

Employment Committee

Monday 19 December 2005

Friday 9 December 2005

A meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa, on Monday 19 December 2005 at **4.30 p.m.**

Membership:

| | |
|-----------------------|-------------------------------|
| | Councillor R Crowther (Chair) |
| Councillor A Boad | Councillor Mrs F Bunker |
| Councillor B Gifford | Councillor J Hammon |
| Councillor J Hatfield | Councillor B Kirton |
| Councillor D Kundi | Councillor R Tamlin |

Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

Declarations of Interests

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

1. **Substitute Members**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. **Declarations of Interests**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

***3. Minutes**

To confirm the minutes of the meetings held on 20 September 2005.
(Previously circulated)

***4. Change to the Engineering Staff Establishment**

To consider a report from Planning and Engineering
(Page 1) (Enclosure)

***5. Health and Safety Policy**

To consider a report from Head of Environmental Health (Page 3) (Enclosure)

***6. Customer Service Staffing**

To consider a report from the Information and Advice Directorate
(Page 50) (Enclosure)

***7. Redeployment Agreement**

To consider a report from the Corporate Personnel Services
(Page 53) (Enclosure)

***8. Termination of Contract Procedure**

To consider a report from Corporate Personnel Services (Page 62) (Enclosure)

***9. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraph of Schedule 12A of the Local Government Act 1972 as set out below.

| Item Nos. | Para Nos. | Reason |
|-----------|-----------|--|
| 10 | 1 | Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office-holder, former office-holder or applicant to become an office-holder under, the authority [but the information must relate to the person in the capacity of the description given]. |

***10. Early Retirement of Safety Adviser**

To consider a report from the Chief Executive (Page 68) (Enclosure)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

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**For enquiries about specific reports: Please contact the officers named in the
reports.**

**Details of all the Council's committees, councillors and agenda papers are available
via our website www.warwickdc.gov.uk.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON
REQUEST, PRIOR TO THE MEETING.**