

OVERVIEW AND SCRUTINY COMMITTEE

Work Programme 2009/2010

June 2009

| | Title | Area of investigation | Format | Lead Officer | Membership of Task & Finish sub group and/or additional persons to attend | Next report date if applicable | Completion date |
|---|---|--|---------------|---------------------|--|---------------------------------------|------------------------|
| 1 | Work programme | Standard Item | Report | Theresa Goss | N/A | July 2009 | On-going |
| 2 | Report on Executive responses from March 2009 & identification of Executive Decisions to be Scrutinised | Standard Item | Report | Theresa Goss | N/A | July 2009 | On-going |
| 3 | Consideration of specific Executive agenda items | Standard Item | Comments | Theresa Goss | N/A | July 2009 | On-going |
| 4 | Forward Plan | Standard Item | Report | Theresa Goss | N/A | July 2009 | On-going |
| 5 | Performance Report | Performance targets – Quarter 4 | Report | Dave Barber | N/A | July 2009 | On-going |
| 6 | Warwick BID | Forward Plan – Requested by the Committee in February 2009 | Report | Paul Pinckney | N/A | TBC | TBC |

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| 7 | Local Area Agreements/ Local Strategic Partnership | Forward Plan – Requested by the Committee in February 2009 | Report | Bill Hunt | N/A | TBC | TBC |
| 8 | Recycling and new refuse collection scheme | Previous Committees' work programme | Report | Theresa Goss | TBC | TBC | TBC |
| 9 | Business Improvement Programme (BIP) | Information on the BIP programme with specific details about the Culture Trust | Report | Dave Barber/ Maxine Gregory | TBC | TBC | TBC |
| 10 | Disabled Facilities Grants | Details of the process for dealing with DFG's and specifically how the back log is being/has been dealt with | Report | Paul Leeman/ Satnam Kaur | N/A | TBC | Deferred to July 2009 |
| 11 | Portfolio Holder Areas | How do the new Portfolio Holder areas fit with the Council's structure | Report (as part of the work programme report) | Chris Elliott | N/A | N/A | June 2009 |

July 2009

| | Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish sub group and/or additional persons to attend | Next report date if applicable | Completion date |
|---|--|--|--------------------------------------|-----------------------------|--|---------------------------------------|-------------------------|
| 1 | Work programme | Standard Item | Report | Theresa Goss | N/A | August 2009 | On-going |
| 2 | Report on Executive Responses from June 2009 & identification of Executive Decisions to be Scrutinised | Standard Item | Report | Theresa Goss | N/A | August 2009 | On-going |
| 3 | Consideration of specific Executive agenda items | Standard Item | Comments | Theresa Goss | N/A | August 2009 | On-going |
| 4 | Performance Report | Performance targets – Full report | Report | Dave Barber | N/A | August 2009 | On-going |
| 5 | Forward Plan | Standard Item | Report | Theresa Goss | N/A | August 2009 | On-going |
| 6 | Royal Spa Centre | Overview and Scrutiny Committee – December 2008 | Task and Finish Group – draft report | Theresa Goss/Rose Winship | Cllrs Coker, Ms Dean, De-lara-Bond and Gifford | N/A – final report | Deferred to August 2009 |
| 7 | Disabled Facilities Grants | Details of the process for dealing with DFG's and specifically how the back log is being/has been dealt with | Report | Paul Leeman/ Satnam Kaur | N/A | TBC | TBC |

August 2009

| | Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish sub group and/or additional persons to attend | Next report date if applicable | Completion date |
|---|--|--|---------------|---------------------|--|---------------------------------------|------------------------|
| 1 | Work programme | Standard Item | Report | Theresa Goss | N/A | October 2009 | On-going |
| 2 | Report on Executive Responses in July 2009 & identification of Executive Decisions to be Scrutinised | Standard Item | Report | Theresa Goss | N/A | October 2009 | On-going |
| 3 | Consideration of specific Executive agenda items | Standard Item | Comments | Theresa Goss | N/A | October 2009 | On-going |
| 4 | Performance Report | Performance targets – Quarter 1 | Report | Dave Barber | N/A | October 2009 | On-going |
| 5 | Forward Plan | Standard Item | Report | Theresa Goss | N/A | October 2009 | On-going |
| 6 | Future Catering Arrangements in Cultural Services | Forward Plan – Requested by the Committee in February 2009 | Report | Rose Winship | N/A | TBC | TBC |

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| 7 | Scrutiny of Flooding | Task and Finish Group report. Progress report submitted to the Committee in February 2009. | Report | Graham Leach/Alwin McGibbon | Warwick District Councillors Boad, Britland, Gifford, Gill, Illingworth, Mobbs and Weed. Warwickshire County Councillors Doody, Mrs Goode and Naylor | TBC | On-going |
| 8 | Royal Spa Centre | Overview and Scrutiny Committee – December 2008 | Task and Finish Group – draft report | Theresa Goss/Rose Winship | Cllrs Coker, Ms Dean, De-lara-Bond and Gifford. | N/A – final report | |

October 2009

| | Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish sub group and/or additional persons to attend | Next report date if applicable | Completion date |
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| 1 | Work programme | Standard Item | Report | Theresa Goss | N/A | December 2009 | On-going |
| 2 | Report on Executive Responses from August 2009 & identification of Executive Decisions to be Scrutinised | Standard Item | Report | Theresa Goss | N/A | December 2009 | On-going |
| 3 | Consideration of specific Executive agenda items | Standard Item | Comments | Theresa Goss | N/A | December 2009 | On-going |

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|---|---|---|--------|--------------|-----|---------------|----------|
| 4 | Forward Plan | Standard Item | Report | Theresa Goss | N/A | December 2009 | On-going |
| 5 | Future Catering Arrangements in Cultural Services | Forward Plan – Requested by the Committee in February 2009 | Report | Rose Winship | N/A | TBC | TBC |
| 6 | Scrutiny of CCTV | Progress report – Requested by the Committee in February 2009 | Report | Theresa Goss | N/A | TBC | TBC |

December 2009

| | Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish sub group and/or additional persons to attend | Next report date if applicable | Completion date |
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| 1 | Work programme | Standard Item | Report | Theresa Goss | N/A | February 2010 | On-going |
| 2 | Report on Executive Responses from October 2009 & identification of Executive Decisions to be Scrutinised | Standard Item | Report | Theresa Goss | N/A | February 2010 | On-going |
| 3 | Consideration of specific Executive agenda items | Standard Item | Comments | Theresa Goss | N/A | February 2010 | On-going |
| 4 | Performance Report | Performance targets – Quarter 2 | Report | Dave Barber | N/A | February 2010 | On-going |
| 5 | Forward Plan | Standard Item | Report | Theresa Goss | N/A | February 2010 | On-going |

February 2010

| | Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish sub group and/or additional persons to attend | Next report date if applicable | Completion date |
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| 1 | Work programme | Standard Item | Report | Theresa Goss | N/A | March 2010 | On-going |
| 2 | Report on Executive Responses from December 2009 & identification of Executive Decisions to be Scrutinised | Standard Item | Report | Theresa Goss | N/A | March 2010 | On-going |
| 3 | Consideration of specific Executive agenda items | Standard Item | Comments | Theresa Goss | N/A | March 2010 | On-going |
| 4 | Performance Report | Performance targets – Quarter 3 | Report | Dave Barber | N/A | March 2010 | On-going |
| 5 | Forward Plan | Standard Item | Report | Theresa Goss | N/A | March 2010 | On-going |

March 2010

| | Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish sub group and/or additional persons to attend | Next report date if applicable | Completion date |
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| 1 | Work programme | Standard Item | Report | Theresa Goss | N/A | June 2010 | On-going |
| 2 | Report on Executive Responses from February 2010 & identification of Executive Decisions to be Scrutinised | Standard Item | Report | Theresa Goss | N/A | June 2010 | On-going |
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