

APPENDIX B

Summary of changes to Green Space Risk Register

Generic to WDC		January 2015	July 2015	October 2015	March 2016	May 2016	
		1.	Playgrounds, playground equipment, BMX parks and Skate Parks not fit for purpose.	Review accidents + insurance claims. Play Area Team are now ROSPA trained following training.	Independent Annual inspection carried out in March 2015. Actions from this being undertaken.	Independent Annual inspection carried out in March 2015. Actions from this have been completed	Independent Annual inspection carried out in March 2016. Actions from this are now being addressed.
2.	Direct injury and damage caused by trees.	Tree survey and programme in place Formal monthly meetings with WCC Tree Team	Monthly operational meetings with WCC Tree Team and GST Agree work programme following tree survey	Agreed work programme following tree survey – completed Cat 1,2 and 3 Tree risk management audit by Zurich Insurance in October 2015 – awaiting recommendations	Agree work programme following tree survey – ongoing Tree risk management audit by Zurich Insurance in October 2015 – Developing an action plan from the recommendations. Meeting with WCC Forestry to discuss findings.	Tree risk management audit by Zurich Insurance in October 2015 . Met WCC Forestry on 12th May 2016 to develop actions from audit.	
3.	Insurance type claims/damage caused by trees.		Monthly operational meetings with WCC Tree Team and GST Agree work programme following tree survey	Agreed work programme following tree survey – completed Cat 1,2 and 3 Tree risk management audit by Zurich Insurance in	Agree work programme following tree survey – ongoing Tree risk management audit by Zurich Insurance in October 2015 Developing an	Tree risk management audit by Zurich Insurance in October 2015 . Met WCC Forestry on 12th May 2016 to develop and actions from audit.	

				October 2015 – awaiting recommendations	action plan from the recommendations. Meeting with WCC Forestry to discuss findings		
4.	Long term reputational risk from trees.		Monthly operational meetings with WCC Tree Team and GST Agree work programme following tree survey	Agreed work programme following tree survey – completed Cat 1,2 and 3 Tree risk management audit by Zurich Insurance in October 2015 – awaiting recommendations	Agree work programme following tree survey – ongoing Tree risk management audit by Zurich Insurance in October 2015 – Developing an action plan from the recommendations. Meeting with WCC Forestry to discuss findings	Tree risk management audit by Zurich Insurance in October 2015 . Met WCC Forestry on 12th May 2016 to develop actions from audit.	
5.	Risk of trees becoming diseased	Review disease spread	GST to get monthly updates at operational team meetings	GST to get monthly updates at operational team meetings	GST to get monthly updates at operational team meetings	GST to get monthly updates at operational team meetings	
6.	Building-related problems.	Agree PPM on current parks assets	GST with Property Services planning to undertake a parks asset review	Housing and Property Services Asset Management and GST will be undertaking a parks asset review in 2016	Housing and Property Services Asset Management and GST are undertaking a parks asset review to be completed by June 2016.	Housing and Property Services Asset Management and GST are undertaking a parks asset review to be completed by June 2016.	
7.	Failure to consult affectively with “Friends of” groups.		Part of very Project Brief. Community Ranger involved in consultation	Part of very Project Brief. Community Ranger involved in consultation exercises	Part of very Project Brief. Community Ranger involved in consultation exercises	Part of very Project Brief. Community Ranger involved in consultation exercises	

			exercises				
8.	Drowning or injury as a result of water body in vicinity of park or open space.	Review ROSPA recommendations	Fencing completed at rear of Mercia Way open space	Abbey Fields brook to be formally risk assessed by GST and Graham Folkes Skinner	Abbey Fields brook has been formally risk assessed by GST and GFS. Planning to fence part of the brook in 16-17 funding allowing.	Fencing to be delivered in 16-17	
9.	Ability to deliver on Green Space Strategy.	Identify funding opportunities to deliver Green Space Strategy	Additional staff resources required for the GST when available	Additional staff resources to GST have now been appointed. Starting November 2015	Additional staff started November 2015 Review and mapped out s106 contribution to deliver parks improvement projects. 7 large projects being delivered in 16-17 through PAR and s106	Review and mapped out s106 contribution to deliver parks improvement projects. 7 large projects being delivered in 16-17 through PAR and s106 Delivering projects as set out in TOP's	
10.	New Risk. Direct injury and/or damage caused by footpath works by contractors in parks	N/A	N/A	H&S Investigation to Bates Memorial Incident by H&P Services and GST – awaiting Head of Service recommendation. Monthly operational meetings between H&P Services and GST	Monthly operational meetings between H&P Services and Green Space Team on health and safety issues Also pre start meetings and random site checks being carried out by Green Space Team and the Corporate Health and Safety Coordinator	Monthly operational meetings between H&P Services and Green Space Team on health and safety issues Also pre start meetings and random site checks being carried out by Green Space Team and the Corporate Health and Safety Coordinator	