corporate Asset Management Strategy - Update Report
Mallory Grange Affordable Housing – P&C
Car Park Fees and Charges 2018

September 2017

Fees & Charges 2018/19
Risk Management Annual Report 2016-17

October 2017

Tach Brook Country Park
Europa Way – Update
Royal Naval Association Club – P&C
Significant Business Risk Register
100% Business Rate Retention Pooling Pilot
Arrangements for Civic Transport & Support

November 2017

Housing Revenue Account (HRA) Budgets Latest 2017/18 and Base 2018/19
Corporate Apprenticeship Scheme
General Fund Base Budgets 2018/19

January 2018

Procurement Partnership and Staffing
Urgent Item – Newbold Comyn Golf Course
Homelessness Initiatives and the New Legislation

February 2018

Proposed purchase of the site of the former Stoneleigh Arms, Royal Leamington Spa – P&C
Investment in Newbold Comyn Arms Manor House – P&C
Investment in Playbox Theatre – P&C
Beauchamp House – 77-79 Coten End – P&C & Urgent item
2018/19 General Fund Budget & Council Tax
Treasury Management Strategy 2018/19

Private Sector Leasing Scheme
Housing Revenue Account (HRA) Budget 2018/19 and Housing Rents
Heating, Lighting and Water Charges 2018/19 – Council Tenants
Significant Business Risk Register

March 2018

Newbold Comyn Golf Course – Proposed Next Steps
Newbold Comyn Golf Course – Negotiated Settlement with Mack Trading (Heaton Park) Limited – P&C
Commonwealth Games 2022
Rural and Urban Capital Improvement Scheme (RUCIS) Application
Local Code of Corporate Governance

April 2018

Information Governance Framework
Service Area Plans for 2018/19 & Annual Performance Reports for 2017/18
Corporate Property Repair and Planned & Preventative Maintenance Programme 2018/19
Community Infrastructure Levy (CIL) Revised Regulation 123 List for 2018/19
Regeneration of the Leper Hospital Site, Saltisford, Birmingham Road, Warwick (St Michael's Chapel and Master's House)
New Village Hall at Norton Lindsey
Cycle Tour 2017 and 2018 Update
Royal Naval Club, Adelaide Road, Royal Leamington Spa
Significant Business Risk Register
Europa Way