

A remote meeting of the above Sub-Committee will be held over two days via MS Teams on Tuesday 8 September 2020 at **9.00** am; and Tuesday 15 September at **12.00** pm Noon.

(Please note that the Public will only be allowed to log onto this remote meeting for agenda items 1 – 4, and these will only take a few minutes. Members of the Public wishing to do this are requested to email [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk) prior to the start of the meeting requesting a link.)

Membership:

Councillor Day	Councillor Kennedy
Councillor Hales	Councillor Mangat
Councillor B Gifford	

### Attendance Procedure

Members will be asked individually to confirm that their audio and visual links to the remote meeting are working. When they confirm their links are operating, the Head of People & Communications will note them as attending the remote meeting.

### Agenda

**Tuesday 8 September 2020, 9.00am**

1. **Apologies**

To receive apologies for absence from any Councillor who is unable to attend.

2. **Appointment of Chairman**

To appoint the Chairman of this Sub-Committee until its dissolution following the successful appointment to the vacancy of Head of Service, Development Services.

3. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be noted by the Head of People and Communications and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

4. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
5 - 7	1	Information relating to an Individual
5 - 7	2	Information which is likely to reveal the identity of an individual

5. **Vacancy – Head of Service, Development Services**

Stage 1 - Shortlist the candidates for the vacancy for the Head of Service, Development Services.

6. **Meeting Adjournment**

Chairman to adjourn the meeting until 12pm Noon on Tuesday 15 September.

**Tuesday 15 September 2020, 12.00pm Noon**

7. **Vacancy – Head of Service, Development Services**

Stage 2 – Final interviews for the candidates for the vacancy for the Head of Service, Development Services.

Published Tuesday 25 August 2020, and amended on Tuesday 8 September 2020

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

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For enquiries about specific reports, please contact the officers named in the reports. You can e-mail the members of the Committee at [employmentcommittee@warwickdc.gov.uk](mailto:employmentcommittee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

The agenda is available in large print on request,  
prior to the meeting, by telephoning (01926)  
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