

## Summary time line for the Leisure Development Programme

<b>Month</b>	<b>Phase One – Newbold Comyn and St Nicholas Park Leisure Centres</b>	<b>Phase Two – Abbey Fields Swimming Pool + Castle Farm Recreation Centre</b>	<b>Procurement of Management Contractor for all 6 sites</b>
<b>July 2016</b>	Report to Executive requesting funds for preparatory and enabling works	Development of early ideas  Consultation with Kenilworth Town Council	Pre-Qualification Questionnaires (PQQ) considered and Invitations to Tender (ITT) issued
<b>August</b>	Report to Full Council requesting funds for preparatory and enabling works  PCSA contract with Speller Metcalfe continues to refine design details and costs		Bidder days for ITT bidders  Respond to requests for clarification
<b>September</b>	Preparatory and enabling works start on site(s) (limited disruption to service)  Complete RIBA Stage 4 (Technical Design)  Confirmation of funding decision from Sport England  Confirmation of cost of build	Report to Executive requesting funds for project development to RIBA Stage 1 (Preparation and Brief)	
<b>October</b>	Report to Full Council requesting funds for build programme  If approved, begin		ITT responses returned and appraisal begins

	mobilisation phase		
<b>November</b>	Main works start on site(s) Pool shut at St Nicholas Park	Report on RIBA Stage 1 (Preparation and brief) and seek funds to progress RIBA Stage 2	ITT appraisal continues
<b>December</b>			ITT appraisal completed If appropriate, award contract If contract cannot be awarded directly, begin negotiations
<b>January 2017</b>			Negotiations completed (if necessary) and contract awarded
<b>February</b>		Complete work on RIBA Stage 2 Public consultation Report to Councillors requesting funds to develop project through RIBA Stages 3 and 4 If approved, begin RIBA Stage 3	
<b>Summer</b>	Works at St Nicholas Park completed and centre fully open	RIBA Stage 4 complete	2 <sup>nd</sup> May new contract starts
<b>Autumn</b>	Works at Newbold Comyn completed and centre fully open	Commence works on Phase 2 on site	Contract being monitored (ongoing)