

Overview and Scrutiny Committee

Minutes of the meeting held on Tuesday 27 June 2017 at the Town Hall, Royal Leamington Spa at 6.00 pm.

Present: Councillor Mrs Falp (Chairman); Councillors Ashford, Bromley, Mrs Cain, Davison, Miss Grainger, Mrs Knight, Naimo, Parkins and Shilton.

Also Present: Councillors Coker, Grainger, Phillips and Thompson.

12. Apologies and Substitutes

- (a) There were no apologies for absence.
- (b) Councillor Ashford substituted for Councillor Mrs Redford.

13. Declarations of Interest

There were no declarations of interest.

14. Minutes

The minutes of the meeting held on 31 May 2017 were taken as read and signed by the Chairman as a correct record.

15. Comments from the Executive

The Committee considered a report from Democratic Services which detailed the responses the Executive gave to the comments the Overview and Scrutiny Committee made regarding the reports submitted to the Executive in May 2017.

Resolved that the report be noted.

16. Executive Agenda (Non-confidential items and reports) – Wednesday 28 June 2017

The Committee considered the following items which would be discussed at the meeting of the Executive on Wednesday 28 June 2017.

Item 3 – Updated Council Strategy and Performance Management Framework

The Committee requested that:

- (1) the wording in respect of "lights" in the Mission Statement referring to "the lights of the day job on" and "the bright lights of our key projects" should be changed as Members were not keen on this phrasing; and
- (2) District car parks was listed as a major project in Table 2.

OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

Item 6 – Housing Related Support Services

The Committee noted the report.

Councillor Phillips was asked to provide an update to the Committee when he gave his Portfolio Holder update to the Committee in November.

17. Linen Street Car Park and Warwick Displacement Plan

The Committee considered a briefing note from Neighbourhood Services which gave an update on progress dealing with the structural issues at Linen Street multi-storey car park (MSCP) in Warwick and the progress of the Warwick car parking displacement plan to cope with parking numbers as a result of the closure of Linen Street MSCP.

The Project Manager – Car Parks, informed the Committee that it was expected that the final displacement plan would be ready for consideration in September. Linen Street MSCP was being monitored and over the winter period, no further deterioration had occurred. However, because action would be needed quickly if the car park had to be closed, it was imperative to have a displacement plan in place. When the displacement plan was finished, consultation would be possible in respect of the Council's Parking Strategy.

18. Executive Agenda (Non-confidential items and reports) – Wednesday 28 June 2017

The Committee considered the following item which would be discussed at the meeting of the Executive on Wednesday 28 June 2017.

Item 7 – Draft Car Park Strategy

The Committee supported the recommendations in the report.

19. Review of Council's Sustainability and Climate Change Approach

The Committee considered a report from Health & Community Protection which summarised the Council's current position in relation to sustainability and climate change, including the current approach and the Council's achievements in the last year.

The Head of Health & Community Protection informed Members that candidates for the Sustainability Officer post had been short-listed and would be interviewed very soon. This officer would ensure that the Council's approach to sustainability and climate change became embedded in all areas of the Council's services. It was intended that all Council reports would include a section on sustainability.

Members asked if the use of electric car charging points provided by the Council was monitored. The Head of Health & Community Protection stated that the charging points at Riverside House were monitored because the Council had received grants for the four electric vehicles it used, but she did not think other charging points elsewhere were monitored. She also did not know how frequently these other charging points were checked to see if they were working.

OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

Work would be conducted to look at appropriate sources of renewable energy for heating systems in Council properties. The new council headquarters would be included in any feasibility study. Work was also being conducted to ensure all new housing estates had cycle lanes.

The Council had not hit its targets to reduce paper consumption in its administrative duties; a main reason for this had been the two recent elections.

The Committee requested that an annual report be provided to it on sustainability and climate change.

20. **Review of the Work Programme & Forward Plan**

The Committee considered its work programme for 2017 and the Forward Plan.

Resolved that

- (1) the 12 month review of new housing allocations be moved to November to coincide with the report going to the Executive;
- (2) emergency planning in light of recent events will go on the work programme when the Government enquiry about Grenfell Tower has been completed;
- (3) the Housing Strategy & Development Manager attends the meeting in July to explain Home Choice and allocations to Members in advance of the report going to the Executive later in the year so that Members understand what it is; and
- (4) a report giving a Leisure Centres update be presented at the July meeting.

(The meeting finished at 8.00 pm)

Signature redacted
The minutes were signed on 25 July 2017

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