

 <b>WARWICK DISTRICT COUNCIL</b>	<b>Overview and Audit Scrutiny Committee</b> 9 July 2019	<b>Agenda Item No. 5</b>
<b>Title</b>	Finance – Service Area Update	
<b>For further information about this report please contact</b>	Mike Snow 01926 456800	
<b>Wards of the District directly affected</b>	N/A	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>		
<b>Background Papers</b>		

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	No
<b>Equality Impact Assessment Undertaken</b>	N/A

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive	24/6/2019	Andrew Jones
Head of Service	24/6/2019	Mike Snow
CMT	24/6/2019	
Section 151 Officer	24/6/2019	Mike Snow
Monitoring Officer	24/6/2019	Andrew Jones
Finance	24/6/2019	Mike Snow
Portfolio Holder(s)	24/6/2019	Cllr Richard Hales
<b>Consultation &amp; Community Engagement</b>		
Insert details of any consultation undertaken or proposed to be undertaken with regard to this report.		
<b>Final Decision?</b>	Yes/No	
<b>Suggested next steps (if not final decision please set out below)</b>		

1. **Summary**

1.1 This report provides details of the Finance service performance for 2018/19.

2. **Recommendation**

2.1 That Overview and Scrutiny Committee should review and comment on the Finance Performance 2018/19 (Appendix 1)

3. **Reasons for the Recommendation**

3.1 This reports presents a review of the Finance service for 2018/19. It includes details of the performance for the year, and also the progress on the actions within the 2018/19 Service Plan.

3.2 The 2019/20 Service Plan can be found within the reports to the Executive on 10 July 2019.

4. **Policy Framework**

4.1 **Fit for the Future (FFF)**

The Council’s FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects

The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council’s FFF Strategy.

<b>FFF Strands</b>		
<b>People</b>	<b>Services</b>	<b>Money</b>
<b>External</b>		
<b>Health, Homes, Communities</b>	<b>Green, Clean, Safe</b>	<b>Infrastructure, Enterprise, Employment</b>
<u>Intended outcomes:</u> Improved health for all Housing needs for all met Impressive cultural and sports activities Cohesive and active communities	<u>Intended outcomes:</u> Area has well looked after public spaces All communities have access to decent open space Improved air quality Low levels of crime and ASB	<u>Intended outcomes:</u> Dynamic and diverse local economy Vibrant town centres Improved performance/productivity of local economy Increased employment and income levels
<b>Impacts of Proposal</b>		
The Benefits function directly helps to support people to be able to afford their homes.	The work by Finance assists to provide finances for all of the Council’s main services.	The work by Finance assists to provide finances for all of the Council’s main services.
<b>Internal</b>		

<b>Effective Staff</b>	<b>Maintain or Improve Services</b>	<b>Firm Financial Footing over the Longer Term</b>
<u>Intended outcomes:</u> All staff are properly trained All staff have the appropriate tools All staff are engaged, empowered and supported The right people are in the right job with the right skills and right behaviours	<u>Intended outcomes:</u> Focusing on our customers' needs Continuously improve our processes Increase the digital provision of services	<u>Intended outcomes:</u> Better return/use of our assets Full Cost accounting Continued cost management Maximise income earning opportunities Seek best value for money
<b>Impacts of Proposal</b>		
As a service, Finance is committed to developing and supporting staff to achieve their potential.	As a service, Finance is very committed to customer's and making optimum use of digital technology.	The work of Finance includes managing the Council's overall finances. This includes ensuring the Council's finances are sustainable, and also that, as public money, all resources are properly used and accounted for.

## 4.2 Supporting Strategies

There are several policies and strategies for which Finance takes the lead, with these being applicable across the Council. These primarily are:-

Code of Financial Practice  
Code of Procurement Practice  
Financial Strategy  
Anti-Fraud Strategy  
Procurement Strategy 2019-2023

## 4.3 Changes to Existing Policies

This report does not propose any changes to existing strategies

## 5. Budgetary Framework

5.1 This report does not raise any specific budgetary implications.

## 6. Risks

6.1 Details of the Finance Risk Register has been included within a report to Finance and Scrutiny Committee on 9 July.

## 7. Alternative Option(s) considered

7.1 As this report is primarily for information, at the request of the Overview and Scrutiny Committee, no other options are proposed.