

Employment Committee

Thursday 16 June 2011

A special meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Thursday 16 June 2011 at **4.30** pm.

Membership:

Councillor Barrott	Councillor Boad
Councillor Caborn	Councillor Coker
Councillor Copping	Councillor Doody
Councillor Mrs Gallagher	Councillor Hammon
Councillor Kirton	Councillor Mrs Knight
Councillor Mobbs	

Agenda

1. **Emergency Procedure**

At the commencement of the meeting the emergency procedure for the Town Hall will be announced.

*2. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*3. **Appointment of Chairman**

To appoint a Chairman of the Committee for the ensuing municipal year.

*4. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

(Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**)

- *5. **Minutes**
To confirm the minutes of the meetings held on 9 March, 30 March and 5 April 2011 (Page 1)
- *6. **Quarter 4 and Full Year Workforce Data**
To receive a report from Human Resources (Page 9)
- *7. **FFF People Processes Amendments**
To receive a report from Human Resources (Page 17)
- *8. **Changes to the Final Increment Scheme**
To receive a report from Human Resources (Page 24)
- *9. **Staff Use of WDC Facilities**
To receive a report from Cultural Services (Page 30)
- *10. **Public and Press**
To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within the paragraph 2 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.
- *11. **Central Support Staffing Establishment Changes**
To receive a report from the Deputy Chief Executive (AJ) (Page 48)
- *12. **Fit for the Future: Development Services Intervention (Technical Support)**
To receive a report from Development Services (Page 54)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by Council).

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General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 412656

Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING BY TELEPHONING (01926) 412656