

**Note: This is a summary of decisions and is not the formal minutes of the Licensing and Regulatory Panel. It is intended to give early notice of the decisions taken.**

1. **Appointment of Chairman** – Councillor Illingworth was appointed as Chairman for the Panel.

2. **Declarations of Interest** – To be detailed in the minutes.

3. **Public & Press** – The press and public were excluded.

4. **Licensed driver that has failed to provide a valid medical certificate**

A letter of warning will be sent to the driver advising that if he fails to provide a valid medical certificate within four weeks, he will be required to attend another Panel hearing.

5. **Licensed driver that has failed to provide a valid medical certificate**

Subsequent to the agenda being published and prior to the date set for the Panel hearing, the driver provided the required medical certificate.

6. **Licensed driver that has failed to provide a valid medical certificate**

A formal letter will be sent to the driver advising him that his licence is suspended for four weeks. If he fails to provide a valid medical certificate within four weeks, he will be required to attend another Panel hearing.

7. **Licensed driver that has failed to provide a valid medical certificate**

Subsequent to the agenda being published and prior to the date set for the Panel hearing, the driver has surrendered his licence.

8. **Licensed driver that has failed to provide a valid medical certificate**

A formal letter will be sent to the driver advising him to produce a medical certificate satisfactory to the Licensing Authority within the next four weeks. He will be required to attend another Panel hearing if he fails to comply.