

Finance and Audit Scrutiny Committee

Monday 28 September 2009

Thursday 17 September 2009

A meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa, on Monday 28 September 2009 at 6.00pm.

Membership:

Councillor Mrs J Knight (Chair)	
Councillor Malcolm Doody	Councillor E B MacKay
Councillor R Edwards	Councillor N Pittarello
Councillor G Guest	Councillor A Rhead
Councillor G Illingworth	Councillor Mrs S Tyrrell
Councillor M Kinson	Councillor N Vincett

Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda Part A - General

1. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

3. **Minutes**

To confirm the minutes of the meeting held on 25 August 2009. **(Page 1)**

Part B – Audit Items

4. **External Auditors Governance Report**

To consider the report as set on the Executive agenda for the meeting on 29 September 2009. **You are requested to bring your copy of that agenda to this meeting.**

Part C – Scrutiny Items

5. **Data Quality**

To consider a report from Policy & Performance **(Page 8)**

6. **Comments from the Executive**

To consider a report from Members' Services **(Page 16)**

7. **Forward Plan**

To consider a report from Members' Services **(Page 21)**

8. **Review of the Work Programme**

To consider a report from Members' Services **(Page 38)**

9. **Executive Agenda (Non Confidential Items and Reports) – Tuesday 29 September 2009**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. **You are requested to bring your copy of that agenda to this meeting.**

(Circulated separately)

10. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following three items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
11 & 12	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

11. **Executive Agenda (Confidential Items and Reports) – Tuesday 29 September 2009**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. **You are requested to bring your copy of that agenda to this meeting.**

(Circulated Separately)

12. **District Procurement Process**

To consider a report from the Procurement Working Party

**(Page 44)
Not for Publication**

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by Council).

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456005

Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at

F&Ascrutinycommittee@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456005 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING