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|  Executive – 12th December 2012 | | Agenda Item No. |
| Title | Replacement Sauna – Newbold Comyn Leisure Centre | |
| For further information about this report please contact | Chris Charman – Sport & Leisure Manager | |
| Wards of the District directly affected | Leamington wards | |
| Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 | No | |
| Date and meeting when issue was last considered and relevant minute number | None | |
| Background Papers | None | |

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| Contrary to the policy framework: | No |
| Contrary to the budgetary framework: | No |
| Key Decision? | No |
| Included within the Forward Plan? (If yes include reference number) | No |
| Equality & Sustainability Impact Assessment Undertaken | No |

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|---|-------------|---------------|
| Officer/Councillor Approval | | |
| With regard to officer approval all reports <i>must</i> be approved by the report authors relevant Deputy Chief Executive, Head of Service, Finance, Monitoring Officer and the relevant Portfolio Holder(s). | | |
| Officer Approval | Date | Name |
| Chief Executive/Deputy Chief Executive | 26.11.12 | Chris Elliott |
| Head of Service | 26.11.12 | Rose Winship |
| CMT | 26.11.12 | |
| Section 151 Officer | 26.11.12 | Mike Snow |
| Monitoring officer | 26.11.12 | Graham Leach |
| Finance | 26.11.12 | Jenny Clayton |
| Portfolio Holder(s) | 26.11.12 | Stephen Cross |
| Consultation Undertaken | | |
| Please insert details of any consultation undertaken with regard to this report. N/A | | |
| Final Decision? | Yes | |
| Suggested next steps (if not final decision please set out below) | | |

1. **SUMMARY**

- 1.1 The report notes the use of the Chief Executive's emergency powers to approve the allocation of £8,500 from the Equipment Renewal Fund to replace the sauna at Newbold Comyn Leisure Centre.

2. **RECOMMENDATION**

- 2.1 That Executive notes that the Chief Executive in conjunction with Group Leaders has used his powers of Section 4 (4) CE (4) of the Council's constitution to allocate £8,500 from the Equipment Renewal Fund to replace the sauna at Newbold Comyn Leisure Centre.

3. **REASONS FOR THE RECOMMENDATION**

- 3.1 The Equipment Renewal Fund includes an allocation of £8,000 to replace the sauna at Newbold Comyn Leisure Centre in 2012/13. This replacement was scheduled to take place during the closure of the pool hall at this site from 5th Nov 2012 – 7th Jan 2013 to avoid further disruption to customers and increased costs.
- 3.2 Three quotes were sought for the replacement during October 2012; the final decision being taken to award the contract to Sven Saunas who were able to supply and install during the closedown at a price of £8,500.
- 3.3 Under normal circumstances a report would be taken to SMT to approve the draw down of the funds from the Equipment Renewal fund. However the timing of the project and tender process made this impractical if the order was to be placed in time for the installation to take place within the project schedule.

4. **POLICY FRAMEWORK**

- 4.1 The project at Newbold Comyn Leisure Centre includes the replacement of the flume and its structural supports, some refurbishment of the pool hall and changing rooms and the replacement of the sauna. The project aligns to the policy of providing safe and quality cultural facilities for customers of the service, and allows the centre to retain its income generating opportunities.

5. **BUDGETARY FRAMEWORK**

- 5.1 The sauna generates an average of £12,000 per annum in direct sauna tickets, plus the income from Direct Debit members whose membership packages include sauna usage (monthly DD income for Newbold Comyn LC is approx £20,000).
- 5.2 The cost of the sauna (£8,500) is within the 10% of the estimated cost of £8,000 which would be a consideration had the request been considered by SMT within the usual process.

6. **ALTERNATIVE OPTION(S) CONSIDERED**

- 6.1 The installation of the new sauna has been timed to coincide with the replacement of the flume at this site as the new steelwork to support the flume has to be installed within the sauna area, making it impossible to do so without

removing the sauna cabin. Having removed the cabin, it would have been impossible to reinstall in the poor state of repair. Therefore the only alternative to replacing the cabin would have been to remove the old cabin and not replace. This was not considered desirable from either a financial or customer perspective.

7. **BACKGROUND**

- 7.1 The old sauna was installed in 1998 when the original sauna cabin was destroyed by the floods of Easter 1998; therefore the sauna that is being replaced is 14 years old which is beyond the anticipated life expectancy of a sauna which is in use 7 days a week, every week, for approx 16 hrs per day. The old sauna cabin had been repaired and the heater replaced a number of times before a point was reached where replacement was considered the only option.