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|  <b>Licensing &amp; Regulatory Committee</b><br><b>8 October 2018</b>  |   | <b>Agenda Item No. 3</b> |
| <b>Title</b>  | Community Governance Review   |                          |
| <b>For further information about this report please contact</b>   | Graham Leach<br>Democratic Services Manager & Deputy Monitoring Officer<br><a href="mailto:graham.leach@warwickdc.gov.uk">graham.leach@warwickdc.gov.uk</a><br>01926 456114 |                          |
| <b>Wards of the District directly affected</b>  | Budbrooke, Kenilworth St John's, Kenilworth Park Hill, Sydenham and Whitnash  |                          |
| <b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b> | No  |                          |
| <b>Date and meeting when issue was last considered and relevant minute number</b>   | Licensing & Regulatory Committee 6 August 2018  |                          |
| <b>Background Papers</b>  | The Local Government and Public Involvement in Health Act 2007.   |                          |

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|--|----|
| <b>Contrary to the policy framework:</b>                                   | No |
| <b>Contrary to the budgetary framework:</b>                                | No |
| <b>Key Decision?</b>   | No |
| <b>Included within the Forward Plan? (If yes include reference number)</b> | No |
| <b>Equality Impact Assessment Undertaken</b>                               | No |

|   |             |              |
|---|-------------|--------------|
| <b>Officer/Councillor Approval</b>  |             |              |
| <b>Officer Approval</b>   | <b>Date</b> | <b>Name</b>  |
| Chief Executive/Deputy Chief Executive  | 1/10/2018   | Andrew Jones |
| Head of Service   |             |              |
| CMT   |             |              |
| Section 151 Officer   | 1/10/2018   | Mike Snow    |
| Monitoring Officer  | 1/10/2018   | Andrew Jones |
| Finance   | 1/10/2018   | Mike Snow    |
| Portfolio Holder(s)   |             | Andrew Mobbs |
| <b>Consultation &amp; Community Engagement</b>  |             |              |
| Electoral Services Manager – 28/9/2018  |             |              |
| <b>Final Decision?</b>  | No          |              |
| <b>Suggested next steps (if not final decision please set out below)</b>                |             |              |
| There will be further reports to come back to the Committee following the consultation. |             |              |

## 1. **Summary**

- 1.1 The report brings forward the recommendations for the Community Governance Reviews following initial consultation as requested by the Licensing & Regulatory Committee at its meeting on 6 August 2018.

## 2. **Recommendations**

- 2.1 The Licensing & Regulatory Committee agrees the following recommendations:
- (i) That Norton Lindsey Parish Council be increased in size to seven Councillors;
  - (ii) That Kenilworth Town St. John's Ward and Kenilworth Town Park Hill wards are sub divided as defined by Plans 1 to 3 of the report and comprised of St John's (4 Councillors), Borrowell (3 Councillors), Park Hill (4 Councillors) and Dalehouse (4 Councillors); and
  - (iii) That the boundary between Whitnash and Leamington Sydenham in the Campion School area, be as set out at Plan 5 to the report.
- 2.2 That in accordance with the Local Government and Public Involvement in Health Act 2007 the above recommendations be published (on the District Council website, at Riverside House in a local newspaper for two consecutive weeks,); and Warwickshire County Council (WCC) the affected Town/ Parish Council's and District ward Councillors are notified of the recommendations.
- 2.3 That a further report be brought to this Committee on 26 November 2018 for it to consider the recommendations, any comments received and take a final decision on the proposals

## 3. **Reasons for the Recommendations**

- 3.1 At the 6 August 2018 meeting of the Committee it considered, and approved, the terms of reference for three Community Governance Reviews, under the Local Government and Public Involvement in Health Act 2007, for the a following:
- (i) Amending the boundary of Whitnash and Royal Leamington Spa that runs through Campion School;
  - (ii) Subdividing the Kenilworth Town Council Wards of St John's and Park Hill; and
  - (iii) To increase the size of Norton Lindsey Parish Council from five to seven Councillors.
- 3.2 These were duly consulted on from the 10 August to 21 September 2018 with the relevant Town/Parish Council, Ward Councillors and Warwickshire County Council notified. In addition these were advertised on the District Council's website, published at Riverside House and in the Courier/Kenilworth Weekly News.
- 3.3 There were no responses to the consultation and therefore officers have considered that the original proposals should form the formal recommendations for the review.
- 3.4 There is a requirement for the formal recommendations to be consulted on for one month and the terms of reference stated this would be between the 12 October 2018 and 16 November 2018.

3.4 Officers are mindful that this consultation overlaps with the Kenilworth Neighbourhood Plan Referendum, which has been confirmed for 15 November 2018. The potential for elector confusion has been considered and is thought to be minimal and to revise the timetable will require starting again with a fresh terms of reference. If this approach is taken it will not be possible to complete the review in good time to enable the revisions to be made six month ahead of the elections in May 2019. Therefore, officers suggest that it is more appropriate to continue with the proposed timetable.

#### 4. Policy Framework

##### 4.1 Fit for the Future (FFF)

The Council's FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects.

The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council's FFF Strategy.

| <b>FFF Strands</b>  |  |  |
|---|--|--|
| <b>People</b>   | <b>Services</b>  | <b>Money</b>   |
| <b>External</b>   |  |  |
| <b>Health, Homes, Communities</b>   | <b>Green, Clean, Safe</b>  | <b>Infrastructure, Enterprise, Employment</b>  |
| <u>Intended outcomes:</u><br>Improved health for all<br>Housing needs for all met<br>Impressive cultural and sports activities<br>Cohesive and active communities           | <u>Intended outcomes:</u><br>Area has well looked after public spaces<br>All communities have access to decent open space<br>Improved air quality<br>Low levels of crime and ASB | <u>Intended outcomes:</u><br>Dynamic and diverse local economy<br>Vibrant town centres<br>Improved performance/productivity of local economy<br>Increased employment and income levels |
| <b>Impacts of Proposal</b>  |  |  |
| The proposals within the Community Governance Reviews are intended to reflect the identities and interests of the community in that area; and are effective and convenient. | None   | None   |

| <b>Internal</b>   |   |   |
|---|---|---|
| <b>Effective Staff</b>  | <b>Maintain or Improve Services</b>   | <b>Firm Financial Footing over the Longer Term</b>  |
| <u>Intended outcomes:</u><br>All staff are properly trained<br>All staff have the appropriate tools<br>All staff are engaged, empowered and supported<br>The right people are in the right job with the right skills and right behaviours | <u>Intended outcomes:</u><br>Focusing on our customers' needs<br>Continuously improve our processes<br>Increase the digital provision of services | <u>Intended outcomes:</u><br>Better return/use of our assets<br>Full Cost accounting<br>Continued cost management<br>Maximise income earning opportunities<br>Seek best value for money |
| <b>Impacts of Proposal</b>  |   |   |
| <i>None</i>   | <i>None</i>   | <i>None</i>   |

**4.2 Supporting Strategies** - there are no specific supporting strategies in relationship to this piece of work.

#### **4.3 Changes to Existing Policies**

There are no proposed changes to existing policies.

**4.3 Impact Assessments** – No impact assessments have been undertaken because the proposals must fit within the established national the statutory criteria.

#### **5. Budgetary Framework**

5.1 The report does not have a direct budgetary impact and the costs of the consultations will be met from within existing budgets.

#### **6. Risks**

6.1 There are no direct risks associated with this report as the purpose is to seek approval to undertake consultation. This said if the decision approve the recommendations is delayed this will remove the ability to complete the reviews before the May 2019 elections.

#### **7. Alternative Option(s) considered**

7.1 No alternative options were considered for the recommendations in this report because there were no responses received to the consultation and therefore it is considered appropriate to follow through on the initial proposals.