

## **Audit & Standards Committee**

### **Tuesday 7 January 2025**

An additional meeting of the above Committee will be held at Shire Hall, Market Place, Warwick on Tuesday 7 January 2025, at 6.00pm.

Councillor R Hales (Chair)  
Councillor S Syson (Vice-Chair)

Councillor K Aizlewood  
Councillor D Browne  
Councillor L Cron  
Councillor K Dickson  
Councillor R Dickson

Councillor K Dray  
Councillor J Falp  
Councillor K Gorman  
Councillor G Rosu

Although not members of the Committee, Mr Tomkinson and Ms Pyke, the Council's Independent Persons, and Councillors Marsh and Franklin, the Town and Parish Council Representatives, normally attend.

### **Agenda**

#### **1. Apologies & Substitutes**

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### **2. Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

#### **3. Minutes**

To confirm the minutes of the meetings held on:

- (a) 27 August 2024; and
- (b) 12 December 2024.

**(To Follow)**  
**(To Follow)**

## **Part A – Audit Items**

### **4. Internal Audit Progress Report: Quarter 2 2024/25**

To consider a report from Finance. **(Pages 1 to 82)**

### **5. Treasury Management Activity Report for period 1 April 2024 to 30 September 2024**

To consider a report from Finance. **(Pages 1 to 24)**

### **6. Significant Business Risk Register**

To consider a report from Finance. **(Pages 1 to 7)**

### **7. Internal Audit Annual Report 2023/24**

To consider a report from Finance. **(Pages 1 to 34)**

### **8. Corporate Fraud Investigations Performance Report 2023/24**

To consider a report from Finance. **(Pages 1 to 10)**

### **9. Revised Internal Audit Plan 2024/25**

To consider a report from Finance. **(Pages 1 to 21)**

## **Part B – Other Items**

### **10. Annual Governance Statement 2023/24**

To consider a report from Governance. **(Pages 1 to 13)**

### **11. Review of 2024 Police and Crime Commissioner (PCC) & UK Parliamentary Election (UKPGE) Elections**

To consider a report from Governance. **(Pages 1 to 15)**

### **12. Warwick District Council and Parish Election Scale of Fees**

To consider a report from Governance. **(Pages 1 to 6)**

### **13. Public Consultation response - Strengthening the standards and conduct framework for local authorities in England**

To consider a report from Governance. **(To Follow)**

### **14. Audit & Standards Committee Work Programme**

To consider a report from Governance. **(Pages 1 to 3)**

### **15. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of

the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Number	Paragraph Number	Reason
16 & 17	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**16. Confidential Appendix to Item 4 - Internal Audit Progress Report: Quarter 2 2024/25**

To note the confidential Appendices. **(Pages 1 to 18)**

**17. Confidential Appendix to Item 6 – Significant Business Risk Register**

To note the confidential Appendix. **(Pages 1 to 2)**

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For enquiries about specific reports, please contact the officers named in the reports. You can e-mail the members of the Committee at [auditstandards@warwickdc.gov.uk](mailto:auditstandards@warwickdc.gov.uk)

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