



Agenda Item 5
Licensing and Regulatory Committee
14 October 2020

Title: Statement of Licensing Policy Review – Request for public consultation.

Lead Officer: Kathleen Rose

Portfolio Holder: Cllr Judith Falp

Public report

Wards of the District directly affected: All

Contrary to the policy framework: No

Contrary to the budgetary framework: No

Key Decision: Yes

Included within the Forward Plan: Yes

Equality Impact Assessment Undertaken: Yes

Consultation & Community Engagement: Proposed public consultation from ?? to ?? (6 weeks).

Final Decision: Yes

Officer/Councillor Approval

Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	05/10/20	Andrew Jones
Head of Service	05/10/20	Marianne Rolfe
CMT		
Section 151 Officer		
Monitoring Officer		
Finance		
Portfolio Holder(s)	05/10/20	Cllr Judith Falp

1. Summary

- 1.1. The purpose of this report is to advise Members of the Licensing and Regulatory Committee of the statutory requirement to review the Statement of Licensing Policy and to inform them of the proposed schedule for meeting our legal requirements.

2. Recommendation

- 2.1. That the Licensing and Regulatory Committee agrees to a public consultation on the Statement of Licensing policy between 15th October 2020 and 26th November 2020.

3. Reasons for the Recommendation

- 3.1. Under the terms of the Licensing Act 2003 the council's statements of licensing policy has to be reviewed every three years. The current statement of licensing policy came into effect on the 5th January 2018 and a review must therefore be completed and a revised statement published by the 4th January 2021.
- 3.2. Before amending the policy for a further three-year period, licensing authorities are required to carry out a wide consultation process. In addition, to those it must consult by law, the council has authority to include in the process any individuals or organisations it deems appropriate.
- 3.3. Due to the impact of the COVID pandemic and its response on timelines of the planned review; due to the proposal to have minimal changes to the wording of the policy, it is proposed that the consultation is conducted on the existing wording of the statement of policy (appendix 1)
- 3.4. Officers are working to create a new timeline in order to ensure the correct approvals are received in accordance with council's constitution to enable the Statement of Policy to be approved by the appropriate date.

4. Policy Framework

4.1. Fit for the Future (FFF)

- 4.1.1. The FFF Strategy has 3 strands, People, Services and Money, and each has an external and internal element to it, the details of which can be found [on the Council's website](#). The table below illustrates the impact of this proposal if any in relation to the Council's FFF Strategy.

4.2. FFF Strands

4.2.1 External impacts of proposal(s)

People - Health, Homes, Communities - None.

Services - Green, Clean, Safe - The Licensing Authority recognises that residents within, and visitors to the District, need a safe environment to live,

work and visit; and that safe and well run entertainment premises are important to the wellbeing of any person within the District.

Money- Infrastructure, Enterprise, Employment - The Licensing Authority recognises that entertainment premises within the District are an important source of local employment.

4.2.2. Internal impacts of the proposal(s)

People - Effective Staff – None.

Services - Maintain or Improve Services - None.

Money - Firm Financial Footing over the Longer Term – None.

4.3. Supporting Strategies

4.3.1. Each strand of the FFF Strategy has several supporting strategies. The Statement of Licensing Policy, provide guidance, consistency, best practices, transparency, proportionality and promotes safety and wellbeing to the community. This contributes to the Council’s strategy of making Warwick District a great place to live, work and visit.

4.4. Changes to Existing Policies

4.4.1. None.

4.5. Impact Assessments

4.5.1. An Equality Impact Assessment has been carried out. It is consistent with the Council’s duty under the Equality Act 2010.

5. Budgetary Framework

5.1. There are no budgetary implications arising from this Policy review.

6. Risks

6.1. It is a legal requirement to review the Statement of Licensing Policy, not to carry out the review could lead to legal challenge and would prevent the licensing authority from conducting its duties during the period where no reviewed policy was in place.

7. Alternative Option(s) considered

7.1. It could be determined that review should not take place of the Statement of Licensing policy however this is a legal requirement and failing to conduct a public consultation at this time would impact the council’s ability to have an approved statement in place by the required date.