

**Response from the meeting of the Executive on F&A and O&S Committees'
Comments – 3 October 2019**

Item no.	3	Title	Fees and Charges 2020/21	Requested by	Labour Group
Reason considered	<p>Whilst this is a financial consideration for F & A, I would like to call this in to question whether a new charge increase for Rat Pest Control £0 to £78 is advisable on both Health & Safety and Environmental grounds. Collection of Bulky Items £35, may lead to fly tipping, residents at Kennedy Square believe so and experience this on a regular basis.</p> <p>These charges are expensive for those on low incomes. Can I hear how residents on low incomes can be helped with these charges? How can we as Councillors advise residents?</p>				
Scrutiny Comment	<p>The Committee did not scrutinise the report, other than the pest control charges in appendix A (page 39). The Committee asked the Portfolio Holder to confirm that the charging reductions applied for mice infestation would also apply to the new charge for rat infestation.</p> <p>If this was not the case, the Committee formally recommended to the Executive that the reductions should be applied.</p> <p>However, after the meeting of the Overview & Scrutiny Committee, officers explained to Members that the reductions applied for mice infestation would also apply for rat infestations. As a result, the Overview & Scrutiny Committee withdrew its recommendation to the Executive.</p>				
Executive Response	The recommendations in the report were approved.				

Item no.	5	Title	Draft Business Strategy 2019-2023	Requested by	Green Group
Reason considered	<p>Whilst we strongly the overall aims and focus we would like to know more about how the service area plans will be linked into this strategy. Additionally, what consideration has been given to an equal distribution of the initiatives on p6 Appendix A across the District.</p> <p>Item 5: 4.1 FFF Initiative C: Infrastructure, Employment Environment Ref C Vibrant Town Centres</p> <p>We need to make sure Kenilworth is getting its fair share of attention and funding. A specific example is way finding in the town, which has been fully reviewed in Leamington recent years. Those arriving at our station are marooned without any direction finding.</p>				
Scrutiny Comment	The Overview & Scrutiny Committee noted the report. It was felt that this was a positive, high level report and that more details would be required				
Executive Response	The recommendations in the report were approved.				

Item no.	6	Title	Charges for Lifeline services – new tenants of designated properties	Requested by	Labour, Lib Dem & Green Groups
Reason considered		<p>Labour Group: This is now to be treated as an income source by making all +55years accommodation have this service and new tenants will have to pay charges. This seems onerous and perhaps some on the younger end of this age group may feel unnecessary, disempowering and unsuitable. It will also be an extra cost to the resident. Many on low incomes/pension.</p> <p>Lib Dem Group: Queried why Stamford Gardens and Radcliffe House are no longer to be designated blocks. In our view this is not a good idea as it is a lifestyle choice. What is Warwickshire Fire and Rescue’s definition of vulnerable people?</p> <p>Green Group: NB Note that we are pleased that recommendation 2.2 of Item 6 has been withdrawn for further consideration.</p>			
Scrutiny Comment		The Committee supported the recommendation in the report.			
Executive Response		Recommendation 2.1 in the report was approved. Recommendation 2.2 had been withdrawn prior to the meeting.			

Item no.	7	Title	Project Initiation Document for the replacement of various software	Requested by	Lib Dem Group
Reason considered		<p>Questions include:</p> <ul style="list-style-type: none"> - P3 - Have any of the Project Board have experience of overseeing a large software migration project of this nature? - P5 - Has the Vendor of the Civica APP been approached regarding a possible contract extension? If so, what is the likelihood and probable cost? - P12 - Has there been any effort to monitise the expected benefits of the project? - P13 - Are the current servers still in maintenance? What is the likelihood of hardware related outages of the current systems? - P14 - Why do the year 1 subscription costs have a 50% discount? Why do the Data Migration costs total £12k when they are specified as 2x £15k? Has a ‘total cost of ownership’ model been developed? - P15 - What proportion of module owners time is being set aside for the project? What experience of delivering major software migration projects is expected of the PM? What is being budgeted for system integration, testing, training, etc? - P21 - Since the PM has not yet been appointed, who drew up the initial Project Plan? 			

Scrutiny Comment	The Overview & Scrutiny Committee supported the recommendations in the report. The Committee recommended that the Project Manager referred to in 2.2 should review the PID and advise how the Overview & Scrutiny Committee could assist the Project Board through an oversight role.
Executive Response	<p>The Executive endorsed the recommendation of Overview & Scrutiny Committee as they recognised this would be a key project and the skills the Committee had would add value to the project.</p> <p>The recommendations in the report were approved and along with the recommendation from Overview & Scrutiny Committee</p>