

**Internal Audit Progress 2019/20: Quarter 2****Analysis of Performance****Time Spent: Audit Plan – Planned Vs Actual**

ACTIVITY	ANNUAL ALLOCATION (DAYS)	PROFILE ALLOCATION (DAYS)	ACTUAL TO DATE (DAYS)	VARIATION (DAYS)
<u>Planned Audit Work</u>	343.0	171.5	172.0	-0.5
<u>Other Time</u>				
Sundry audit advice	22.0	11.0	9.1	+1.9
Special investigations (e.g. Fraud/Irregularities)	20.0	10.0	0.0	+10.0
Corporate and departmental Initiatives	26.0	13.0	16.0	-3.0
Non-chargeable activities	138.0	69.0	56.9	+12.1
Leave and other absences	118.0	59.0	52.0	+7.0
<i>Total Other Time</i>	324.0	162.0	134.0	+28.0
<i>Total Time</i>	667.0	333.5	306.0	+27.5

**Time spent: Assignments Completed – Planned Vs Actual**

AUDIT ASSIGNMENT	PLAN (DAYS)	TIME TAKEN (DAYS)	UNDER (+) / OVER (-)
Housing Repairs and Maintenance	12.0	13.2	-1.2
Health and Wellbeing	8.0	7.3	+0.7
Utilities Management	12.0	13.4	-1.4
Gas and Electrical Safety Checks	10.00	12.0	-2.0
Affordable Housing Development Programme	10.0	9.2	-0.8
Bereavement Services	12.0	9.7	+2.3
Grounds Maintenance	10.0	12.9	-2.9

**Explanation for variances greater than 2 days (unless within 20%):**

**Grounds Maintenance.** An inordinate amount of time was spent chasing for information.

**Completion of Audit Plan: Target Vs Actual**

NO. OF AUDITS PER AUDIT PLAN	PROFILED TARGET COMPLETION		ACTUAL NO. COMPLETED TO DATE		VARIATION	
	NO.	%	NO.	%	NO.	%
40	12	30	11	27.5	0	-8.33