

Employment Committee

Monday 14 December 2009

Monday 30 November 2009

A special meeting of the above Committee will be held at the **Town Hall, Royal Leamington Spa**, on Monday 14 December 2009 at **6.00pm**.

Membership:

| | | |
|--------------------------|-----------------------------|-----------------------|
| | Councillor Coker (Chairman) | |
| Councillor Mrs Bunker | | Councillor Mrs Goode |
| Councillor Caborn | | Councillor Hammon |
| Councillor Crowther | | Councillor Kirton |
| Councillor Michael Doody | | Councillor Mrs Knight |
| Councillor Gifford | | |

Agenda

1. **Emergency Procedure**

At the commencement of the meeting, the emergency procedure for the Town Hall will be announced

2. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*3. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

(Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting).**

*4. **Minutes**

To confirm the minutes of the meeting held on 27 October 2009. **(Page 1)**
(Enclosure)

- *5. **Appraisal Update**
To consider a report from Human Resources (Page 4)
- *6. **Leamington One Stop Shop**
To consider a report from the Deputy Chief Executive (Page 7)
- *7. **Sundry Debtors Post**
To consider a report from Finance (Page 10)
- *8. **Restructuring of Engineering Services within Community Protection**
To consider a report from Community Protection (Page 13)
- *9. **Public and Press**
To consider resolving that under Section 100A of the Local Government Act 1972 the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972 following the Local Government (Access to Information) (Variation) Order 2006, as set out below.
- | Item Nos. | Para No. | Reason |
|-------------|----------|--|
| 10, 11 & 12 | 1 | Information relating to any individual |
- *10. **Review of Finance Staffing**
To consider a report from Finance (Page 22)
(Not for publication)
- *11. **Employment of Dog Warden**
To consider a report from Environmental Services (Page 30)
(Not for publication)
- *12. **Request for Early Retirement and Review of Support Services**
To consider a report from Human Resources (Page 34)
(Not for publication)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council)

**General Enquiries: Please contact Warwick District Council, Riverside House,
Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

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Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

**For enquiries about specific reports, please contact the officers named in the
reports**

**Details of all the Council's committees, councillors and agenda papers are available
via our website www.warwickdc.gov.uk.**

**Please note that the majority of the meetings are held on the first floor of the Town
Hall. If you feel that this may restrict you attending this meeting, please telephone
(01926) 412656 prior to the meeting, so that we can assist you and make any
necessary arrangements to help you to attend the meeting.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST,
PRIOR TO THE MEETING.**