

Title	Review of the Work Programme
For further information about this report please contact	Lesley Dury, Committee Services Officer, 01926 456114 or committee@warwickdc.gov.uk
Service Area	Members' Services
Wards of the District directly affected	N/A
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No
Date and meeting when issue was last considered and relevant minute number	
Background Papers	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval

With regard to officer approval all reports *must* be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).

Officer Approval	Date	Name
Relevant Director		
Chief Executive		
CMT		
Section 151 Officer		
Legal		
Finance		
Portfolio Holders		

Consultation Undertaken

n/a

Final Decision?	Yes
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Suggested next steps (if not final decision please set out below)

1. **SUMMARY**

- 1.1 This report informs the Committee of their work programme for 2012, appendix 1.

2. **RECOMMENDATIONS**

- 2.1 The report be noted; and
- 2.2 Any amendments suggested at the meeting, be made accordingly.
- 2.3 To review the Fit for the Future Report going forward to Executive on 18 April 2012 and choose various service area plans to scrutinise for the Work Programme.

3. **REASONS FOR THE RECOMMENDATION**

- 3.1 The work programme needed to be updated at each meeting to reflect the work load of the Committee.

4. **ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 There are no alternative options.

5. **BUDGETARY FRAMEWORK**

- 5.1 All work for the Committee has to be carried out within existing resources.

6. **POLICY FRAMEWORK**

- 6.1 The work carried out by the Committee helps the Council to improve in line with its priority to manage services openly efficiently and effectively.

7. **BACKGROUND**

- 7.1 At each meeting, the Committee will consider their work programme and make amendments where necessary, and also make comments on specific Executive items, where notice has been given by 9am on the day of the Overview and Scrutiny Committee meeting. The Committee will also receive a report detailing the response from the Executive, on the comments the Committee made on the Executive agenda in the previous cycle.

- 7.2 The Forward Plan is considered at each meeting and allows the Committee to look at future items and become involved in those Executive decisions to be taken, if members so wish.

OVERVIEW AND SCRUTINY COMMITTEE
Work Programme 2012

17 April 2012

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Annual review of the work programme from May 2011 to April 2012	Standard annual item.	Report	Lesley Dury / Chair	N/A		
Volunteering Task & Finish Group Final Report	8 February 2011 O & S Committee	Report	Bill Hunt	Mrs Bromley, Gifford, Mrs Knight, Mrs Tyrrell, Weber & Williams.		
Arrangements for Prayers at Council meetings	13 March 2012 O & S Committee	Report	Andy Jones	N/A		
Review the Fit for the Future Report and choose various service area plans to scrutinise for the Work Programme.	13 March 2012	Fit for the Future Report to Executive April 2012	Chair	N/A		

Plus standards items: Work programme, Executive Comments, Consideration of specific Executive items; and Forward Plan

29 May 2012

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date

Plus standards items: Work programme, Executive Comments, Consideration of specific Executive items; and Forward Plan

19 June 2012

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date

Plus standards items: Work programme, Executive Comments, Consideration of specific Executive items; and Forward Plan

10 July 2012

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date

Plus standards items: Work programme, Executive Comments, Consideration of specific Executive items; and Forward Plan

7 August 2012

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Housing Strategy (Ref A1 Forward Plan)	13 March 2012 O & S Committee	Verbal or written Report	Satnam Kaur	N/A		

Plus standards items: Work programme, Executive Comments, Consideration of specific Executive items; and Forward Plan

11 September 2012

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Establish a Task and Finish Group on Dog Control Orders	Minute number 59, 15 November 2011	Agenda item	None	To be appointed		
Safeguarding Children Action Plan – monitoring of action plan						

Plus standards items: Work programme, Executive Comments, Consideration of specific Executive items; and Forward Plan

December 2012

Allocation of budget to deliver Voluntary Sector Services in Warwick District in 2012-2015 – See Minute 69, Item 11 (13 December 2011)

Update on Tourism and Visitor Economy (Joe Baconnet) with the Steering Group on Tourism to give feedback (13 March 2012)