

# Warwick District Towns Conservation Area Advisory Forum

Thursday 22 September 2011

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A meeting of the above will be held at the Town Hall, Royal Leamington Spa on Thursday 22 September 2011 at 7.00pm or at the conclusion of Council, whichever is later.

## Membership:

Councillor Mrs C Sawdon (Chairman)  
Councillor Heath                      Councillor Pittarello  
Councillor Weber

## Representatives of Organisations

Mrs R Bennion & Dr T Forward (CLARA)  
Mr P Edwards (Leamington Society)  
Mr P Birdi (Royal Leamington Spa Chamber of Trade)  
Mr P Harris & Mr M Sullivan (Royal Town Planning Institute)  
Mr J Darwing (Georgian Group)  
Mr O Brock (Coventry and Warwickshire Society of Architects)  
(Ancient Monument Society)  
Mr M Baxter (The Victorian Society)  
Mrs J Illingworth (Kenilworth Society)  
Mrs S Powell (Kenilworth Chamber of Trade)  
The Chairman (Warwick Chamber of Trade)  
(Warwick Society)  
Dr C Hodgetts (Warwick Gardens Trust)  
Mr D Stocks (Whitnash Society)  
Mr J MacKay (The Twentieth Century Society)

## Agenda

### 1. **Emergency Procedure**

At the commencement of the meeting the emergency procedure for the Town Hall will be announced

### 2. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting

3. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda.

(Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**)

4. **Record of Proceedings**

To approve the record of the meeting held on 1 September 2011 (enclosure)

5. **Clarendon Arcade**

To finalise CAAF's comments, based on comments submitted after the presentation

**PART ONE**

**The items in part one of the agenda will be presented in full with photographs and drawings as appropriate**

**Royal Leamington Spa Items**

6. **W11/0989 1 Charlotte Street, Leamington Spa**  
Erection of 1no. front dormer window and 1no. rear dormer window
7. **W11/1117/1118/CA Garages, Holly Street, Leamington Spa**  
Demolition of 2no garages and construction of a new dwelling

**Warwick Items**

8. **W11/0724 30 Chapel Street, Warwick**  
Removal of remainder of the original rear wall to the property
9. **W11/1071/1073/LB 13 The Butts, Warwick**  
Internal/External alterations, erection of single storey rear extension, internal/external alteration to outbuilding (referred from 1<sup>st</sup> September meeting)

**PART TWO**

**The items on this part of the agenda will not be presented for discussion as their impact on the conservation area is considered to be minimal. Exceptionally two or more members may request a presentation without photos by contacting a conservation officer by midday on the day before the meeting**

**Royal Leamington Spa Items**

10. **W11/0870 38 Conway Road, Leamington Spa**  
Dormer window to rear elevation of existing bungalow

11. **W11/0980/0981/CA 212 Rugby Road, Leamington Spa**  
Take down old wall and rebuild new wall on existing footprint using re-claimed bricks and existing pillar caps and coping s where possible and railings to lower front and side wall (height of wall as shown on drawing)
12. **W11/0983/LB Flat 4, 32 Clarendon Square, Leamington Spa**  
Conversion of loft space to habitable room, install stairs
13. **W11/1086 33 Avenue Road, Leamington Spa**  
Alterations to the east and west elevations to a HMO property to increase the number of bedsits from 10 to 13
14. **W11/1107 37 Holly Street, Leamington Spa**  
Formation of a patio door to replace door and window to side elevation. Replace existing UPVC double glazed casement windows with 2 Nos sash windows. Replacing French doors with single door and side window. Brick up existing casement window to rear ground floor extension

**Warwick Item**

15. **W11/1074/1075/LB 21 Theatre Street, Warwick**  
Erection of conservatory , removal of wall between kitchen and dining room, introduction of doors to garage from courtyard in lieu of existing window
16. **Date of next meeting**  
Thursday 13 October 2011

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**General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

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**Enquiries about specific agenda items: Please contact Alan Mayes – Planning and Engineering, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, CV32 5QH.**

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**Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING BY TELEPHONING (01926) 412656**