

## Executive

Wednesday 10 June 2009

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Monday 1 June 2009

A meeting of the Executive will be held in the Town Hall, Royal Leamington Spa on Wednesday 10 June 2009, at 6.00pm.

### Membership:

Councillor Michael Doody (Chair)

Councillor Mrs F G Bunker

Councillor M Kinson

Councillor L Caborn

Councillor B Kirton

Councillor Mrs M Grainger

Councillor D Shilton

Councillor J Hammon

Councillor C White

### Also Attending

**Labour Group Observer (non-voting)** – Councillor R Crowther

**Liberal Democrat Group Observer (non-voting)** – Councillor C De-Lara-Bond

**Chair of the Overview & Scrutiny Committee** – Councillor B Gifford

**Chair of the Audit & Resources Scrutiny Committee** – Councillor Mrs J Knight

### Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

### Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 1 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

## **Agenda**

### **\*1. Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

### **\*2. Minutes**

To confirm the minutes of the meetings held on 18 March 2009 **(Page 1)**

#### **PART 1**

**(Items which a decision by Council is required)**

### **3. The New Sustainable Community Strategy for Warwick District and Restructure of the Warwick Partnership**

To consider a report from the Community Partnership Team **(Page 42)**

### **4. Core Strategy Preferred Options**

To consider a report from Planning **(Page 78)**

### **5. Final Accounts 2008/2009**

To consider a report from Finance **(Page 201)**

### **6. Legal Challenge to Warwick District Local Plan**

To consider a report from Planning **(Page 333)**

### **7. Council Meeting Agenda Format**

To consider a report from Members' Services **(Page 338)**

### **8. Preparation for Possible Swine Flu Pandemic – Review of Emergency Powers**

To consider a report from Legal Services **(Page 341)**

### **9. Scheme of Delegation - Amendment to the Constitution**

To consider a report from Housing & Property Services **(Page 345)**

#### **PART 2**

**(Items upon which the approval of the Council is not required)**

### **\*10. Comprehensive Area Assessment**

To consider a report from Deputy Chief Executive **(Page 350)**

### **\*11. 2008/09 Quarter 4 Performance Results**

To consider a report from Policy & Performance **(Page 355)**

### **\*12. Member Involvement in BIP Projects**

To consider a report from Policy & Performance **(Page 397)**

- \*13. **Building on Excellence – 21 Months On**  
To consider a report from the Chief Executive (Page 403)
- \*14. **Betterment of the District**  
To consider a report from Councillor Andrew Mobbs (Page 427)
- \*15. **Review of Concurrent Services Scheme**  
To consider a report from Finance. (Page 430)
- \*16. **Customer Services Centre and Riverside House One Stop Shop**  
To consider a report from Deputy Chief Executive (Page 451)
- \*17. **St Nicholas Park Improvement Project**  
To consider a report from Cultural Services (Page 464)
- \*18. **Memorandum of Understanding (MOU) for Waste Collection/Disposal**  
To consider a report from Neighbourhood Services (Page 470)
- \*19. **Memorandum of Understanding between Warwickshire Abandoned Vehicle Partnership (WAVP) and the Driver and Vehicle Licensing Agency (DVLA)**  
To consider a report from Neighbourhood Services (Page 537)
- \*20. **Engaging Young People Task & Finish Group**  
To consider a report from Members' Services (Page 559)
- \*21. **Newbold Comyn Golf Project Update**  
To consider a report from Cultural Services (Page 575)
- \*22. **Members Allowances 2009/10**  
To consider a report from Finance (Page 584)
- \*23. **Major Works to Housing Revenue Account and General Fund Properties Framework Agreements**  
To consider a report from Housing & Property Services (Page 588)
- \*24. **Adoption of the Warwickshire Accessible Housing and Inclusive Design Strategy 2008-12**  
To consider a report from Housing & Property Services (Page 592)
- \*25. **Corporate Property Repairs and Improvements Programme 2009/10**  
To consider a report from Housing & Property Services (Page 597)

- \*26. **SPD on Open Space – Final Version**  
 To consider a report from Planning (Page 605)
- \*27. **Shopmobility Service**  
 To consider a report from Deputy Chief Executive (Page 648)
- \*28. **Capita Software Services internet and touchtone payment contract**  
 To consider a report from Revenues & Customer Services (Page 661)
- \*29. **Purchase of E-Procurement System**  
 To consider a report from Finance (Page 666)
- \*30. **Enforcement of the Brays Car Park at Kenilworth Castle**  
 To consider a report from Neighbourhood Services (Page 669)
- \*31. **Court Street Creative Arches**  
 To consider a report from Economic Development & Regeneration (Page 680)
- \*32. **Countering the Economic Downturn**  
 To consider a report from Economic Development & Regeneration (Page 685)
- \*33. **Overview & Scrutiny Committee and Audit & Resources Scrutiny Committee – Scrutiny Work Currently Being Undertaken**  
 To consider a report from Councillors Bill Gifford and Mrs Jane Knight (Page 696)
- 34. **General Report**
  - \*(A) **Rural Initiatives Grant Applications**  
 To consider a report from Finance (Page 700)
  - \*(B) **Cancellation and Recovery of Renovation Grant -7a Clemens Street, Leamington Spa**  
 To consider a report from Housing Strategy (Page 705)
  - \*(C) **Anti Fraud and Corruption Strategy Review**  
 To consider a report from Finance (Page 710)
  - \*(D) **Housing Revenue Account Budget 2009/10 and Housing Rents**  
 To consider a report from Housing & Property Services and Housing Strategy (Page 717)
  - \*(E) **Making the Best Use of New and Existing Housing Stock in the District**  
 To consider a report from Housing & Property Services (Page 722)

- \*(F) Food & Occupational Safety & Health Service Delivery Plan**  
To consider a report from Environmental Health **(Page 733)**
- \*(G) Local Air Quality Management**  
To consider a report from Environmental Health **(Page 757)**
- \*(H) Scrutiny of Flooding: Clarification and Development of New Protocols in Liaison with Severn Trent and British Waterways**  
To consider a report from Planning **(Page 765)**

**\*35. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following three items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
38, 42	1	Information relating to an individual
38, 42	2	Information with is likely to reveal the identity of an individual
36, 37, 39, 40, 41, 43 and 44	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**\*36. Digital Recording of CCTV Images in the CCTV Control Room**

To consider a report from Neighbourhood Services **(Page 768)**  
**Not for Publication**

**\*37. Cleaning Service for HRA Properties**

To consider a report from Housing & Property Services **(Page 774)**  
**Not for Publication**

**\*38. Organisational Restructure – Building on Excellence 2**

To consider a report from Chief Executive **(Page 791)**  
**Not for Publication**

**\*39. Horse Fair, Kenilworth**

To consider a report from Legal Services **(Page 797)**  
**Not for Publication**

**\*40. Racing Club, Warwick**

To consider a report from Deputy Chief Executive **(Page 800)**  
**Not for Publication**

**\*41. Woodland Burial Site, Oakley Wood**

To consider a report from Legal Services **(Page 806)**  
**Not for Publication**

**\*42. Right to Buy Application – 19 Crompton Street, Warwick**

To consider a report from Legal Services

**(Page 809)  
Not for Publication**

**\*43. Spencer Yard**

To consider a report from Deputy Chief Executive

**(Page 812)  
Not for Publication**

**\*44. Monitoring Officer Contingency Budget**

To consider a report from the Chief Executive

**(Page 823)  
Not for Publication**

(\*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

**General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

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**For enquiries about specific reports, please contact the officers named in the reports**

**You can e-mail the members of the Executive at [executive@warwickdc.gov.uk](mailto:executive@warwickdc.gov.uk)**

**Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456005 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING.**