

Key Task 1			
Objective	Stage	Action	Owner
In accordance with Working Together 2013 and other relevant guidance and best practice, oversee the undertaking and completion of Local/Serious Case Reviews (LCR/SCR) to identify learning and implement improvements	1	<b>COMMISSION:</b> Identify a suitable methodology and an appropriately skilled and experienced Lead Reviewer. Scope and commission review.	Special Cases Sub-Committee
	2	<b>REVIEW:</b> Facilitate, coordinate and contribute to relevant stages of review process	
	3	<b>DRAFT FINDINGS:</b> Receive and consider draft findings and recommendations. Provide feedback to Independent Reviewer, identifying and commissioning any additional/remedial work as may be required.	
	4	<b>FINDINGS:</b> Finalise and prepare initial findings and recommendations for WSCB.	
	5	<b>INITIAL REPORT:</b> Report initial findings and recommendations to WSCB for consideration.	
	6	<b>RESPOND:</b> Develop WSCB responses to findings and recommendations	
	7	<b>SHARE:</b> Consider opportunities to share initial learning internally within WSCB and relevant partner agencies	
	8	<b>TRANSLATE:</b> Facilitate and coordinate additional WSCB activity to develop findings and recommendations and translate them into Improvement/Action Plans	
	9	<b>FINAL REPORT:</b> Present draft Final Report and Improvement/Action Plans to WSCB.	
	10	<b>PUBLISH:</b> Identify internal and external publication/communication requirements and action accordingly	
	11	<b>IMPLEMENT:</b> Monitor implementation of Improvement/Action Plans and report to WSCB accordingly	
	12	<b>CLOSURE:</b> Present completed Plans to WSCB for final sign-off and closure. Consider and final publication/communication requirements.	

Current LCR/SCR falling within the scope of Key Task 1					
Reference	Lead LSCB	Type	Stage	Methodology	Lead Review(s)
Child 'A' – Part 1	Warwickshire	LCR	8	SILP	Paul Tudor
Child 'A' – Part 2	Warwickshire	SCR	1	SILP (modified)	Mark Dalton
Child 'B'	Warwickshire	SCR	3	SCIE	Joanna Nicholas & Deborah Jeremiah
Child 'C'	Warwickshire	LCR	3	RCA	Jane Wonnacott & Brian Boxall
Child (Cranhill House)	Warwickshire	LCR	2	RCA	Vic Tuck
Child ( )	Leicester	SCR	2	SILP	

<b>Key Task 2</b>				
<b>Objective</b>	<b>Action</b>	<b>Owner</b>	<b>Timescale</b>	<b>Update</b>
Local procedures for the conducting of Serious Case Reviews (SCR) and Local Case Reviews (LCR) take cognisance of statutory guidance, best practice and learning from completed review processes	In light of any learning identified in respect of the process of commissioning and carrying out LCR/SCR, review and commission updates to relevant sections of the Interagency Child Protection Procedures.	Special Cases Sub-Committee	March 2014	ONGOING

<b>Key Task 3</b>				
<b>Objective</b>	<b>Action</b>	<b>Owner</b>	<b>Timescale</b>	<b>Update</b>
Ensure Warwickshire benefits from the learning from LCR/SCR's held in other LA areas	Agree a process for ensuring that learning from other LCR/SCR's held in other LA areas is properly identified, reviewed and where appropriate, implemented in Warwickshire	Special Cases Sub-Committee	July 2014	COMPLETED