

 <b>Council – 18 April 2018</b>		<b>Agenda Item No.</b> <b>12b</b>
<b>Title</b>	Overview & Scrutiny Committee End of Term Report	
<b>For further information about this report please contact</b>	Lesley Dury, Committee Services Officer 01926 456114 committee@warwickdc.gov.uk	
<b>Wards of the District directly affected</b>	n/a	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	O & S 4 April 2018 Council, 21 June 2017	
<b>Background Papers</b>	Agendas/Minutes Municipal Year 2017/18	

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	No
<b>Equality Impact Assessment Undertaken</b>	No
Not required as this report gives a synopsis of work undertaken by the O & S Committee and contains no new material.	

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	7/3/18	Andy Jones
Head of Service		
CMT	7/3/18	Andy Jones
Section 151 Officer		
Monitoring Officer	7/3/18	Andy Jones
Finance		
Portfolio Holder(s)		
Consultation & Community Engagement		
6 March 2018 - Chairman of Overview and Scrutiny – Councillor Mrs Falp 4 April 2018 – report approved by Overview & Scrutiny Committee		
Final Decision?		Yes
Suggested next steps (if not final decision please set out below)		

## 1. **Summary**

- 1.1 An end of term report to the Council on the work the Overview & Scrutiny Committee has undertaken during the year. The report also includes work by the Health Scrutiny Sub-Committee.

## 2. **Recommendation**

- 2.1 That the list of matters considered by the Overview & Scrutiny Committee and Health Scrutiny Sub-Committee during the municipal year 2017/18, as detailed in appendix A to the report, be noted.

## 3. **Reasons for the Recommendation**

- 3.1 Under Article 6 of the Council's constitution Overview & Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on work they have undertaken during the year.
- 3.2 The matters considered during the year are attached at appendix A to the report.

## 4. **Policy Framework**

The Council's FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects.

The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council's FFF Strategy.

<b>FFF Strands</b>		
<b>People</b>	<b>Services</b>	<b>Money</b>
<b>External</b>		
<b>Health, Homes, Communities</b>	<b>Green, Clean, Safe</b>	<b>Infrastructure, Enterprise, Employment</b>
<u>Intended outcomes:</u> Improved health for all Housing needs for all met Impressive cultural and sports activities Cohesive and active communities	<u>Intended outcomes:</u> Area has well looked after public spaces All communities have access to decent open space Improved air quality Low levels of crime and ASB	<u>Intended outcomes:</u> Dynamic and diverse local economy Vibrant town centres Improved performance/productivity of local economy Increased employment and income levels
<b>Impacts of Proposal</b>		
Nil	Nil	Nil
<b>Internal</b>		
<b>Effective Staff</b>	<b>Maintain or Improve Services</b>	<b>Firm Financial Footing over the Longer Term</b>
<u>Intended outcomes:</u> All staff are properly	<u>Intended outcomes:</u> Focusing on our	<u>Intended outcomes:</u> Better return/use of our

<p>trained All staff have the appropriate tools All staff are engaged, empowered and supported The right people are in the right job with the right skills and right behaviours</p>	<p>customers' needs Continuously improve our processes Increase the digital provision of services</p>	<p>assets Full Cost accounting Continued cost management Maximise income earning opportunities Seek best value for money</p>
<b>Impacts of Proposal</b>		
Nil	<p>Dialogue between Scrutiny and Executive enables robust decision making and ensures all elements of the proposal in respect of service provision are taken into account.</p>	Nil

#### 4.2 **Supporting Strategies**

Each strand of the FFF Strategy has several supporting strategies; however, this report is for governance purposes and allows an overview of the previous 12 months' work.

The work carried out by the Committee helps the Council to improve in line with its priority to manage services openly efficiently and effectively.

This report is made annually as a matter of good practice and Council policy.

#### 4.3 **Changes to Existing Policies** - There are no changes to existing policies.

#### 4.4 **Impact Assessments** - There are no new policy changes in respect of Equalities.

### 5. **Budgetary Framework**

#### 5.1 The recommendations of the report do not affect the Council's budgetary framework.

### 6. **Risks**

#### 6.1 There are no risks associated with this report which is purely provided as a matter of good practice and Council policy concerning Scrutiny committees.

### 7. **Alternative Option(s) considered**

#### 7.1 There are no alternative options because this report complies with the requirements of Article 6 of the Council's Constitution.

## **Work handled by Overview & Scrutiny Committee 2017/18**

### **Chair's Introduction**

This year, I took over the Chair from Councillor Boad, who this year has undertaken the role of the Council's Chairman.

The Overview & Scrutiny Committee is now in its third year and this year the Committee has consolidated on some of the work done in the previous year. Last year, the Committee authorised work to go ahead by two Task & Finish Groups. A working party of officers was tasked with reviewing and implementing the recommendations from the Task & Finish Group, HMOs and the Committee has received regular updates from this officer working party giving updates on the actions they have set themselves in respect of HMOs.

The Task and Finish Group to review off-street car park charges submitted its report to the Executive back in June 2017 and the Executive agreed that the recommendations in this report would be reviewed in line with the draft car parking strategy report. However, this report is still awaited and the Committee will have to wait until 2018/19 before it can review how the Task & Finish Group's recommendations have been encompassed into the car parking strategy.

This year, the Committee has agreed to start a Task & Finish Group to review the role of the Council's Chairman. This work will start in earnest in the next municipal year.

The Committee has been kept busy with various reports that Members have called in from the Executive and there have been opportunities to pre-scrutinise reports before they have been published on the Executive agenda; an example is the "Update on Progress in respect of revisions to the Delegation Agreement particularly in relation to the determination of planning applications" that the Committee pre-scrutinised at the end of November 2017 prior to the report being considered by the Executive in January 2018.

The Health Scrutiny Sub-Committee has struggled to find its role, but at its meeting in January 2018, the Sub-Committee received a report on the Council's Health and Wellbeing Approach and the Action Plan to implement this. This gave the Sub-Committee the opportunity to see what work was planned by the Council and when this work would be happening. The Sub-Committee decided that it would focus its efforts on helping with two themes; mental health and housing. It was deemed impractical to cover all of the work in all areas on the Action Plan, and a better approach would be to focus on two areas. Work is now scheduled to start on this in 2018/19.

I have enjoyed this year as Chair and at times debate has been robust with some weighty and crucial reports being considered, not least the Local Plan finally being agreed. All Councillors have contributed to the debates and recommendations to the Executive and this has made it a very interesting and productive year.

Councillor Judy Falp

## **A synopsis of work undertaken by the Overview & Scrutiny Committee during the municipal year 2017/2018.**

Meetings of the Committee were held on:

[31 May 2017](#)

[27 June 2017](#)

[25 July 2017](#)

[30 August 2017](#)

[18 September 2017 - Joint F&A and O&S Committees](#)

[26 September 2017](#)

[31 October 2017](#)

[13 November 2017 - Joint F&A and O&S Committees](#)

[28 November 2017](#)

[3 January 2018](#)

[6 February 2018](#)

[6 March 2018](#)

[4 April 2018](#)

### **31 May 2017**

This was the first meeting of the 2017/2018 municipal year. The membership of the Committee changed slightly from the previous municipal year, with the loss of Councillors Boad, Margrave, D'Arcy and Edgington. Councillors Mrs Falp, Mrs Knight and Shilton joined the Committee. Councillor Mrs Falp was elected Chairman for the municipal year in her absence.

The Committee appointed Councillors Mrs Cain, Mrs Falp, Mrs Knight, Parkins and Mrs Redford to the Health Scrutiny Sub-Committee, and resolved that all members of the Overview & Scrutiny Committee could act as substitute members of the sub-committee.

#### Reports considered on the Overview & Scrutiny Work Programme:

##### Off-street Car Parking Charges Review Task & Finish Group

The Committee gave its approval for the report from the Task & Finish Group to proceed to the Executive for consideration.

##### Review of membership/participation with certain Outside Appointments

The Committee considered recommendations from the Deputy Chief Executive on specific outside appointments and whether these appointments should continue or cease. The Committee approved the recommendations but asked for a report on all outside appointments to come to the meeting later in the year when councillors gave their reports on the work done by outside bodies.

#### Reports considered on the Executive Agenda:

##### Item 9 – Health & Community Protection and Neighbourhood Services Potential Redundancy

The Overview & Scrutiny Committee noted the report and the Executive approved the recommendations in the report.

### **27 June 2017**

#### Reports considered on the Overview & Scrutiny Work Programme:

#### Linen Street Car Park and Warwick Displacement Plan

The Committee received an update on progress dealing with the structural issues at Linen Street multi-storey car park in Warwick and the progress of the Warwick car parking displacement plan to cope with the parking numbers as a result of the closure of Linen Street car park.

#### Review of Council's Sustainability and Climate Change Approach

The Committee considered a report from Health & Community Protection which summarised the Council's current position in relation to sustainability and climate change, including the current approach and the Council's achievements in the last year.

The Committee requested annual reports.

#### Reports considered on the Executive Agenda:

##### Item 3 – Updated Council Strategy and Performance Management Framework

The Committee asked for the wording of the Mission Statement to be changed because it was not keen on the references to "lights". It also requested that District car parks were listed as a major project in Table 2 of the report.

The Executive approved the recommendations in the report.

##### Item 6 – Housing related Support Services

The Committee noted the report and the Executive approved the recommendations in the report.

##### Item 7 – Draft Car Park Strategy

The Committee noted the report and the Executive approved the recommendations in the report.

##### Item 8 – Task & Finish Group – Off-street car parking charges review

The Executive considered the recommendations from the report done by a Task & Finish Group asked to review off-street car parking charges. This Group was chaired by Councillor Quinney and other members of the Group were Councillors Ashford, Boad, Mrs Cain, Mrs Stevens and Day.

The Executive thanked the Task & Finish Group for its report and agreed that the recommendations in the report should be considered in more detail and in conjunction with the results arising from the draft car parking strategy. The date of the draft car parking strategy has been delayed from April 2018 to a date yet to be confirmed.

## **25 July 2017**

#### Reports considered on the Overview & Scrutiny Work Programme:

##### HomeChoice Allocation Scheme

Members received a training session about the HomeChoice Allocation Scheme so that they would be better able to scrutinise a report going to the Executive for consideration in November 2017.

##### Royal Leamington Spa Car Parking Displacement Plan

The Committee considered a verbal report from Neighbourhood Services on the progress made on the redevelopment of Covent Garden Car Park and Leamington

displacement plan to provide extra parking spaces arising from the loss of the car park.

#### Leisure Centre Management Contract Update

The Committee considered a briefing note from Cultural Services that gave an update on progress since Sports and Leisure Management, operating as Everyone Active (EA), had been awarded the contract to run four Council owned facilities plus the dual use facilities at Kenilworth School and Myton School from 1 June 2017.

#### Reports considered on the Executive Agenda:

##### Item 4 – Fire Safety in High-Rise Buildings

The Committee supported the recommendations in the report and the Executive approved the recommendations in the report subject to recommendation 2.2 being amended to read as follows:

“That Council delegates authority to the Deputy Chief Executive (BH) in consultation with the Housing Portfolio Holder, to agree additional expenditure in 2017/18 for fire safety works to Housing Revenue Account (HRA) properties, utilising the unallocated balances on the Major Repairs Reserve.”

##### Item 7 – Environment Enforcement Service Delivery Options

The Committee supported Option 2 in the report recommendations and strongly recommended that enforcement through the Courts should be looked at. It was also stressed that enforcement should not focus solely on South Leamington, but was required across the whole District.

The Executive approved the recommendations in the report, along with the recommendation from Overview & Scrutiny Committee that:

- (i) enforcement through the Courts be looked at; and
- (ii) enforcement should relate to the whole of the District.

### **30 August 2017**

#### Reports considered on the Overview & Scrutiny Work Programme:

##### Portfolio Holder Update – Cultural Services

The Portfolio Holder, Councillor Coker, answered questions on a report he had provided giving an update on the ongoing work and issues in Cultural Services. Councillor Coker explained the work being done with the upgrading of the facilities at the Leisure Centres and the main problem that had been encountered was with connection of water supply at Newbold Comyn, which had caused a delay to the works. He also explained the change in the location of the Spa Centre box office to the Pump Rooms.

##### Events Review 2017

The Committee considered the Terms of Reference for the Events Review 2017 and an update on progress, which also identified some of the issues the Events Review was expected to address. Members were informed that the Events Review had started as an internal exercise to collect data on events happening in the District. With the reduction in budgets covering the support the council could lend to events around the District, it was necessary to build a picture of these to allow prioritisation.

### Reports considered on the Executive Agenda:

#### Item 8 – 12 Month Waste Container Charging Update

The Committee supported the recommendations in the report and the Executive approved the recommendations in the report.

#### Item 10 – Disposal of WDC land off The Holt / Cubbington Road, Lillington, Leamington Spa

The Committee accepted the recommendations in principle but formally recommended that these were subject to a public consultation if it transpired that this was a legal requirement when disposing of open space public land.

The Executive approved the recommendations in the report subject to recommendation 2.1 being amended so that agreement of the ultimate sale of the land was delegated to the Deputy Chief Executive (AJ), in consultation with the Portfolio Holder for Neighbourhood Services. They would ensure that Section 123 of the Local Government Act 1972 was adhered to.

#### Item 12 – Delivery of the proposed Hotel forming part of the St Mary's Lands Masterplan, Warwick

The Committee supported the recommendations in the report.

The Executive approved the recommendations in the report subject to an amendment "that the proposal at Appendix 1 is agreed as the way to bring the hotel forward and that further reports be brought back to Executive at the end of stages 1-2 and 3".

### **18 September 2017 – Joint F&A and O&S Committees**

### Reports considered on the Executive Agenda:

#### Item 2 – Local Plan Adoption

Both Scrutiny Committees agreed with the Local Plan as set out and supported the Plan going forward and the Executive supported the recommendations in the report.

### **26 September 2017**

### Reports considered on the Overview & Scrutiny Work Programme:

#### Portfolio Holder Update – Development Services

The Portfolio Holder, councillor Rhead, answered questions on a report he had provided giving an update on the ongoing work and issues in Development Services. He highlighted work being done to find locations for siting gypsies and travellers; collect Section 106 monies; and to encourage developers to embrace renewable energy in their builds.

### Reports considered on the Executive Agenda:

#### Item 6 – Shared Environmental Enforcement with Rugby Borough Council

The Committee supported the recommendations in the report and requested that the Communication Strategy included consultation with letting agents, local businesses, Town and Parish Councils (possibly via Warwickshire Association of Local Government), and residents in social housing.

The Committee also sought assurance that in practice officers, in consultation with Legal, would ensure that the most appropriate individual/organisation would be served with any notice.

The Executive thanked the Scrutiny Committee for its considered comments and debate on the previous evening. It recognised that the communications strategy should be amended as proposed.

## **31 October 2017**

### Reports considered on the Overview & Scrutiny Work Programme:

#### Portfolio Holder Update – Finance

The Portfolio Holder, Councillor Whiting, answered questions on a report he had provided giving an update on the ongoing work and issues in Finance. He explained his concerns that the revenue budget excluded depreciation and amounts required for capital works. This would cause significant issues when funding was required for projects such as the rebuilding of multi-storey car parks. He talked about the work being done to improve services the Council offered for benefit support and how the section was coping with call handling.

#### Leamington Car Park User Survey

Members were informed of the outcome of the Leamington Car Park User Survey which had been undertaken to inform how the temporary impact of the Covent Garden car parks could affect car park user habits. The survey addressed where people would park when the car park was closed to provide information for the displacement plan.

### Reports considered on the Executive Agenda:

#### Item 4 – Severe Weather Emergency Protocol

The Committee welcomed that this report had come forward so soon after the motion to Council and that there would be a further report to Executive in January 2018.

The Committee welcomed that, as a result of the debate, officers agreed to undertake discussions/consultation with our partners both statutory and non-statutory to ensure a co-ordinated approach within the District ahead of the report in January 2018.

The Executive approved the recommendations in the report.

## **13 November 2017 – Joint F&A and O&S Committees**

### Reports considered on the Executive Agenda

#### Item 4 – Community Infrastructure Levy

The Committees supported the recommendations in the report and the Executive recommended to Council that it approved the recommendations as set out in the report.

## **28 November 2017**

### Reports considered on the Overview & Scrutiny Work Programme:

#### Portfolio Holder Update – Housing & Property Services

The Portfolio Holder, Councillor Phillips, answered questions on a report he had provided giving an update on the ongoing work and issues in Housing & Property Services. He explained the challenge faced by the council to find land to build new housing and what the Council was doing following the Grenfell Tower tragedy.

#### Events Review Update

Members were given an update on the key findings from the data collection exercise following analysis of the events that had taken place in the summer of 2017. It was recognised that without financial support from the Council, some events might have to close, but a balance had to be found with reduced budgets.

#### Summary of the role, responsibilities and the work of the South Warwickshire Community Safety Partnership

This was an annual report that the Committee considered to comply with the requirements of the Police and Justice Act 2006, which required all local authorities to undertake annual scrutiny of local Community Safety Partnerships.

#### Progress on the Action Plan for Recommendations made on HMOs

The Deputy Chief Executive (AJ) gave an update on the HMO Officer Working Group's Action Plan. This would be a regular report to the Committee until the work was completed.

#### Annual Feedback on Outside Appointments

Members considered reports from Councillors who represented the Council on Outside Bodies. Members had asked for the annual report at the end of each municipal year on which outside bodies the Council would continue to support in readiness for the appointment of Councillors to those bodies, be changed so that they could see how the Deputy Chief Executive (AJ) arrived at his decisions on which outside bodies would continue to be supported and which would not.

#### Update on Progress in respect of revisions to the Delegation Agreement particularly in relation to the determination of planning applications

Members considered a update on a report that would be going to the Executive in January but there were concerns that some of the proposals might impact on the power Ward Councillors had to request that applications be considered by Planning Committee.

#### Role of the Warwick District Council Chairman

The Committee agreed the Scoping Document for a Task & Finish Group to review the role of the Council's Chairman. At the meeting in January 2018, membership of the Task & Finish Group was agreed as Councillors Ashford, Mrs Knight and Margrave. The Group has had to delay the start of the work because of staff availability, but work should commence in earnest during March 2018.

#### Reports considered on the Executive Agenda:

##### Item 5 – Civil Penalties Policy – Private Sector Housing

The Committee fully supported the recommendations in the report, including a suggested amendment to recommendation 2.1d that would be proposed at Executive on the following evening that delegated authority be given to the Head of Housing Services in consultation with the Housing Portfolio Holder to make decisions about imposing civil penalties in individual cases.

The Executive approved the recommendations in the report with the amendment to recommendation 2.1d that delegated authority to the Head of Housing Services, in consultation with the Housing Portfolio Holder to make decisions about imposing civil penalties in individual cases.

### **3 January 2018**

#### Reports considered on the Overview & Scrutiny Work Programme:

##### Portfolio Holder Update – Health & Community Protection

The Portfolio Holder, Councillor Thompson, answered questions on a report he had provided giving an update on the ongoing work and issues in Health & Community Protection. He explained what could and could not be controlled in respect of Uber and agreed that the issues needed to be raised with local MPs because a change in legislation was required.

#### Reports considered on the Executive Agenda:

##### Item 3 – Revisions to the Scheme of Delegation and Council Procedure Rules

The Committee supported the report with the following exceptions.

The Committee had concerns about the revision to include the need for the five objections to be from different addresses, this was because the Committee felt this was removing the rights of individuals. It was agreed the Development Manager and the Democratic Services Manager would look at this with the Portfolio Holder and Chairman of Planning Committee and bring an amendment to either Executive or Council ahead of the final decision.

The Committee welcomed, after discussion and agreement with Officers, that the proposal to delegation DS(70) (iv) should remain within the scheme of delegation and therefore the current proposal to remove this should be withdrawn.

The Committee had concerns about delegation DS(70) (iii)(b) and the potential for this to imply that Parish/Town Councils may lose the right for their objection to bring the matter to Planning Committee. The Development Manager and the Democratic Services Manager would look at this with the Portfolio Holder and Chairman of Planning Committee and bring an amendment to either Executive or Council ahead of the final decision.

The Executive approved the recommendations in the report subject to the changes to DS(70) not being taken forward at this stage and officers were asked to consider these in the light of the comments made by O & S.

##### Item 4 – Housing Allocations Policy Review

The Committee supported the recommendations in the report.

The Committee welcomed the agreement from the Portfolio Holder to widen the criteria to address the situation where the property allocation quotas might mean it could be better to be in a lower priority band compared to higher bands e.g. regarding the balance between band 2's and band 3's demand and available properties. The Committee supported the following revision to the section on the imbalance of the housing register to remove this potential issue within paragraph 2 on Item 4/ page 12;

"It is proposed that this should be monitored and if the situation does not improve the Head of Housing, in consultation with the Portfolio Holder, should have delegated authority to re-balance the quotas to secure that a greater proportion of the out-of-balance properties would be advertised to the higher priority band to redress the balance.

The Committee welcomed that the 4<sup>th</sup> paragraph on Item 4, page 14 of the report would be amended to read "For applicants in this situation that cannot be considered under homelessness legislation....".

The Committee was mindful of the proposed delegation to the Head of Housing in consultation with the Portfolio Holder to make minor changes to the Policy (Item 4 Page 15). It noted that the intention to this would be to accommodate any amendments by statute, government guidance or to enable clarity on policy and its intentions. Therefore the Committee welcomed that the Portfolio Holder would incorporate details of these changes as part of his annual report to the Committee.

The Executive agreed the recommendations in the report were agreed subject to an implementation date of no later than 1 August 2018 and the amendments made by O&S.

#### Item 6 – Homelessness Initiatives and the New Legislation

The Committee noted the report and welcomed the work being undertaken in homelessness initiatives and strongly encouraged the continued dialogue between Housing Associations and this Council to help tackle this problem.

The Executive thanked the Committee for its comments.

### **6 February 2018**

The Committee welcomed Anne Banks from Stratford upon Avon District Council, who had stepped in at short notice to take minutes of the meeting due to illness of the regular Committee Clerk.

#### Reports considered on the Overview & Scrutiny Work Programme:

##### HEART project Progress Report

The Committee received a report from Housing that informed the Committee of current operational and financial performance with the countrywide Home Environment Assessment and Response Team (HEART). Members were informed that South HEART would be fully staffed by the end of March.

##### Welfare Reforms

The Committee were given an update from Finance on welfare reform. A further delay in the roll-out of Universal Credit until October 2018, meant that housing benefits would remain in-house, following which, it would move to the full service introduction. This had not caused any delay to residents receiving their benefits.

#### Reports considered on the Executive Agenda:

Item 8 – Recommendations for the Commissioning of Voluntary and Community Sector services for 2018-2021

The Committee noted the report but raised concerns regarding the reduction in allocation for the community forums.

The Executive agreed the recommendations in the report.

**Item 11 – Leisure Development Programme – Phase II (Kenilworth)**

The Committee noted the recommendations in the report and the Executive agreed the recommendations in the report.

**Item 12 – Events Review Update**

The Committee agreed to include the proposed report within its work plan and the Executive agreed the recommendations in the report.

**Item 13 – 2018/19 ICT Services Digital Work Programme**

The Committee noted the recommendations in the report and the Executive agreed the recommendations in the report.

**Urgent Item – Beauchamp House – 77-79 Coten End – Confidential Report**

The Committee noted the report including a revised wording to recommendation 2.1.

The Executive agreed the recommendations in the report subject to the revised wording in recommendation 2.1.

## **6 March 2018**

### Reports considered on the Overview & Scrutiny Work Programme:

**Portfolio Holder Update – Neighbourhood Services**

The Portfolio Holder, Councillor Grainger, answered questions on a report she had provided giving an update on the ongoing work and issues in Neighbourhood Services. Members were pleased to note that the arrangement with Rugby Borough Council for shared Environmental Enforcement had got off to a good start. The Portfolio Holder advised Members that recycling rates had dropped; some of this could be expected as people moved to online newspapers, but more work was required to encourage residents to recycle other types of waste, such as food waste.

**Portfolio Holder Update – Business**

The Portfolio Holder, Councillor Butler, answered questions on a report he had provided giving an update on the ongoing work and issues in Business.

**Shakespeare's England**

The CEO from Shakespeare's England informed Members of initiatives being pursued to encourage tourism in the area.

### Reports considered on the Executive Agenda:

**Item 6 – Review of Green Space Strategy & Approval of Revised Green Space Action Plan**

The Committee supported the recommendations in the report, and detailed additional information it would like in future reports. The Executive agreed the recommendations in the report.

**Item 9 – Vision & Strategy for Leamington Town Centre**

The Committee supported the recommendations in the report, which were agreed by the Executive.

**Item 10 – Residential Design Guide – Supplementary Planning Document (SPD) & Parking Standards SPD**

The Committee supported the recommendations in the report, which were agreed by the Executive.

**Item 11 – Local Development Scheme (LDS)**

The Overview & Scrutiny Committee noted the recommendations but expressed concern that Gipsies and Travellers, sustainable buildings and health impacts were not being addressed in the next three years, although the Committee recognised the limitations due to staffing issues.

The Executive agreed the recommendations in the report.

## **4 April 2018**

### Reports considered on the Overview & Scrutiny Work Programme:

**Update from the Leader of the Council**

Councillor Mobbs gave an overview of the work that had been achieved by Service Areas during the year and some of the main issues to be tackled in the next municipal year.

**Shared Environmental Enforcement with Rugby Borough Council**

Members were given an update on how the shared environment enforcement work with Rugby Borough Council on tackling the issues of fly-tipping and accumulated waste was working.

**Member Children's Champions End of Term Report**

Members were informed that the Safeguarding Action Plan had been completed during the year.

**To review membership/participation with certain Outside Appointments**

The Committee noted the appointments to be made at Annual Council.

### Reports considered on the Executive Agenda:

**Item 9 – Delivery of St Mary's Lands Masterplan for 2018/19 and beyond**

The Committee supported all of the recommendations in the report.

The Executive thanked the Committee for their comments and approved the recommendations in the report.

## **A synopsis of work undertaken by the Health Scrutiny Sub-Committee during the municipal year 2017/2018.**

Meetings of the Sub-Committee were held on:

[4 July 2017](#)

[21 November 2017](#)

[16 January 2018](#)

[14 March 2018](#)

## **4 July 2017**

This was the first meeting of the 2017/2018 municipal year. The membership of the Sub-Committee changed slightly from the previous municipal year, with the loss of Councillors D'Arcy and Edgington, and Councillor Parkins was elected as its Chairman. Councillors Mrs Falp and Mrs Knight became voting members of the Committee, instead of co-opted members.

Councillor Quinney was appointed as a co-opted Member.

### Reports considered on the Health Scrutiny Sub-Committee Work Programme:

#### Health and Wellbeing Update

The Sub-Committee received a report from Health & Community Protection which outlined the work being undertaken across the Council to improve the health and wellbeing of communities within Warwick District and to address the health and wellbeing needs of the Council's own staff.

## **21 November 2017**

### Reports considered on the Health Scrutiny Sub-Committee Work Programme:

#### Health and Wellbeing Annual Report

This report gave the annual update on the progress being made in delivering the Council's Health and Wellbeing approach and on improving the health and wellbeing of the communities within the District.

#### Annual Status Report – Air Quality Management

Members were informed that within the District, air quality was generally good but nitrogen dioxide levels regularly exceeded the national objective in town centres at specific locations.

## **16 January 2018**

### Reports considered on the Health Scrutiny Sub-Committee Work Programme:

#### Embedding Health and Wellbeing Strategically

Embedding Health and Wellbeing at a strategic level was one of the Council's three priorities within its Health and Wellbeing approach. Members were informed of how it was intended to accomplish this priority.

#### Health and Wellbeing Priorities and Action Plan 2018-20

This Action Plan showed the work required to accomplish the Council's Health and Wellbeing approach and when this work was planned. Members decided that the Action Plan would provide a useful tool to set the Sub-Committee's own Work Programme and decided that in the first instance, it would focus on mental health and improving housing conditions as its main focus for the coming meetings in the municipal year 2018/19.

## **14 March 2018**

### Reports considered on the Health Scrutiny Sub-Committee Work Programme:

#### Health and Wellbeing Update (Objective 3)

Members considered a report detailing the Council's approach to health and wellbeing for its staff members.

#### Update on the South Warwickshire Health and Wellbeing Partnership

When the South Warwickshire Health and Wellbeing Partnership had been set up, it was hoped that this could absorb much of the health scrutiny work required at the District Council. Unfortunately this has not proven possible, with other stakeholders pushing it in another direction.

Members were given an update on what work this Partnership would be doing, following on from which, Members discussed how the Health Scrutiny Sub-Committee could improve.

#### Warwickshire County Council's Adult Social Care & Health Overview & Scrutiny Committee

Councillor Mrs Redford, this Council's representative on this outside body gave Members an update on the work being handled.