

A meeting of the Finance and Audit Scrutiny Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 17 December 2019 at 6.00pm.

Membership:

Councillor J Nicholls (Chair)

Councillor L Bartlett

Councillor S Syson

Councillor J Dearing

Councillor N Tangri

Councillor R Dickson

Councillor J Tracey

Councillor O Jacques

Councillor T Wright

Councillor V Leigh-Hunt

Vacancy – Whitnash RA

## Emergency Procedure

At the commencement of the meeting, the emergency procedure for the Town Hall will be announced.

## Agenda

### Part A – General Items

#### 1. Apologies & Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### 2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

#### 3. Minutes

To confirm the minutes of the meetings held on 12 November 2019

**(Pages 1 to 11)**

## **Part B - Audit Items**

### **4. Internal Audit Quarter 2 2019/20 Progress Report**

To consider a report from Finance

**(Pages 1 – 49)**

## **Part C – Scrutiny Items**

### **5. Environment & Business Portfolio – Service Review**

To consider a report from Development Services and Health & Community Protection

**(Pages 1 - 27)**

### **6. Financial implications of the delayed HQ relocation**

To consider a report from the Deputy Chief Executive (BH)

**(Pages 1 - 9)**

### **7. Review of the Work Programme and Forward Plan & Comments from the Executive**

To consider a report from Civic & Committee Services

**(Pages 1 to 8)**

### **8. Executive Agenda (Non-Confidential Items and Reports) – Wednesday 18 December 2019**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.**

**(Circulated separately)**

### **9. Public & Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraph 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

### **10. Executive Agenda (Confidential Items and Reports) – Wednesday 18 December 2019**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.**

**(Circulated separately)**

### **11. Confidential Minutes**

To confirm the confidential minutes of the meetings held on 12 November 2019

**(Pages 1 to 2)**

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114

E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

For enquiries about specific reports, please contact the officers named in the reports.

You can e-mail the members of the Committee at

[fandascrutinycommittee@warwickdc.gov.uk](mailto:fandascrutinycommittee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456114 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

The agenda is available in large print on request, prior to the meeting, by telephoning (01926) 456114