

 Regulatory Committee 10th November 2008		Agenda Item No.
Title	Approval of Policy Document and Guidance Relating to the Relevance of Convictions and Cautions	
For further information about this report please contact	David Davies, Licensing Services Manager, Members' Services. Tel: 01926 456107. david.davies@warwickdc.gov.uk	
Service Area	Members' Services	
Wards of the District directly affected	None	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No	
Date and meeting when issue was last considered and relevant minute number	N/A	
Background Papers	None	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval		
With regard to officer approval all reports <u>must</u> be approved by the report author's relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
Officer Approval	Date	Name
Relevant Director	27.10.2008	Robert Inman
Chief Executive		
CMT		
Section 151 Officer		
Legal	27.10.2008	Simon Best
Finance	27.10.2008	Andy Crump
Portfolio Holder(s)	27.10.2008	Councillor Kinson
Consultation Undertaken		
None		
Final Decision?		Yes
Suggested next steps (if not final decision please set out below)		

1. SUMMARY

- 1.1 Submission for approval of a Policy Document and Guidance Relating to the Relevance of Convictions and Cautions.

2. RECOMMENDATION

- 2.1 Members are asked to consider the attached document with a view to approving it for use.

3. REASONS FOR THE RECOMMENDATION

- 3.1 The proposed Policy Document and Guidance Relating to the Relevance of Convictions and Cautions has previously been seen by the Regulatory Committee and their suggested changes made to it. (Appendix 1)
- 3.2 The policy has been sent to all drivers currently licensed by Warwick District Council, the Council's legal team and the police for consultation.
- 3.3 No comments were received back from drivers or the police and the legal team's suggestions have been incorporated into the document.

4. ALTERNATIVE OPTION CONSIDERED

- 4.1 The alternative is to leave the current policy in place.

5. BUDGETARY FRAMEWORK

- 5.1 This report has no budgetary considerations for the Council.

6. POLICY FRAMEWORK

- 6.1 None

7. BACKGROUND

- 7.1 None.