

 Executive 30 March 2011		Agenda Item No.
Title	Appointment to Outside Bodies	
For further information about this report please contact	Graham Leach Senior Committee Services Officer 01926 456114 graham.leach@warwickdc.gov.uk	
Wards of the District directly affected	None	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No	
Date and meeting when issue was last considered and relevant minute number	n/a	
Background Papers	Responses to enquiries from Outside Bodies and Councillors about the outside bodies they serve on held by Committee Services	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant Deputy Chief Executive, Head of Service, Finance, Monitoring Officer and the relevant Portfolio Holder(s).		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	2 March 2011	Andrew Jones
Head of Service		
CMT	15 March	
Section 151 Officer		
Monitoring officer	15 March	Andrew Jones
Finance	3 March 2011	Marcus Miskinis
Portfolio Holder(s)		Michael Doody
Consultation Undertaken		
Member Development Group		
Final Decision?		No
Suggested next steps (if not final decision please set out below)		
This would be a recommendation to Annual Council on 18 May 2011		

1. SUMMARY

- 1.1 To recommend to Council the criteria for appointments to Outside Bodies to be made by this Council.

2. RECOMMENDATIONS

- 2.1 The Executive recommends to Council the following criteria for appointing a Councillor to an outside body:
 - 1. A body or partnership to which the Council provides significant financial contribution;
 - 2. An established Council partnership with agreements in place;
 - 3. A body or partnership to which the Council is obliged to appoint a Member;
 - 4. A body or partnership which relates to the management of an asset of the Council; or
 - 5. Appointments made at the discretion of the Council.
- 2.2 The Executive recommends to Council to make appointments to those bodies listed at Appendix 1 meeting one of criteria 1 to 4 above.
- 2.3 The Executive recommends to Council the appointment to those bodies (detailed in Appendix 2) which meet criteria 5 of recommendation 2.1.
- 2.4 The Executive recommends to Council that all Councillors on outside bodies be required to produce an annual statement on the work undertaken by the body which will be made available to all Councillors electronically and can be requested to be presented to a Scrutiny Committee for consideration if a member has concerns.
- 2.5 The Executive recommends to Council that the appointments to Outside Bodies be made by the Monitoring Officer in consultation with the Group Leaders and the Monitoring officer will also consult Group Leaders on the number of representatives on each body.
- 2.6 The Executive recommends to Council that appointments to additional Outside Bodies or replacement members to agreed Outside Bodies during the municipal year are appointed by the Monitoring Officer in Consultation with the Group Leaders.
- 2.7 The Executive recommends to Council that the Outside Bodies detailed at Appendix 3 no longer require appointments based on the responses received to the consultation work undertaken.
- 2.8 The Executive recommends to Council that for bodies where the Council provides them a grant and the Council has appointed to that body a copy of the Financial Statement supporting the grant application must be given to both the Community Partnership Team and the Member(s) appointed to the body by the Council.

3. REASONS FOR THE RECOMMENDATION

- 3.1 The Overview & Scrutiny Committee asked that the Member Development Group review the appointments made by the Council to outside bodies. The review was undertaken by contacting each outside body to which the Council

appoints, to establish specific information about the governance arrangements of the body along with the attendance of the Council's representative.

- 3.2 Following the outcome of this review a criteria for appointments were produced to assess the importance of each appointment by the Council. The information received will be made available to the Councillor appointed to the body following the election.
- 3.3 Discussions with members about appointments to outside bodies have highlighted that the appointees have provided limited feedback to the Council on their appointments. This is of concern to the appointees because they do not have the opportunity to promote the work of the organisations. It was recognised that reporting on all outside bodies to the Scrutiny Committees or Executive would be unmanageable, therefore it was felt more appropriate for the reports to be emailed to members with the ability for members to request they are presented to Scrutiny for consideration.

4. **ALTERNATIVE OPTION CONSIDERED**

- 4.1 It was felt the recommendations provided the most robust approach for appointing members to outside bodies and monitoring the work of the bodies.

5. **BUDGETARY FRAMEWORK**

- 5.1 There are no budgetary implications from the report because all the existing appointments are made as part of agreed budgets.

6. **POLICY FRAMEWORK**

- 6.1 The revision to the approach to appointments to Outside Bodies enables a more robust and open approach in line with the Councils value of being open and honest.

7. **BACKGROUND**

- 7.1 Each of the outside bodies were contacted on the 15 December 2010 and asked to provide information requested before 4 January 2011, a follow up letter was then sent on 28 January 2011 to all outside bodies that had not responded asking for the information to be provided before 9 February 2011.
- 7.2 Councillors were also asked to provide details of the benefits of the appointment to the Council along with conformation of their appointments they represent the Council on.
- 7.3 It should be noted that all the grants made by the Council are currently being reviewed by the Grants review working party.

Outside Body**Community Forums**

The Community Forums are:

Kenilworth
 North Leamington
 Warwick Rural East
 Warwick Rural West
 South Leamington
 Warwick
 Whitnash

Category 1 A body or partnership to which the Council provides significant financial contribution

Outside Body	Contribution 20/10/11	Proposed No. of representatives
Hill Close Gardens Trust	£25,000 grant	3
National Parking Adjudication Service PATROL	Funding through PCNS issued. Total payments to them £11,800 in 2010/11	1
Victim Support Mid-Warwickshire	£6,150 to pay for property rent on parade	1
Warwick District Citizens Advice Bureau	£41,600 core funding + £38,500 Money advice service grant	2
Warwick District Mobility	£15,000 grant	1
Warwickshire Race Equality Partnership	£24,400 as part of funding arrangement and rent costs	1
Warwickshire Rural Community Council - Works & Projects Committee	£5,200 to WRCC for Parish Plan agreement	1
Warwickshire Rural Community Council - Executive Committee	As Above	1

Category 2 An established Council partnership with agreements in place.

Outside Body	Proposed No. of representatives
BID Leamington Board	1
Warwick District Crime and Disorder Reduction Partnership	2
Warwickshire Direct Partnership	1
Warwickshire Waste Management Forum	1
Action 21 Management Committee	1

Category 3 A body or partnership to which the Council is obliged to appoint a Member

Outside Body	Proposed. No of representatives
Birmingham Airport Consultative Committee	1
Coventry Airport Consultative Committee	2
South Warwickshire Plato Trust	1
Warwick District Care and Repair Advisory Committee	1
Bath Place Community Venture & Management Committee	3
West Midlands Councils (formerly West Midlands Leaders Board)	1
South Warwickshire NHS Foundation Trust	1
National Association of Councillors	2
Local Government Association - Rural Commission	2
Local Government Association - Urban Commission	2
Warwickshire County Council - Health Overview & Scrutiny Committee	1
Warwickshire County Council - Overview and Scrutiny Board	1
Warwickshire County Council - Pension Fund Consultative Panel	1
Warwickshire County Council - Supporting People Partnership	1
Connect 2 Steering Group	1
Lapworth Charity – Appointment required to enable Charity to function under Charity Commission requirements for the Charity.	1

Category 4 A body or partnership which relates to the management of an asset of the Council.

Outside Body	Proposed No. of Representatives
Friends of Leamington Art Gallery	2
Kenilworth Abbey Advisory Committee	1
Warwick Town Centre Management Group	3
Kenilworth Town Centre Partnership	1
Warwick Town Centre Partnership	3
Royal Leamington Spa Town Centre Partnership	3

APPENDIX 2

Category 5 - Appointments made at the discretion of the Council

Outside Body	Response to enquiry
Community and Voluntary Action – Warwick	A representative from the District Council is not required however the organisation finds the attendance of the District Council supportive

Appendix 3

Outside Bodies that Appointments are No Longer to be made to

Apnee Sehat Warwickshire plc
Countryside Access Liaison Group
Council of Disabled People – Warwickshire & Coventry
Coventry, Solihull and Warwickshire Sub-Regional Forum
Friends of Kenilworth Greenway
LAA Healthier Communities and Older People Partnership Board
Leamington Sure Start
Meadow Sports Community Centre – Management Committee
Midland Joint Advisory Council for Clean Air & Noise Control
National Housing & Town Planning Council (Midlands Regional Executive)
Netherfield Management Committee
Old Town Community Partnership
South Warwickshire Marriage Guidance – Executive Committee (Relate)
Thomas Oken's & Nicholas Eyffler's Charity
Warwick Independent School Foundation Governors
Warwickshire Health Improvement and Wellbeing Partnership
William Riley Charity