

## RURAL/URBAN CAPITAL IMPROVEMENT GRANTS APPLICATION FOR 31ST MAY 2018 EXECUTIVE :

**Applicant :** Budbrooke Community Association (BCA)

**Description of scheme:** Budbrooke Community Centre is 40 years old and has been in dire need of upgrading. BCA planned development phases on a priority basis:

- \* Phase I (2016) development was to increase the storage capacity (a RUCIS grant was awarded to part fund this) and purchase some resources (new fold up tables and safe storage solutions) for the centre; this was completed in September 2016.
- \* Phase II Development is to move the main entrance from the side to the front of the building, provide a lobby waiting area, some additional storage space and a new, larger kitchen facility: BCA have recently gained WREN Landfill Tax funding for this along with a contribution from Budbrooke Parish Council and their own fundraised money. This work will be carried out spring/summer 2018.
- \* Phase III will be to renew the roof, interior suspended ceiling and replace the entrance and fire doors of the Budbrooke Community Centre main hall which are at the end of their life span and also install new LED lighting (which are more eco-friendly and significantly cheaper to run); it is this phase that this RUCIS application is for.

**Evidence of need:** There is a visible need; when members of BCA entered the loft spaces they found that during the heavy downpours of summer/autumn 2017 there were a number of leaks and some broken and lost roof tiles, this caused damage to the building and some contents stored in the loft. Additionally, there are also a number of interior suspended ceiling tiles which are broken or missing and need replacing. Some of the existing lights do not work well and along with BCA's own Health and Safety Officers reports, it shows that the lighting in the main hall needs re-designing and re-wiring. Letters of support have been provided from the following user groups; 1st Hampton Magna Brownie Unit, 1st Hampton Magna Scout Group, Hampton Magna Toddler Group, Julie-Ann Parker (pilates teacher) and Hampton Magna pre-school.

**3 years accounts received?** 2015 to 2017 accounts have been received along with bank statements covering the period 19th January to 14th February 2018

**Financial Performance; minus figure = deficit**

Year ended	Year ended	Year ended
31/03/17	31/03/16	31/03/15
-£32,001	£35,522	£2,606

NOTE: the high deficit in 2016/17 and the high surplus in 2015/16 balance out; these are due to the timings of receiving grants and when project work was carried out and subsequently paid for. Generally the centre makes a surplus of around £2,500-£3,000pa

**Available Funds ( cash and reserves )**

Year ended	Year ended	Year ended
31/03/17	31/03/16	31/03/15
£30,880	£61,090	£28,448

\* See note above with regards to grants received and monies expended

**Details of membership, fees etc:**

Hourly rates for hire charges are :-  
Users can book the whole centre or part thereof and share the communal facilities.  
Regular users @ £8.50 ph  
Ad hoc users @ £12 ph  
Children's party of up to 4 hours @ £35 total.

**Details of usage:**

Budbrooke Community Association (BCA) is the volunteer management group for Budbrooke Community Centre which delivers activities and events for local people; including uniform group meetings for children (brownies, scouts etc), dance and exercise classes, health and education sessions, pre-school and TOTS/Toddlers groups along with social activities such as quizzes, bingo, games evenings and social get-togethers and Arts and Crafts days. The Community Centre is also a meeting place for the Parish Council, BCA and other groups wishing to book meeting rooms. The building is also a venue for the general public to book parties or other activities. The Community Centre is managed by a committee made up of representatives from user groups, agency representatives and residents and there are high numbers of regular bookings; booking fees and hire charges cover their regular running costs, the BCA fundraise to cover the costs of more significant maintenance and development of the centre

Regular activities:

- Toddler group – approx. 30 children + carers/one day per week – term time
- Pre School – 35 children/day – 3.5 days/week – term time
- Brownies – 20 children + staff – 1 evening/week – term time
- Scouts – 26 children + staff – 1 evening/week – term time
- Beavers – 15 children + staff – 1 evening/week – term time
- Pilates – 10 adults/evening – twice a week – all year
- Cardiac support group – once a month – varying numbers
- Ballet – 35 children/session – 3 x a week – term time
- Parish council meeting – 35/meeting – 6/year plus working group meetings (approx once every 6-8 weeks)
- Bingo – approx. 25 people – once a month
- Community centre events – once a month – ranging from 30 to 70 attending
- Community centre meeting – approx. 15 people – 6/ year
- Art and Crafts Day – once a month ranging from 20 – 40 people attending 12 times a year.
- BCA organised social/fundraising events including quizzes, seasonal activities, games events etc average once every 2 months with between 40 and 75 people attending.
- Private bookings – on average 3 times per month
- Polling station – as required

<b>Details of Organisations equalities policies:</b>	<p>BCA has a formal equality policy in place, a copy of this has been provided as part of the application package;</p> <p><b>POLICY</b></p> <ol style="list-style-type: none"> <li>1. People will be treated with dignity and respect regardless of race, nationality, gender, sexual orientation, disability and age.</li> <li>2. At all times people's feelings will be valued and respected. Language or humour that reasonable people find offensive will not be used. For example, sexist or racist jokes, or terminology which is derogatory to someone with a disability.</li> <li>3. No one will be harassed, abused or intimidated on the ground of his or her race, sex, age, nationality or sexual orientation. Incidents of harassment will be taken seriously as they are in conflict the Associations constitution. If the matter cannot be resolved by way of an acceptable apology and an undertaking that the offence will not be repeated, the following action will be taken:               <ol style="list-style-type: none"> <li>a. In the case involving a trustee or member of the Association, he or she will be suspended from membership until such time as he or she can appear before the Managing Trustees.</li> <li>b. In the case involving a volunteer, the volunteer's disciplinary guidelines will be followed, involving the suspension of volunteer duties pending a full investigation to be carried out by the Chairperson.</li> </ol> </li> </ol>
<b>3 quotes provided:</b>	Yes - 6 quotes in total to cover all aspects of the project work
<b>Which of the Council's Corporate Priorities are met?</b>	<b>Evidence</b>
<b>Reduce anti-social behaviour</b>	By having a new roof, new ceiling and lighting the Community Centre can continue to offer a community facility for Scouts, Brownies, dance, parties and private functions thus helping to motivate young people into useful activities and reduce the likelihood of anti-social behaviours. There is also some capacity for more activities for young people should leaders become available. Without new roof works it's likely the centre will need to close down during the winter and/or inclement weather which would reduce the number of activities and events available within the community which may potentially increase anti-social behaviour.
<b>Reducing obesity, particularly in children</b>	By having a new roof, new ceiling and lighting the Community Centre can continue to offer a community facility for TOTS and pre-school groups which both have a policy of healthy eating and encouraging activities and exercises for children. The Centre also offers cooking sessions which can help the attending residents with food intake regulation and runs sessions for dance and exercise which all help reduce obesity and maintain health and wellbeing. Without new roof works it's likely the centre will need to close down during the winter and/or inclement weather which would reduce the number of physical activities available within the community which may potentially increase obesity including within children.
<b>Increase opportunities for everyone to enjoy and participate in sports, arts and cultural activities</b>	By installing a new roof, new ceiling and lighting the Community Centre can continue to offer a community facility available to everyone to use as a sports base and for art or cultural activities. The Centre currently has a monthly arts and crafts day to which any resident can attend and they hold suitable activities for families and older people including bingo and quizzes and seasonal activities during Easter, Halloween and Christmas for the whole community to enjoy. There is some capacity for more clubs and societies should they wish to hold sessions increasing coverage of sports, arts and/or cultural activities. Without new roof works it's likely the centre will need to close down during the winter and/or inclement weather which would reduce opportunities for the community to enjoy and participate in sports, arts and cultural activities.
<b>Engaging and strengthening communities</b>	Having a vibrant and viable Community Centre which is managed by local volunteer residents and offers services to local people has the effect of engaging and strengthening the community. The Community Centre is currently establishing a Web Page and contributes to the local facebook page so people know what activities are available. Management Committee members constantly encourage new people to attend and enjoy what's on offer; there are very many activities and events where all generations can come together to enjoy a social time (for example; quizzes and season activities) and also opportunities for volunteering in the community available via the centre either as a Management Committee member, social media co-ordinator, fundraiser or hands on helper at events. The Management Committee are always looking for new and innovative activities and events to entertain and aid residents and have offered seasonal activities such as Easter arts and crafts, Halloween fun and Christmas Lantern festivals – all of which brings the community together in harmony and gives the community strength and cohesion. Without new roof works it's likely the centre will need to close down during the winter and/or inclement weather which would reduce the number of activities and events available within the community which would likely disengage and weaken the community.
<b>Targetting disadvantage in rural / urban areas:</b>	Hampton Magna is largely rural and so the Community Centre becomes a focal point for a considerable number of residents including disadvantaged people, for example; those on lower incomes can access training or entertainment locally on a budget, families with limited incomes can access activities for their children locally thus eliminating expensive transport costs and older people living on a pension have access to very many affordable activities which both entertain them and bring them together in a social setting.
<b>Total cost of scheme (including VAT)</b>	51,849
<b>Funded by:</b>	<b>Status</b>
<b>Organisations Own Funds</b>	£9,924
<b>Budbrooke Parish Council</b>	£16,000 Agreed
<b>Total RUCIS</b>	<b>£25,925</b>
<b>equates to</b>	<b>50.0%</b>