

Appendix A

Warwick District Council/Housing and Property Services

Contracts Register - Housing and Property Services Contracts

This document is sourced from the Council's Corporate Contracts Register.

Contract Title	Description	Supplier	Contract type	Start date	End date	Annual value	Contract value	Comments - including price change provisions and review dates.
Temporary Accommodation - Tachbrook Road	Temporary Accommodation	Judith Chandler	Informal and Historic Agreement and Arrangement	26/02/2003		£15,000	N/A	Review of all Temporary Accommodation (TA) and related services scheduled for 2015-2016. The TA Review will formally consider options for providing this service element.
Now Medical	Independent body for appeal, used to assist with homeless medical assessments	Now Medical	Informal and Historic Agreement and Arrangement	01/01/2005		£400	N/A	Service used as and when required.
B&B	Providing emergency accommodation for the homeless department	Pandy Nijjar	Informal and Historic Agreement and Arrangement	01/01/2006		£75,000	N/A	Service used as and when required. TA Review will consider options for providing this service element.
Servicing and repair of cremators & ancillary equipment	Repair and maintenance of the crematorium equipment at Oakley Wood.	Facultative Technologies	Traditional Contract	01/04/2009	01/03/2014	£27,000	£135,000	Exemption from the Code of Practice for Procurement granted to allow an extension of current arrangements to use Facultative Technologies (FT) as for a time FT was the only appropriately qualified and skilled supplier available for these services. A second supplier has now entered the market. Time table for reprocurement is being developed in the third quarter of 2014-2015.
E-Bed	Emergency homeless accommodation	Salvation Army	Informal and Historic Agreement and Arrangement	01/01/2010		£3,379		Used as and when needed to accommodate clients in emergency situations. TA Review will consider options for providing this service element.
Willes Road	Young parents accommodation	Chapter 1	Informal and Historic Agreement and Arrangement	01/04/2010	31/03/2013	£10,000		In return for an annual payment of £10,000 WDC is able to make referrals of young people for TA. TA Review will consider options for providing this service element.
Insurance : Tenants Contents Scheme	WDC tenants contents insurance	AON	Traditional Contract	31/05/2010	31/05/2015	£27,500.00	£137,500.00	Housing and Property Services (H&PS) starting reprocurement process October 2014.
Electricity	The energy supply to WDC buildings and other installations requiring electrical power	Southern Electric (trading name of Scottish & Southern Energy) (ESPO 191/b)	Traditional Contract	01/10/2010	30/09/2016	Utilities	Utilities	20.10.14: Procured in accordance with WDC policy and practice and signed contracts in place.
Electrical Repairs Corporate and Housing	Electrical repairs to all WDC corporate & housing buildings	EM&I	Traditional Contract	01/04/2011	01/04/2011	£854,870.75	£1,709,741.40	H&PS are currently working with Procurement Team to reprocure before contract expiry. Only minor updates are needed to the service specification.
Destin	Electronic procedure manual: resource tool for case law etc....	Destin Solutions Ltd	Traditional Contract	08/04/2014	31/03/2015	£2,250.00		Payment is for a licence cost and is in the form of a rolling contract. From 2015, the renewal will be subject to a formal Cost Benefit Analysis by H&PS

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Crash Pad	Young persons emergency homeless accommodation	Chapter 1	Informal and Historic Agreement and Arrangement	01/05/2011	30/04/2013	£11,265.80	N/A	Refer young people to this accommodation service on an as-needs basis. TA Review will consider options for providing this service element.
Kerosene supply to WDC Corporate building	Liquefied fuel supply to the Jubilee House, Kenilworth	Pace Fuel Care (ESPO 301) (Certas Energy)	Traditional Contract	01/01/2012	30/09/2015	Utilities	Utilities	H&PS are currently discussing with Procurement Team moving towards an open tender for resupply of these services.
E-On	Energy supplied for Temp Accommodations	E-On	Informal and Historic Agreement and Arrangement	See comments	See comments	Utilities	Utilities	Monthly rolling contracts with energy suppliers. H&PS reviewing current arrangements with new proposals for VFM arrangements by end 2014-2015.
Gas	Gas supply to WDC buildings and other sites requiring gas.	ESPO Energy using Total Gas and Power (ESPO 191/a)	Traditional Contract	01/04/2012	31/03/2016	£640,000.00	TBC	H&PS are currently discussing with Procurement Team moving towards an open tender for resupply of these services.
Maintenance of HRA Door Entry & Fire Alarm system	The maintenance of the HRA Door Entry & Fire Alarm system to WDC housing properties	Baydale	Traditional Contract	01/04/2012	31/03/2016	£80,000.00	£240,000.00	Procured in accordance with WDC policy and practice and signed contracts in place.
Engineering Framework Agreement	All minor repairs to corporate buildings. E.g. roads, fences, concreting, paths	RJ Harwell;G McVeigh&Co, Allworks	Traditional Contract	01/04/2012	31/03/2016	£85,000.00		Procured in accordance with WDC policy and practice and signed contracts in place. Further two year option taken with revised prices from 1.4.14 - to be reviewed after 12 months.
Maintenance and servicing of fire fighting equipment	The regular maintenance of fire extinguishers and other fire fighting/prevention equipment in corporate properties	Phoenix Fire Services Ltd	Traditional Contract	01/05/2012	31/03/2017	£11 500.00	£11 500.00	Procured in accordance with WDC policy and practice and signed contracts in place.
Service & Maintenance (telecare associated) of Fire Alarm, Warden Call and Door Entry	This provision is at the sheltered accommodation	Cirrus	Traditional Contract	01/10/2012	30/09/2014	£12,757.25	£25,514.50	<p>Cirrus contract has been extended until September 30th 2015 to allow time for completion the Lifeline Services Review (LSR) for the provision of all services relating to Lifeline and sheltered schemes, which started in October 2014. This review includes where appropriate re-specifying the services and so building a contract specification able to accommodate current and future client needs and to take advantage of opportunities provided by technological development. This will conclude in March 2015 when a proposal will be presented to Members to re-procure the services. Subject to approval, the procurement will be completed during 2015-2016.</p> <p>Fire Alarms - re-procurement through a competitive process started October 2014 to replace fire alarm systems in our five Sheltered Scheme blocks.</p>

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Service & Maintenance (telecare associated) of PNC 6 telecare control desk	This is for the service and maintenance of the telecare control desk at Acorn Court	Tunstall (Call off Northern Housing Consortium)	Traditional Contract	01/10/2012	30/09/2014	£19,791.81	£19,791.81	Extension of contract undertaken until March 31st 2015.
Mobile phones and devices	Mobile phones and devices	O2	Traditional Contract	01/12/2012	30/11/2014	Utilities	Utilities	Procured two years ago via a government framework. Current arrangements will roll on past November 2014 on a monthly payment basis pending reprcurement of services. Awaiting advice on how to manage prudently early termination costs for individual services.
LOT 1 R&M	Kitchen & Bathroom replacements and repairs	Lovell's	Open Book Contract	01/04/2013	31/03/2018	£966,061.80	£4,830,309.00	Reconciliation currently in progress but delayed because of delays in securing information from contractor. Final reconciliation predicted for 21.11.14. Contract documents signed.
LOT 3 R&M	Planned maintenance for window and door replacement	Lovell's	Open Book Contract	01/04/2013	31/03/2018	£486,927.99	£2,434,639.95	Reconciliation currently in progress but delayed because of delays in securing information from contractor. Final reconciliation predicted for 21.11.14. Contract documents signed.
LOT 4 R&M	Roofing replacement & repair	G Purchase	Traditional Contract	01/04/2013	31/03/2018	£309,297.48	£1,546,487.40	WDC has now met the vast majority of roofing replacement needs and is considering for the future a call off arrangement for roofing works as and when needed.
LOT 5 R&M	General housing repairs & voids	Ian Williams	Open Book Contract	01/04/2013	31/03/2018	£953,450.00	£4,767,250.00	Procured in accordance with WDC procurement guidelines. Signed documents in place. Reconciliation: Five elements to the contract that each need to be reconciled: Labour, Materials, Plant, Prelims, Subcontractors. This is planned to be completed by 21.11.14. Reconciliation work was due to start June 2014 but was delayed due to contractual arrangements being clarified between the Council and its cost consultants. . In Q3 and Q4 of 2014-2015, H&PS will be reviewing the current arrangements for repairs and maintenance of the Council's housing stock, taking into account the experiences of both the Council land the contractors under the current arrangements. This may lead to changes being proposed to reduce the cost of contract management, allow for higher levels of cost and quality control and increase the efficiency of the overall service to tenants.
LOT 6 R&M	General Corporate repairs	Pinners	Traditional Contract	01/04/2013	31/03/2018	£244,190.00	£1,220,950.00	Contract running to plan
LOT 7 R&M	Gas Servicing (housing)	D&K Heating	Open Book Contract	01/04/2013	31/03/2018	£1,000,256.31	£5,001,281.55	Final account fully reconciled.
LOT 8 R&M	Internal & External decorating	Ian Williams	Open Book Contract	01/04/2013	31/03/2018	£1,082,266.58	£5,411,332.90	Reconciliation started. Contract documents in production - will be signed Q3 2014-2015.
LOT 2 M&E	Lift Repair & maintenance	Foster & Cross	Traditional Contract	01/04/2013	31/03/2018	£231,781.29	£1,158,906.45	WDC Standard Services contract to be in place by end Q3 2014-2015. Final accounts have been completed. This contract has been agreed by H&PS, Procurement and Finance as being Low Risk.

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LOT 3 M&E	Fire alarm service & maintenance	Fire & Safety Services	Traditional Contract	01/04/2013	31/03/2018	£20,151.24	£100,756.20	WDC Standard Services contract to be in place by end Q3 2014-2015. Final accounts have been completed. This contract has been agreed by H&PS, Procurement and Finance as being Low Risk.
LOT 4 M&E	Intruder Alarm service & maintenance	Close Circuit Security Services	Traditional Contract	01/04/2013	31/03/2018	£15,000.00	£75,000.00	WDC Standard Services contract to be in place by end Q3 2014-2015. Final accounts have been completed. This contract has been agreed by H&PS, Procurement and Finance as being Low Risk.
LOT 5 M&E	Air conditioning Service & maintenance	D&K Heating	Traditional Contract	01/04/2013	31/03/2018	£4,996.00	£24,980.00	WDC Standard Services contract to be in place by end Q3 2014-2015. Final accounts have been completed. This contract has been agreed by H&PS, Procurement and Finance as being Low Risk.
LOT 6 M&E	Water Management inc Legionella testing	Hertel	Traditional Contract	01/04/2013	31/03/2018	£34,635.00	£173,175.00	WDC Standard Services contract to be in place by end Q3 2014-2015. Final accounts have been completed. This contract has been agreed by H&PS, Procurement and Finance as being Low Risk.
LOT 7 M&E	Lightning Protection	Horizon	Traditional Contract	01/04/2013	31/03/2018	£5,000.00	£25,000.00	WDC Standard Services contract to be in place by end Q3 2014-2015. Final accounts have been completed. This contract has been agreed by H&PS, Procurement and Finance as being Low Risk.
Mcare assisted platform	Mobile platform for telecare	Jontek	Traditional Contract	01/04/2013	31/03/2015		£18,000.00	This service was procured according to procurement policy and practice. It will be included in the Lifeline Service Review.
WDC Waste contracts	4. Building Cleaning	Ocean Contract Cleaning	Traditional Contract	01/04/2013	31/03/2021	£382,288.88	£3,058,311.04	Contract currently under scrutiny due to concerns about the quality of service being provided to the Council.
Corporate & Communal Gas	Gas repairs to WDC properties & corporate buildings	Renuvo	Traditional Contract	07/05/2013	31/03/2018	£49,977.50	£250,000.00	Procured in accordance with WDC policy and practice and signed contracts in place.
Rural Footway Lighting Replacement and Maintenance	Replacement of Rural Footway Lighting Columns and Lanterns including Maintenance and Reactive Repairs	Hi Lite	Traditional Contract	01/10/2013	30/09/2015	TBC	TBC	Procured in accordance with WDC policy and practice and signed contracts in place.
Decorating Voucher Scheme	A Scheme to assist Council tenants to exchange decoration vouchers for decorating materials only. To be used within WDC properties.	PPG Architectural Coatings UK Ltd	Traditional Contract	01/12/2013	30/11/2018	£60,000.00	£300,000.00	20.10.14: Procured in accordance with WDC policy and practice and signed contracts in place.
Design , Supply and Install Biomass Boiler at Tannery Court, Kenilworth	Design , Supply and Install Biomass Boiler at Tannery Court, Kenilworth	Treco Limited	Traditional Contract	01/09/2014	31/10/2015	£148,012.00	£148,012.00	Procured in accordance with WDC policy and practice and signed contracts in place. One off procurement exercise. Works now underway. Retention of 20% payable in 12 months from sign off of project.
H & PS Healthcheck	Housing & Property Healthcheck	PSI	One-off Procurement	01/03/2014	30/06/2014	£11,550.00	£11,550.00	Service delivered as per specification.

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Structural Investigation Works	Structural Investigation works at Linen Street Car Park, Warwick	RSK	One-off Procurement	01/04/2014	31/08/2014	£11,965.00	£11,965.00	Procured in accordance with WDC policy and practice and signed contracts in place. One off procurement and works now completed.
Court Desk & Debt Advice	To provide court desk and debt advice	Coventry Law Centre	Traditional Contract	01/06/2014	31/05/2016	£20,781.00	£41,742.00	Services provided at Court for people facing possession hearings. All documentation in place.
Resettlement Support Officer	To provide a homeless prevention service.	Bromford	Traditional Contract		31/03/2014	£0.00	£0.00	Documentation in place. Extended until March 2015. Funded by WCC (Supporting people). WCC in September 2014 started consultation on the future funding of all schemes previously provided under the auspices of Supporting People. Re-procurement will depend upon outcome of that consultation.
Domestic Abuse	Contribution towards domestic abuse services	Womens Aid	Informal and Historic Agreement and Arrangement			£3,000.00	N/A	No claim received for payment for 2014-2015
ActiveH	ActiveH	MIS	Traditional Contract		31/03/2017	spend 2012-13 £41,914.63. spend 2013-14 £58,313.77		Licence runs until March 2017.
Consultancy services agreement	Provision of Rural Housing Enabler Services	Warwickshire Rural Community Council	Traditional Contract	01/05/2014	30/04/2015	£8,080.00		Provide rural housing needs surveys. Executive report 16th April 2014 granted exemption from procurement process on the basis of sole supplier. Currently re-procured on an annual basis.
Right To Buy valuations	Right To Buy valuations-as & when basis	Godfrey Payton	Informal and Historic Agreement and Arrangement			2012-13 spend £8500, 2013-14 spend £6500	N/A	Demand for this service has increased as RTB has increased. Payment on a property by property basis. H&PS starting reprocurement process October 2014.
Right to buy structural surveys	Right to buy structural surveys-as & when basis	R W Hancock	Informal and Historic Agreement and Arrangement			2012-13 spend £2880, 2013-14 spend £2240	N/A	Demand for this service has increased as RTB has increased. Payment on a property by property basis. H&PS starting reprocurement process October 2014.
Joint Venture: Deliver new affordable housing	Joint Venture : Deliver new affordable housing	Waterloo	Joint venture					Review completed in April 2014 by Campbell Tickell. Executive agreed in July 2014 to continue with the Joint Venture with Waterloo for a further 3 years.
Cost Manager Consultant	Cost Manager Consultant	Impartlinks	Traditional Contract	13/05/2014	02/05/2014	£100,000.00	£100,000.00	Call off contract, value is the maximum budget available. Procurement reviewed to bring into compliance with WDC policy and practice and signed contracts in place. Current arrangement is for services totalling £100,000 or one year, whichever comes last.
Court Desk & Financial Health Check Service	Court Desk and Financial Health Check Service for the Warwick District Council	The Law Society	Traditional Contract	01/06/2014	30/05/2016	£20,781.00	£83,124.00	
Supported Living	Supported Living	Baydale	Traditional Contract	TBC	31/03/2016	TBC	TBC	The services will be included in the LSR and any new provider will be introduced when current contract ends.