

Meeting Date: 2 November 2021

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|--|--------------------------------------|---|--|--|--|
| Service Area Dashboard update | O&S May 2021 | Verbal report | Councillors Kohler, Cullinan and Jacques | | |
| Approach to the Scrutiny of the proposed Merger of Warwick District Council and Stratford-on-Avon District Council – Progress through the PI | O&S April 2021 | Report or Update as part of the O&S Work Programme report | Chris Elliott | Every meeting until submission completed which is expected December 2021 | Any changes from last report in the content to be made obvious to the reader; Challenges faced should be made evident as should impacts on Climate Change in section 3.6 |
| Task & Finish Group – Equality & Diversity – Phase 2 | O&S July 2021 | Written report | Councillor Mangat | Every meeting until completed | |
| Update on the merging of ICT systems and data as the merger of the service areas of the two Councils moves forwards, including plans if authorisation for full political merger is denied. | O&S September 2021 | Written report | David Elkington | | |

Meeting Date: 14 December 2021

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|--|--------------------------------------|---|----------------------------------|--|--------------------------------|
| Approach to the Scrutiny of the proposed Merger of Warwick District Council and Stratford-on-Avon District Council – Progress through the PI | O&S April 2021 | Report or Update as part of the O&S Work Programme report | Chris Elliott | Every meeting until submission completed which is expected December 2021 | |

Reminder for December 2021:

Governance Review of Warwick District Council – At Executive 29 July 2020, and action was placed on officers to liaise with both Chairs of Scrutiny Committees to bring back to Executive, an outline proposal for the independent assessment and proposed funding arrangements which would be undertaken in February 2022.

Meeting Date: 8 February 2022

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|---|--------------------------------------|----------------|----------------------------------|---------------------------------------|--|
| Current Arrangements for the South Warwickshire Community Safety Partnership. | This is a mandatory report. | Written report | Marianne Rolfe. | Late October / Early November 2022. | This is an annual report. |
| HEART Shared Service update including the implementation of the new IT system | April 2021 | Written report | Lisa Barker / Mark Lingard | TBA | |
| A report on the Stratford Street Scene Team and on how its fly tipping enforcement service differs from the one operated currently at Warwick District Council. | February 2021 | Written report | Zoe Court | | The service is estimated to recommence in April 2021, so see if it has been operating for 6 month for a report October 2021. If not, move to a date when it will have. |

Meeting Date: 8 March 2022

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|---|--------------------------------------|-----------------|--------------------------------------|---------------------------------------|--------------------------------|
| Annual update from Shakespeare's England. | Committee meeting 29 August 2018 | Written report. | Martin O'Neill and Councillor Hales. | March 2022. | This is an annual report. |

Meeting Date: 12 April 2022

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|---|--------------------------------------|-----------------|----------------------------------|---------------------------------------|--------------------------------|
| Overview & Scrutiny End of Term report. | Standing Annual Item. | Written report. | Committee Services Officer. | April 2023. | This is an annual report. |

Briefing Notes to All Councillors – April 2022: Not for O&S Agenda

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|--|--------------------------------------|--|----------------------------------|---------------------------------------|--|
| Children's and Adults' Safeguarding Champions: End of Term Report. | Standing Annual Item. | Briefing note to all Councillors with a paragraph explaining that if they have any concerns that they feel require scrutiny, to raise these for consideration as part of the work programme. | Lisa Barker. | April 2022. | This is an briefing note to all Councillors. |

Appendix 1 – Overview & Scrutiny Committee Work Programme

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|---|-------------------------------|---|---------------------------|--------------------------------|--|
| Members' Annual Feedback on Outside Appointments / Annual review of membership/participation of Outside Bodies (Includes a short synopsis on Champions) | Standing Annual Items | Briefing note to all Councillors with a paragraph explaining that if they have any concerns that they feel requires scrutiny, to raise these for consideration as part of the work programme and if any are to be considered to be ceased, the Deputy Chief Executive will discuss these with the LCG | Andrew Jones | April 2022 | This is an briefing note to all Councillors. |

Municipal Year 2022/23 (Meeting dates still to be confirmed)**July/August 2022**

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|---|--------------------------------------|----------------|----------------------------------|---------------------------------------|--------------------------------|
| The Progress and Impact of the Equality & Diversity Task & Finish Group's Recommendations in the report that was presented to O&S 6 July 2021 | O&S 6 July 2021 | Written Report | Tracy Dolphin/Graham Leach | | |

September time 2022

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|---|---|---------------|----------------------------------|---------------------------------------|--------------------------------|
| Park Exercise Permits – annual review of the scheme | August 2020 (Last report made to O&S - 21 September 2021) | Briefing Note | Padraig Herlihy | Annual update | |

Meeting Date: To Be Advised

| Title | Where did item originate from | Format | Lead Officer / Councillor | Next report date if applicable | Completion Date / Notes |
|---|--|------------------|--------------------------------|--------------------------------|---|
| Decide if an update is required on the Catering and Events Concessions Contract – Royal Pump Rooms and Jephson Gardens Glasshouse. | Committee meeting 26 September 2019. | Informal update. | Dave Guilding / Philip Clarke. | TBA | D Guilding and P Clarke were asked when they can give an informal update considering the impact of Covid-19 on this service. A response from them is awaited. |
| <p>**Update on plans to improve accessibility to, and the condition / cleanliness of, toilets for people living with disabilities subsequent to the presentation of the plans at the September 2019 Overview & Scrutiny Committee meeting.</p> <p>**There is no new information on plans to improve</p> | Committee meeting 26 September 2019 and briefing note 8 December 2020. | Briefing Note | Zoë Court | To be advised if applicable. | No officer will attend the Committee meeting unless there is a request. If there is a request, Members should send their questions to the report author before the meeting. |

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| <p>accessibility to, and the condition / cleanliness of, toilets for people living with disabilities – Officers request that this update is postponed until such time as budget figures 2021/22 for improvements are known.</p> | | | | | |
| <p>Minimum Energy Efficiency Standards Enforcement Process – Private Sector Housing</p> | <p>O&S August 2020</p> | <p>Written Report</p> | <p>Mark Lingard</p> | | <p>A review was requested once the scheme had been operation for 12 months. Covid Lockdown has meant that the 12 months has not been achieved yet.</p> |