

## APPENDIX TWO

### Procurement activity from April 2018 – March 2019 for contracts worth £25,000 and above (excluding contracts awarded by exemption)

#### Part One: Re-let Contracts awarded

Description	Service Areas	Supplier	From	To	Budgeted Contract Value	Awarded Contract Value	Contract Value Variance	Comment
Audit of grant claims	Finance	Grant Thornton	01/04/18	31/03/20	£33,100	£33,100	£0	<p>Tri-party contract with the DWP. Contract awarded by the DWP.</p> <p>Best value was ensured by awarding under a framework, in co-ordination with other local councils.</p>
Lease hire Contract for supply of Electric vehicles	Housing/ Development Services	Alphabet x 1 vehicle; Arnold Clark x 4 vehicles	01/12/18	30/11/22	£79,200	£65,919	-£13,280	<p>In the original contract 4 Nissan Leafs were ordered, along with a single Peugeot van. For the replacement vehicles the contracts have been disseminated to departments to manage the vehicles and as a result, departments have selected the vehicles they require. The new contracts are for 2 x BMWs (to obtain hybrid capability), 1 x Volkswagon E-UP, 1 x Nissan Leaf, 1 x van.</p> <p>Despite the change in vehicle types we were still able to obtain a saving by awarding via the CCS fleet framework. This also enabled us to take advantage of the framework T&amp;Cs.</p>
Voluntary and Community Services to the community: Employment support	Health & Community Protection	BHLC	01/07/18	31/03/21	£84,000	£84,000	£0	<p>For this contract the supplier spends up to the contract amount awarded for each year of the contract.</p> <p>Best value was ensured by awarding the contract to a supplier who could</p>

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								demonstrate support for the highest number of community recipients.
Voluntary and Community Services to the community: Financial Inclusion	Health & Community Protection	SWCA	01/07/18	31/03/21	£245,000	£245,000	£0	For this contract the supplier spends up to the contract amount awarded for each year of the contract.  Best value was ensured by awarding the contract to a supplier who could demonstrate support for the highest number of community recipients.
Voluntary and Community Services to the community: Infrastructure Support	Health & Community Protection	WCAVA	01/07/18	31/03/21	£110,000	£110,000	£0	For this contract the supplier spends up to the contract amount awarded for each year of the contract.  Best value was ensured by awarding the contract to a supplier who could demonstrate support for the highest number of community recipients.
Voluntary and Community Services to the community: Social Inclusion	Health & Community Protection	Lot 1: BHLC Lot 2: The Crown Lot 3: SYDNI Lot 4: Not awarded	01/07/18	31/03/21	£120,500+ £76,500+£ 83,000 = £280,000	£120,500 +£76,500 +£83,000 = £280,000	£0	For this contract the supplier spends up to the contract amount awarded for each year of the contract.  Best value was ensured by awarding the contract to a supplier who could demonstrate support for the highest number of community recipients.
Cyclical External Painting & Decorating	Chief Executive	Novus Ltd	01/07/18	30/06/19	£150,000	£163,364	+£13,364	A 1 year contract was procured through the Fusion 21 framework in order to undertake imminent work required.  Although the final contract value was greater than the amount budgeted, this was to be anticipated due to the short nature of the contract. The cost would have been even greater had it not been awarded through a Fusion 21 framework using the competitive process to take advantage of

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								the T&Cs and rates agreed between the framework and the supplier.  A long term contract is currently being procured to replace this contract and make greater savings.
Pay and display parking meters	Neighbourhood Services	Metric	01/10/18	30/09/24	£309,434	£341,175	+£31,741	£230,000 was budgeted for the purchase of the new devices, with £13,239.00 for annual maintenance. A direct award through a framework following price comparisons was made to Metric for £225,255, plus £19,320 for gold standard servicing. Although the purchase value came under the budget, the maintenance cost increased due to the adoption of a cashless payment option. However, best value was still achieved overall as Metric had the most competitive pricing as well as offering software upgrades for existing software suite for free and agreeing to reuse elements from existing machines to save on equipment costs.
Taxi MOTs and inspections framework	Health and Community Protection	HM Bryan; Gas Guzzlers; Logic Vehicle Solutions; Tyreman	01/11/18	31/10/20	£0	£140,000	£0	This is a concession contract. Suppliers are awarded a place on the framework to become a preferred supplier so that Taxi companies are referred to them for MOTs and inspections. This is a zero cost to the council. In return for being on the preferred supplier list, suppliers provide free inspection support at quarterly council events.
Althorpe and 26HT cleaning contract	Development Services	Goldcrest	01/12/18	30/11/21	£27,600	£31,020	+£3,420	Although the contract value increased, a more robust set of service level requirements was incorporated into the contract to ensure a higher quality of service.

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Corporate gas supply	Chief Executive	Total Gas and Power	01/04/19	31/03/23	£540,000	£680,000	+£140,000	Contract was awarded through an ESPO framework. The framework provider secured the best contract rate available for our contract. As gas is imported, it is heavily impacted upon by the value of the £ and demand, so the cost has gone up.
Crematoria maintenance	Neighbourhood Services	FTL	01/04/19	30/03/24	£250,000	£246,333	-£3,777	A competitive procedure was undertaken, however, only 2 suppliers expressed interest in the opportunity and only 1 supplier wanted to bid. Despite this, the final contract value came in less than the budgeted value for the contract, however, only the first year of the contract price for consumables is fixed.
ICT Business Continuity	Chief Executive	Centreprise International Ltd	01/12/18	30/11/21	£40,500	£29,625	-£10,875	Through undertaking a restricted competitive procedure, a saving of £3,625 per annum was achieved.
Voluntary and Community Services to the community: Social Inclusion for West Warwick	Health & Community Protection	The Gap	01/04/19	31/03/21	£65,000	£65,000	£0	For this contract the supplier spends up to the contract amount awarded for each year of the contract.  Best value was ensured by awarding the contract to a supplier who could demonstrate support for the highest number of community recipients.
ICT Datacentre support and maintenance	Chief Executive	EE Ltd	01/04/19	31/03/22	£147,000	£145,000	-£2,000	A small savings was achieved via a minim competition through a framework. However, prices for asset replacement are fixed for the first year of the contract only and are subject to annual review and adjustment.
<b>Budget Variance:</b>							+£158,593	<b>Due to inflation and the weakening of the pound (partly due to Brexit), the overall cost of WDC contracts have increased. This has proven particularly significant in relation to fuel prices.</b>

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								<p><b>However, it is worth noting that this increase could have been greater had collaborative frameworks not been utilised, which provided access to advantageous pricing from bulk buying power and buyer beneficial T&amp;Cs.</b></p> <p><b>Where there are budget implications (eg if it is not possible to accommodate an increased cost within available budgets, even with the use of virement), these will be flagged up with Budget reports to Executive.</b></p>

**Part Two:**  
**New Project Contracts awarded**  
(New projects may not have an allocated/previously agreed budget prior to initiating the procurement process, therefore savings against budget may not be applicable)

Description	Service Areas	Supplier	From	To	Budgeted Contract Value	Awarded Contract Value	Contract Value Variance	Comment
Procurement Shared Service	Finance	WCC	01/04/18	31/03/20	£90,000	£90,000	£0	A budget of £45000/annum was agreed by Executive. Actual spend will be adhoc based on need. Contract to be reviewed at 6 months by contract manager and reported back to Executive at 1 year.
HRA Fire Precaution Works	Chief Executive	CLC Contractors Ltd	02/07/18	31/03/20	£4,000,000	£4,000,000	£0	<p>Best value was ensured by awarding through a Fusion 21 framework to take advantage of the T&amp;Cs and rates agreed between the framework and the supplier.</p> <p>A budget of circa £4m has been set aside</p>

Description	Service Areas	Supplier	From	To	Budgeted Contract Value	Awarded Contract Value	Contract Value Variance	Comment
								from the Works Revenue and Capital budgets. This budget will cover the option to extend in 12 month increments up to 2025.
Car park development for 3 car parks - project management	Neighbourhood Services	Perfect Circle	11/06/2018	11/02/19	£35,200	£35,200	£0	Best value was ensured by awarding through a Scape framework to take advantage of the T&Cs and rates agreed between the framework and the supplier.
Edmondscote athletics track repairs	Culture	White Line Services Int Ltd	03/09/18	30/09/18	£24,000	£38,452	+£14,452	<p>Original estimates anticipated that repairs would cost £24,000. Following a cleaning of the track, more defects were revealed increasing the quoted costs above the amount budgeted.</p> <p>A full open quotation procedure should have been undertaken for the revised contract value, however, an exemption was granted to allow award through the 3 quote process due to the urgent nature of the work.</p> <p>Best value was ensured through the 3 quote process.</p>
Spa Centre speaker system - replacement of Main House Speakers (Including include supply of equipment, full installation, testing and	Culture	Stage Electric Partnership Ltd	23/04/18	22/04/21	£78,000	£76,927	-£1,073	Contract awarded through competitive process. Saving made on one year's servicing as due to fee one year warranty and 1 <sup>st</sup> year servicing.

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training of the equipment).								
Design and Urban Design Consultancy Advice – Kenilworth Development Brief	Development Services	Land Use Consultants	13/04/18	12/04/21	£104,680	£104,680	£0	The annual budget was anticipated to be between £25,000 and £50,000 per annum. The budget was to be finalised upon award of contract. As such, there is no reportable saving.
Newbold Comyn Arms play area – design and build	Neighbourhood Services	Sutcliffe Ltd	03/07/18	20/07/18	£50,000	£49,225	-£775	A saving of £775 was achieved against the budgeted amount for the project using the competitive process.
3 play areas: Saltisford, Kennedy, Mason – design and build	Neighbourhood Services	Proludic	03/07/18	20/07/18	£105,000	£102,000	£-3,000	<p>The tender was split into 4 lots, with lots A through C being for each individual play area and lot D being for a single supplier to do all 3 play areas.</p> <p>Had the 3 play areas been awarded individually (Lots A-C), the total contract value would have been £103,000, a saving of £2,000 against budget.</p> <p>However, by awarding the contract to a single supplier through a combined contract (Lot D), we were able to save an additional £1,000 against the budget as well as obtaining additional items being included within the design proposals.</p>

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The Daily Maintenance, Servicing and Emergency Call-Out for Two Outdoor Paddling Pools at St Nicholas and Victoria Parks and the 4 Fountains/Water Features (Czech Fountain, Hitchman Fountain and Lake Fountains – Jephson Gardens and The Ball Kenilworth	Chief Executive	Poolcare Leisure Ltd	25/05/18	24/05/19	£82,170	£82,170	£0	The budget for this project was unknown as a previous contract only provided for maintaining and servicing the paddling pools. Therefore, the budget was set to awarded contract value.  Contract awarded through competitive process.
Leisure Development Programme (Kenilworth) Consultant	Culture	Mace Ltd	01/09/18	31/08/20	unknown	unknown	£0	New project and budget will be a % of the build costs which have yet to be established.
Corporate Health care plan	Chief Executive	BUPA	01/04/18	30/09/19	£37050	£37050	£0	New scheme. Three quote process undertaken, contract awarded by Executive approval. Anticipated savings will be achieved against the budgets for eye tests and a reduction in spend on occupational health referrals.
Play area design, supply and installation	Neighbourhood Services	Kompan, Sutcliffe, Proludic,	06/02/19	05/02/21	£1,600,000	N/A	N/A	This is a zero commitment framework. Contracts shall be awarded via the framework using mini competition.



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framework		Hags SMP, Eibe Play, Jupiter Play						Efficiency savings are anticipated through the creation of this framework, as it negates the council's requirement to undertake a full procurement process for each individual play area.
<b>Budget Variance:</b>							+£9,604	<p><b>Due to one project having a final value far greater than originally anticipated, all other savings generated from projects with set budgets were negated. Where there are budget implications (eg if it is not possible to accommodate an increased cost within available budgets, even with the use of virement), these will be flagged up with Budget reports to Executive.</b></p> <p><b>However, it is also worth noting that there is several instances of non-cashable savings and savings from associated budgets that are not recorded in this figure.</b></p>

**Part Three –  
Live Projects Opportunities**

<b>Description</b>	<b>Budgeted Total Contract Value</b>	<b>Procurement Process Route</b>	<b>Projected date for award</b>	<b>Service Area</b>
Washroom supplies contract	£20,000/annum	Framework	September 2019	Cultural Services
Outdoor pool and fountain maintenance	£88,000/annum	OJEU tender	April 2019	Neighbourhood Services
Leamington Seasonal Lights - supply, installation, maintenance and storage	£70,000/annum (£30k from WDC)	OJEU tender	June 2019	Development Services with BID and LTC
Country Park design consultant	£100,000	Low value tender	May 2019	Neighbourhood Services
Covent Garden's Demolition	£500,000	Low value tender	July 2019	Development Services
HQ development	£25,000,000	OJEU tender	July 2019	Development Services
Corporate water supply	TBC	Framework	April 2019	Chief Exec
Roof Repairs	TBC	Framework	May 2019	Chief Exec
Country Park Consultant	£350,000	OJEU tender	May 2019	Neighbourhood Services
Software solution for Licensing, Environment, BC, planning, and refuse	TBC	G-cloud	Sept 2019	Health & Community Protection; Development Services, Neighbourhood Services
Finance system solution	TBC	G-cloud	March 2020	Finance
Debt recovery	£20,000	Framework	Sept 2018	Housing
Clock repairs	£25,000	Quotation	Oct 2018	Chief Exec
Master Plans and Employers Agents for Housing work	£800,000	Framework mini comp	May 2019	Housing
Corporate cleaning contract	TBC	Framework mini comp	2019	Housing
Economic Impact Assessments	TBC	Framework mini comp	2019	Development Services
Abbey Fields Management Plan	£30,000	Formal Quotation	2019	Neighbourhood Services
Corporate Insurance	TBC	OJEU tender or	Sept 2019	Finance

		Government Mutual Direct Award		
Tenants Insurance	£43,000/annum	Framework	April 2019	Housing
Procurement cards	TBC	Framework	June 2019	Finance
Fire Risk assessments	TBC	Framework	April 2019	Chief Executive
Europa way stadium design consultant	TBC	Framework mini comp	May 2019	Culture
Counter payment management	£240,000	G-cloud	April 2019	Chief Executive
Play area mini competitions	TBC	Mini comp via WDC framework	April 2019	Neighbourhood Services
Housing van	£16000	Vehicle framework portal	March 2019	Housing
Pest Control van	TBC	Vehicle framework portal	April 2019	Health and Community Protection
Rangers truck and car	TBC	Vehicle framework portal	April 2019	Neighbourhood services

#### Part Four – Planned Tender Exercises

Description	Procurement Process Route	Projected date for award	Service Area
Housing Adaptations	TBC	January 2020	Housing
Kenilworth Christmas Lights	Below OJEU tender	Sept 2019	Development Services
Pumping Stations Maintenance	Below OJEU tender	Dec 2019	Chief Executive
Bereavement Software	Formal Quotation	TBD	Neighbourhood Services
Car Park – Pay on foot	Framework mini comp	Dec 2019	Neighbourhood Services
Photography	DPS	Aug 2019	Development Services
Handwashing and drying units for car parks	TBC	TBC	Health & Community Protection
Rural footway lighting	TBC	2019	Chief Exec
Digital CCTV	Framework mini comp	March 2019	Health & Community Protection
Leisure Centre Phase 2 - Kenilworth	OJEU Tender	2019	Culture
Refuse collections and recycling	TBD	2019/20	Neighbourhood

Description	Procurement Process Route	Projected date for award	Service Area
			Services
Europa way stadium	OJEU Tender	2019	Developmental Services
Country Park construction	TBD	2019/20	Neighbourhood Services
Painting and Decorating	TBD	June 2019	Chief Exec
Hybrid Mail	Framework	On hold	Chief Exec
Newbold Comyn gold course project	TBC	2019	Chief Exec
Kenilworth building surveys/designs/valuations	TBC	2019	Chief Exec
General Markets Contract	Formal Quotation	Dec 2019	Developmental Services
Bowls Car Park Management	Formal Quotation	February 2020	Developmental Services
Specialist Market Contract	Formal Quotation	Dec 2019	Developmental Services
Planning Viability Advice	Below OJEU tender	Dec 2019	Developmental Services
RDC telephone system	TBC	Dec 2019	Developmental Services
Bens and Revs Service software	G cloud framework	2020	Finance
Housing service software	TBC	2020	Housing
Elections and committee services software	TBC	2021	Chief Exec