

Appendix Four

Project Plan Timetable

Activity	Duration	Timetable
LLP Operations Board		27 Feb. (completed)
LLP Members Board		6 March (completed)
Overview and Scrutiny		25 March
Executive		26 March
Completion of Project Agreement	4w	16 May
Appointment of professional team	2w	Mid May 2014
Development of briefs and specifications starts.	6w	Late May 2014
Design development starts – New HQ offices, and Riverside House site.	8w	End May 2014
Public consultation starts	4w	Mid July 2014
Prepare planning application (start)	8w	End July 2014
Sign-off layouts and budgets.		
Submit planning applications		Mid Sept 2014
Planning determination period	13w	
Planning permission granted		Jan 2015
Executive (Full project viability appraisal)		Feb. 2015
Delivery of new HQ office building:		
<ul style="list-style-type: none"> Procurement of design and build contractor starts. 	24w	July 2014
<ul style="list-style-type: none"> Appointment of contractor. 		Mid Dec 2014
<ul style="list-style-type: none"> Mobilisation and detailed design. 	12w	
<ul style="list-style-type: none"> Construction works start. 	65w	April 2015
<ul style="list-style-type: none"> Fit-out 	8w	
<ul style="list-style-type: none"> Occupy. 		Aug 2016
Redevelopment of Riverside House –Phase 1:	90w	

<ul style="list-style-type: none"> • Agree preferred LLP approach to delivery. 	2w	Sept 2014
<ul style="list-style-type: none"> • Development partner selection. starts 	10w	Dec 2014
<ul style="list-style-type: none"> • Appointment of partner. 		Dec 2014
<ul style="list-style-type: none"> • Mobilisation and detailed design. 	12w	
<ul style="list-style-type: none"> • Construction works. 	65w	April 2015
<ul style="list-style-type: none"> • Sales commence. 		May 2016
Redevelopment of Riverside House – Phase 2:	28w	
<ul style="list-style-type: none"> • Mobilisation and detailed design. 	12w	
<ul style="list-style-type: none"> • Demolitions and site clearance. 	16w	Sept 2016
<ul style="list-style-type: none"> • Construction commences. 		Jan 2017